

BOARD OF DAVIS COUNTY COMMISSIONERS MINUTES

**Board of Davis County Commissioners - Regular Meeting Minutes
Tuesday, February 18, 2025**

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on February 18, 2025, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk’s Office. The agenda for this meeting is incorporated into the minutes as item headers.

PRESENT

Davis County Commission Chair Lorene Kamalu
Davis County Commission Vice Chair John Crofts
Davis County Commissioner Bob Stevenson
Chief Deputy Clerk Rebecca Abbott

PLEDGE OF ALLEGIANCE

The meeting convened at 10:00 AM and Chris Preston, Civil Attorney, led the Pledge of Allegiance.

PUBLIC COMMENTS

Michael Christensen said he is the owner of a non-profit organization that services Davis and Salt Lake counties and encourages civic engagement and volunteering, among other things. He had intended just to watch the meeting today but felt it was appropriate to introduce himself.

RECOGNITION, PRESENTATION, AND INFORMATIONAL ITEMS

- 1 **#2025-261. Recognition of Jon Thornley, Davis County Fleet Manager, who was nominated and selected to receive the Outstanding Public Fleet Management Professional of the Year Award from the Utah Chapter of the American Public Works Association - *presented by Bob Stevenson, Davis County Commissioner***

Financial Information: N/A

Terms: N/A

Commissioner Kamalu said the Commission did not want this award to go unrecognized. Jon has worked for the County for 31 years and has been the County's Fleet Manager for the last three years. She then invited Jon and Adam Wright, Public Works Director, forward to speak.

Director Wright said Jon spent most of his career in the shop and has lots of institutional knowledge that the fleet has benefited from. Jon has also been involved with many different professional organizations and is becoming well-known. While attending a conference in the fall, he was nominated by multiple people for his tremendous work in building the County's fleet management program. Director Wright concluded by saying Jon is on it and gets answers.

Commissioner Stevenson read the plaque's inscription and said Jon took the "bull by the horns" and made it work. He expressed his appreciation for Jon's work.

- 2 **#2025-279. Receipt of the Notice of Intent from Woods Cross City to Reauthorize the Recreation, Arts and Parks (RAP) Tax During the 2025 Election - *presented by Lorene Kamalu, Davis County Commission Chair***

Financial Information: N/A

Terms: N/A

BUSINESS/ACTION

ASSESSOR'S OFFICE

- 3 **#2025-285. Approval of an Agreement with Thimgan & Associates for valuation modeling services - presented by Andy Hansen, County Assessor**

Financial Information:	Terms:
● Type: Payable	● Beginning Date: 01/01/2025
● Amount: \$90,000.00	● Ending Date: 12/31/2025

The valuation services with Thimgan and Associates exceeded the original contract amount, necessitating this change. Assessor Hansen also said Davis County is a model for the State on property tax valuations.

VOTING:
Motion to Approve Item 3: Bob Stevenson. Second: John Crofts. All present voted aye.

COMMISSIONERS' OFFICE

- 4 **RES #2025-1. Approval of a Resolution of the Board of County Commissioners of Davis County providing notice of the County's Intent Not to Impose a Local Sales Tax to Fund Recreation, Arts and Parks - presented by Lorene Kamalu, Davis County Commission Chair**

Financial Information: N/A	Terms:
	● Beginning Date: 02/18/2025
	● Ending Date: N/A

- 5 **#2025-278. Approval of Amendment #53 of Contract #2020-283 adding additional DUI fee funding for general Substance Use Disorder treatment for Davis Behavioral Health - presented by Lorene Kamalu, Davis County Commission Chair**

Financial Information:	Terms: N/A
● Type: Pass-Through	
● Amount: \$68,260.00	

VOTING:
Motion to Approve Items 4-5: Lorene Kamalu. Second: John Crofts. All present voted aye.

COMMUNITY & ECONOMIC DEVELOPMENT

- 6 **#2025-259. Approval of an Amendment to Contract #2024-0484 with Habitat for Humanity of the Greater Salt Lake Area for the Community Development Block Grant 2024-2025 - presented by Kent Andersen, Director**

Financial Information: N/A	Terms
	● Beginning Date: 07/01/2024
	● Ending Date: 06/30/2025

Habitat for Humanity helps with home rehabilitation efforts. The funding amount was originally \$10,000.00 per project, but many came in over that amount. Sometimes, Habitat used its funds to make up the difference. This change will increase the funding amount to \$15,000.00 so projects can be more fully funded with CDBG monies. This is to amend the contract language, increasing the allowable amount.

7 **#2025-252. Approval of an Agreement with ISL Agency/FC Barcelona Summer Camps for athletic field sponsorship - presented by Kent Andersen, Director**

Financial Information

- Type: Receivable
- Amount: TBD

Terms

- Beginning Date: 02/05/2025
- Ending Date: 07/31/2025

This is a unique sponsorship for the Western Sports Park. In exchange for putting up two large FC Barcelona banners with a promo code for event registration, WSP will get \$40.00 per registration done that way. The banner will be placed on Buildings 2 and 3.

8 **#2025-272. Approval of the Davis County HOME Consortium Policies and Procedures - presented by Kent Andersen, Director**

Financial Information: N/A

Terms: N/A

This is a continuation and hopefully the final step in creating the HOME program. Davis County is the lead entity in this partnership with Layton and Clearfield City. The program supports affordable housing. This update establishes the application process and priorities. A review committee approved the policy and procedures in December, so now it is being presented to the Commission for final approval.

VOTING:

Motion to Approve Items 6-8: Bob Stevenson. Second: John Crofts. All present voted aye.

FACILITIES

9 **#2025-266. Approval of an Amendment to Contract #984/2024 with Mountain States Fence Company, Inc for additional scope of work in hydro vacuum truck excavation services for fence and light post holes - presented by Lane Rose, Director**

Financial Information:

- Type: Payable
- Amount: \$6,020.00

Terms:

- Beginning Date: 02/18/2025
- Ending Date: 06/30/2025

To complete the Health Department parking lot project, a hydro vacuum is needed to drill fence post holes without disturbing high-voltage lines.

10 **#2025-275. Approval of an Agreement with Price's Guaranteed Doors, Inc. for the installation of three new garage doors at the Davis Park Golf Course shop - presented by Lane Rose, Director**

Financial Information:

- Type: Payable
- Amount: \$10,118.00

Terms:

- Beginning Date:02/18/2025
- Ending Date: 06/10/2025

VOTING:

Motion to Approve Item 9-10: John Crofts. Second: Lorene Kamalu. All present voted aye.

HEALTH

11 **#2025-271. Approval of an Agreement with the Utah Department of Environmental Quality for Radon awareness - presented by Brian Hatch, Director**

Financial Information:

- Type: Receivable
- Amount: \$5,000.00

Terms:

- Beginning Date: 01/01/2025
- Ending Date: 12/31/2025

This is for radon testing in individuals' homes. Director Hatch said he would recommend doing it once so individuals can see if remediation or monitoring is needed. There is a map [in the Health Department, provided by the Utah Geological Society] that shows the risk areas.

12 **#2025-281. Approval of Recommendations for Reappointments to the Davis County Board of Health -**
presented by Brian Hatch, Director

Financial Information: N/A

Terms:

- Beginning Date: various
- Ending Date: various

Director Hatch said Mayor Joy Petro, Mr. Brandon Hatch, Mr. Troy Wood, and Dr. Ryan Stewart are all recommended for reappointment to the Board of Health. Each fulfills a specific role as required by the Board of Health's bylaws.

VOTING:

Motion to Approve Items 11-12: Bob Stevenson. Second: Lorene Kamalu. **Aye:** Bob Stevenson, Lorene Kamalu. **Abstain:** John Crofts.

HUMAN RESOURCES

13 **#2025-228. Approval of an Agreement with Judicious Covert Investigations for legal investigative services -**
presented by Todd Utzinger, Legal Defender Coordinator

Financial Information

- Type: Payable
- Amount: \$65.00/hour

Terms

- Beginning Date: 02/18/2025
- Ending Date: 12/31/2026

Judicious Covert Investigations is the company name of Julie Miller, who has helped with investigations on a tentative basis following her retirement from the Attorney's Office. She has proven to be an asset to defense attorneys, especially in criminal and juvenile delinquency cases. This agreement will formally establish a contact for services.

VOTING:

Motion to Approve Item 13: Bob Stevenson. Second: John Crofts. All present voted aye.

SHERIFF'S OFFICE

14 **#2025-253. Approval of an Internship and Safety Agreement between the Davis School District and Davis County -**
presented by Arnold Butcher, Chief Deputy

Financial Information: N/A

Terms

- Beginning Date: Upon final signature
- Ending Date: Five years from beginning date

These are high school ride-along internship agreements. All high school students and deputies who participate must pass a background check.

15 **#2025-256. Approval of a Memorandum of Agreement (MOA) between The Government (Crane Division, Naval Surface Warfare Center (NAVSURFWARCENDIV) and Davis County Sheriff's Office for the Electro-Optics Loan Program -**
presented by Arnold Butcher, Chief Deputy

Financial Information

- Type: Payable
- Amount: \$1,800.00

Terms

- Beginning Date: 02/12/2025
- Ending Date: 02/12/2026

This will allow the Sheriff's Office to use night-vision goggles.

16 **#2025-235. Ratification of an Agreement with Numi for – Prestige Prepaid Master Program – Facility Enrollment Packet** - *presented by Arnold Butcher, Chief Deputy*

Financial Information	Terms
● Type: Pass-Through	● Beginning Date: 02/18/2025 Estimate
● Amount: N/A	● Ending Date: Until Canceled

This is to provide a debit card to an inmate when they are released with any of their remaining funds.

17 **#2025-269. Ratification of a Bank Account Automated Clearing House (ACH) Payment Authorization between Davis County and T. W. Vending, Inc. (TEAM)** - *presented by Arnold Butcher, Chief Deputy*

Financial Information: N/A	Terms:
	● Beginning Date: 02/10/2025
	● Ending Date: Until canceled in writing

VOTING:
Motion to Approve Items 14-17: Bob Stevenson. Second: John Crofts. All present voted aye.

CONSENT ITEMS

18 **#2025-277. Notice of Intent to Engage in Contract Negotiations for the Airwall Installation Services for the Davis County Conference Center Request for Proposals** - *presented by Curtis Koch, County Controller*

Financial Information: N/A	Terms: N/A
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19 **#2025-267. Approval of an Agreement with Smokey Hills Design for a pop-up craft boutique show** - *presented by Kent Andersen, Director*

Financial Information:	Terms:
● Type: Receivable	● Beginning Date: 07/05/2025
● Amount: \$2,581.25	● Ending Date: 07/05/2025

20 **#2025-282. Approval of a Memorandum of Understanding (MOU) with Davis County, Senior Services, Retired, and Senior Volunteer Program to provide volunteers to help with services at the Bountiful Davis Arts Center** - *presented by Brian Hatch, Director*

Financial Information: N/A	Terms:
	● Beginning Date: 02/01/2024
	● Ending Date: 02/01/2027

21 **#2025-283. Approval of a Memorandum of Understanding (MOU) with Davis County, Senior Services, Retired, and Senior Volunteer Program to provide volunteers to help with services at the Heritage Museum of Layton** - *presented by Brian Hatch, Director*

Financial Information: N/A	Terms:
	● Beginning Date: 02/01/2025
	● Ending Date: 02/01/2028

22 **#2025-284. Approval of a Memorandum of Understanding (MOU) with Davis County, Senior Services, Retired, and Senior Volunteer Program to provide volunteers to help with services at the Syracuse Regional Museum** - *presented by Brian Hatch, Director*

Financial Information: N/A	Terms:
	● Beginning Date: 05/01/2025
	● Ending Date: 05/01/2028

23 **#2025-273. Approval of the Regular Commission Meeting Minutes for January 28, 2025** - *presented by Lorene Kamalu, Davis County Commission Chair*

24 **#2025-286. Approval of the Regular Commission Meeting Minutes for February 4, 2025** - *presented by Lorene Kamalu, Davis County Commission Chair*

VOTING:
Motion to Approve Items 18-24:Bob Stevenson. Second: John Crofts. All present voted aye.

VOTING:
Motion to Recess into Board of Equalization: Lorene Kamalu. Second: John Crofts. All present voted aye.

BOARD OF EQUALIZATION

25 **#2025-165. Property Tax Register 02-18-2025** - *presented by Sulika Laulu, Tax Administration Manager, presented on behalf of Curtis Koch, County Controller*

The Property Tax Register for 02/11/2025 was presented and contained the following: Controller’s Adjustments consisting of Corrections. This record is maintained by the Davis County Controller as the Clerk of the Board of Equalization.

VOTING:
Motion to Approve Item 25: Bob Stevenson. Second: John Crofts. All present voted aye.

VOTING:
Motion to Reconvene Commission Meeting: Lorene Kamalu. Second: John Crofts. All present voted aye.

CLOSING REMARKS

Commissioner Crofts said there will be an open house on March 5, 2025, at 6:00 PM at the Farmington Library and invited everyone to come. He said there will be a brief 20-minute presentation at the beginning; the rest of the meeting will be open to public comments.

Commissioner Kamalu said the first event honoring America's 250th anniversary will be held today. The Daughters of the American Revolution (DAR) approached the County to install a marker honoring Revolutionary War patriots in the Memorial Courthouse. The reception for the marker will be held today at 3 PM. Commissioner Kamalu expressed her appreciation for the DAR and their work on it. She also reminded everyone that the Commission Meetings on the second Tuesday in April, May, and June will be at 6 PM. They are trying to let everyone know in advance.

MEETING ADJOURNED

The meeting adjourned at 10:25 AM.

Minutes Prepared by:
 Jessy Turner
 Deputy Clerk



Brian McKenzie (Mar 13, 2025 08:44 MDT)

Brian McKenzie
Davis County Clerk

Minutes Approved on:
 03/11/2025



Lorene Miner Kamalu (Mar 11, 2025 13:23 MDT)

Lorene Miner Kamalu
Commission Chair

