

BOARD OF DAVIS COUNTY COMMISSIONERS MINUTES

Board of Davis County Commissioners - Regular Meeting Minutes Tuesday, March 25, 2025

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on March 25, 2025, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk’s Office. The agenda for this meeting is incorporated into the minutes as item headers.

PRESENT

Davis County Commission Chair Lorene Kamalu
Davis County Commission Vice Chair John Crofts
Davis County Clerk Brian McKenzie

EXCUSED

Davis County Commissioner Bob Stevenson

PLEDGE OF ALLEGIANCE

The meeting convened at 10:00 AM, and Shauna Brady, Commission Office Manager, led the Pledge of Allegiance.

PUBLIC COMMENTS

No public comments were invited; no public comments were given.

RECOGNITION, PRESENTATION, AND INFORMATIONAL ITEMS

- 1 **#2025-355. Receipt of the Notice of Intent from West Bountiful City to Reauthorize the Recreation, Arts and Parks (RAP) Tax during the 2025 Election** - *presented by Lorene Kamalu, Davis County Commission Chair*
- 2 **#2025-370. Receipt of Resolution 25-09 from Layton City of Intent to Submit an Opinion Question to Residents regarding the Imposition of a tax to finance Recreation, Arts, Museums, and Park Facilities (RAMP)** - *presented by Lorene Kamalu, Davis County Commission Chair*
- 3 **#2025-377. Presentation of the Certificate of Achievement for Excellence in Financial Reporting awarded to Davis County for FY ended 2023** - *presented by Curtis Koch, County Controller*

County Controller Curtis Koch presented the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association, which was awarded to Davis County for the 31st consecutive year. He emphasized the significance of this recognition, reflecting on the historical context of 1994 when the streak began and going beyond the minimum requirements of the Generally Accepted Accounting Principles (GAAP). Controller Koch recognized team members Doug Stone, Cindi Garrick, Stacy Shelton, Cindy Sorenson, Kimberly Hansen, Sulika Laulu, and those not present, Jordan Tilley, Blake Woodall, and Shairise Bills, highlighting their commitment to transparency and accurate reporting. A group photo was taken, and those present applauded. It was mentioned that plaques commemorating past awards are displayed in the Controller's Office hallway. Commissioner Kamalu and Commissioner Crofts both expressed their gratitude for the team's hard work and longstanding excellence.

BUSINESS/ACTION

COMMISSIONERS' OFFICE

- 4

#RES 2025-4. Approval of a Resolution of the Board of County Commissioners of Davis County providing notice to West Bountiful City of the County's intent not to impose a local sales tax to fund recreation, arts and parks - *presented by Lorene Kamalu, Davis County Commission Chair*

Financial Information: N/A

Terms:
 - Beginning Date: 03/25/2025
 - Ending Date: N/A
- 5

#RES 2025-6. Approval of a Resolution of the Board of County Commissioners of Davis County providing notice to Layton City of the County's intent not to impose a local sales tax to fund recreation, arts, museums, and park facilities (RAMP) - *presented by Lorene Kamalu, Davis County Commission Chair*

Financial Information: N/A

Terms: N/A
- 6

#2025-383. Approval of Amendment #54 to State Contract A03091 (County Contract #2020-0283) with the Utah Department of Health & Human Services for additional pass-through funding of \$368,000.00 for mental health and substance-use disorder services to individuals - *presented by Lorene Kamalu, Davis County Commission Chair*

Financial Information:
 - Type: Pass-Through
 - Amount: \$368,000.00

Terms: N/A

VOTING:
Motion to Approve Items 4-6: Lorene Kamalu. Second: John Crofts. All present voted aye.

PUBLIC HEARING: COMMUNITY & ECONOMIC DEVELOPMENT

- 7

#2025-288. Public Hearing and Approval of Substantial Amendment #1 to the 2024-2025 Annual Action Plan (AAP) (Contract #2024-0310) for the Community Development Block Grant (CDBG) - *presented by Ryan Steinbeigle, Grants Administrator, on behalf of Kent Andersen, Director*

Financial Information: N/A

Terms:
 - Beginning Date: 07/01/2024
 - Ending Date: 06/30/2025

Ryan Steinbeigle explained that Fruit Heights City requested the cancelation of an Americans with Disabilities Act (ADA) improvement project due to funding limitations, and the \$126,000.00 originally allocated would be rolled into the 2025-2026 program year.

VOTING:
Motion to Open a Public Hearing: Lorene Kamalu. Second: John Crofts. All present voted aye.

Emileigh Hillstead from Safe Harbor Crisis Center noted that the Safe Harbor organization assisted 3,464 individuals in the past year and is currently focused on infrastructure and staff retention. Safe Harbor has active grant applications with CDBG and wanted to ensure they remain visible to the Commission.

Commissioner Kamalu acknowledged the critical work of Safe Harbor and thanked Emily for attending.

VOTING:
Motion to Close a Public Hearing: Lorene Kamalu. Second: John Crofts. All present voted aye.

VOTING:
Motion to Approve Item 7: Lorene Kamalu. Second: John Crofts. All present voted aye.

COMMUNITY & ECONOMIC DEVELOPMENT

8 **#RES 2025-5. Approval of a Resolution for Interlocal Agreement with Kaysville City for 3rd Quarter Local Transportation Funds** - *presented by Kent Andersen, Director*

Financial Information:	Terms:
- Type: Payable - Amount: \$3,000,000.00	- Beginning Date: 03/25/2025 - Ending Date: 03/25/2027

The Council of Governments (COG) recommended this road reconstruction of 200 North in Kaysville City, approximately a 1.3-mile stretch, in October 2024. This was then accepted by the Commission on December 3, 2024.

9 **#2025-375. Approval of a Standard Service Provider Agreement with Carahsoft Technology Corporation for Salesforce Software License** - *presented by Kent Andersen, Director*

Financial Information:	Terms:
- Type: Payable - Amount: \$3,210.24	- Beginning Date: 03/25/2025 - Ending Date: 03/31/2026

VOTING:
Motion to Table Item 9: Lorene Kamalu. Second: John Crofts. All present voted aye.

10 **#2025-388. Approval of and Signature on a Notice to Quit and Vacate Real Property known as Tax ID 06-012-0013 to R.O.A. General, Inc., DBA Reagan Outdoor Advertising** - *presented by Kent Andersen, Director*

Financial Information: N/A	Terms: N/A
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Director Andersen explained that Davis County owns a parcel of land with a billboard operated by Reagan Outdoor Advertising. The lease expired several years ago, and Reagan has not responded to attempts to renegotiate. The notice to quit and vacate aims to either prompt action from Reagan or allow the County to repurpose the land.

11 **#2025-389. Approval of an Interlocal Cooperation Agreement with Farmington City for Lagoon-Station Park Shuttle** - *presented by Kent Andersen, Director*

Financial Information:	Terms:
- Type: Payable - Amount: \$90,000.00	- Beginning Date: 01/01/2025 - Ending Date: 12/31/2027

VOTING:
Motion to Approve Items 8, 10, and 11: John Crofts. Second: Lorene Kamalu. All present voted aye.

CONTROLLER'S OFFICE

12 **#2025-376. Approval of the clerical corrections made to several items on the budget opening list. (See Resolution #2025-0003)** - *presented by Curtis Koch, County Controller*

Financial Information: N/A	Terms: N/A
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Controller Koch presented corrections to multiple account numbers from a previous budget resolution (Resolution #2025-0003). These errors were discovered during data entry, and the correction ensures accurate financial documentation.

13 **#2025-380. Approval of Email Domain Ownership Authorization with Amazon Business** - *presented by Curtis Koch, County Controller*

Financial Information: N/A	Terms: N/A
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- 14 **#2025-381. Approval for Amazon Business Account Administration and Set-Up - presented by Curtis Koch, County Controller**

Financial Information: N/A

Terms: N/A

Agenda Items 13 and 14 allow Davis County to operate under its own Amazon Business account. Currently, the County has been operating under a State contract. These agreements provide additional security and an opportunity to receive a rebate.

- 15 **#2025-384. Approval of Amendment #2 to Contract #2018-0086 with Zions Public Finance, Inc. for Financial Advisory Services - presented by Curtis Koch, County Controller**

Financial Information: N/A

Terms:

- Beginning Date: 03/01/2025
- Ending Date: 02/28/2027

For a long time, and through multiple Request for Proposal (RFP) processes, Zions Public Finance has been selected as the County's municipal financial advisor. This agreement is in the second and final extension allowed under the current contract. Controller Koch recommended that the County exercise this option, allowing for the retention of their services for two more years. After that, it would go out to another RFP process.

VOTING:

Motion to Approve Items 12-15: John Crofts. Second: Lorene Kamalu. All present voted aye.

HEALTH

- 16 **#2025-372. Approval of an Interlocal Cooperation Agreement with Salt Lake County Aging & Adult Services for the use of the Caregiver Talking Points Program - presented by Brian Hatch, Director**

Financial Information: N/A

Terms:

- Beginning Date:01/14/2025
- Ending Date: 01/13/2028

- 17 **#2025-374. Ratification of a Commercial Real Estate Purchase Contract, with Addenda No. 1, No. 2 and Buyer Broker Agreement, dated the 19th day of February, 2025, for the purchase of Tax ID 12-001-0206 and also authorize the Chair to sign incidental documents identified in Purchase Contract and Addenda including but not limited to seller's property condition disclosures, property lease back and closing documents - presented by Brian Hatch, Director**

Financial Information:

Terms:

- Type: Payable
- Amount: \$3,700,000.00
- Beginning Date: One-Time Purchase
- Ending Date: N/A

VOTING:

Motion to Approve Items 16-17: John Crofts. Second: Lorene Kamalu. All present voted aye.

INFORMATION SYSTEMS

18 **#2025-367. Approval of an Agreement with Syringa Networks for telecom Internet Protocol (IP) addresses (replacing Lumen contract) - presented by Jeff Hassett, Director**

Financial Information:

- Type: Payable
- Amount: \$325.00 per month

Terms:

- Beginning Date: 04/01/2025
- Ending Date: 03/31/2030

This item was tabled due to questions from the County's legal team. The County is evaluating its purchasing procedures for better compatibility with State agreements.

VOTING:

Motion to Table Item 18: Lorene Kamalu. Second: John Crofts. All present voted aye.

19 **#2025-369. Approval of a Multi-Jurisdiction Information Technology (IT) Agreement with various Utah Cities/Counties to promote the secure and reliable operation of Technology Services - presented by Jeff Hassett, Director**

Financial Information:

- Type: Pass-Through
- Amount: N/A

Terms:

- Beginning Date: 03/25/2025
- Ending Date: N/A

This agreement would enable participating entities to share resources and personnel in critical situations.

VOTING:

Motion to Approve Item 19: Lorene Kamalu. Second: John Crofts. All present voted aye.

LIBRARY

20 **#2025-363. Approval of a Renewal Agreement with Patron Point, Inc. for Patron Point Software & Service - presented by Ellen Peterson, Deputy Director**

Financial Information:

- Type: Payable
- Amount: \$17,854.00

Terms:

- Beginning Date: 04/01/2025
- Ending Date: 03/31/2026

VOTING:

Motion to Approve Item 20: Lorene Kamalu. Second: John Crofts. All present voted aye.

SHERIFF'S OFFICE

21 **#2025-356. Ratification of a Standard Professional Services Contract between Davis County and Intermountain Testing Services, Inc. for Special Inspection Services on the Facility Sanitary Sewer Screen & Lift Station - presented by Arnold Butcher, Chief Deputy**

Financial Information:

- Type: Payable
- Amount: \$7,500.00 estimated

Terms:

- Beginning Date: Upon final signature
- Ending Date: Upon satisfaction of respective duties per contract by both parties

Commissioner Kamalu asked about the timeline for the completion of the project. Chief Deputy Butcher explained that the vault for the lift station had already been set, and construction on the building was underway. The building itself would likely be completed in six to eight weeks, but a backlog of specialized equipment necessary for the lift and screening operations could delay completion. He noted that the building would be constructed with a removable portion of the roof so that a crane could place the equipment once it

arrived. Although no exact delivery date for the equipment has been confirmed, Chief Deputy Butcher anticipated full completion of the project by the end of the year. Commissioner Kamalu mentioned this project was funded through American Rescue Plan Act (ARPA) funds and that there have been delays due to its complexity. Chief Deputy Butcher added that a ribbon-cutting ceremony would be a great idea once completed, especially in partnership with the Sewer District.

- 22
- #2025-362. Approval of a Training Agreement with Jon-Tyrell Keahunui Kulani Adolpho for Special Functions Officer (SFO) and Basic Correction Officer (BCO) certification - presented by Arnold Butcher, Chief Deputy

Financial Information:	Terms:
- Type: Payable - Amount: \$16,848.00 estimated	- Beginning Date: Date of hire - Ending Date: Two years from the date of hire

- 23
- #2025-368. Approval of an Amendment to Contract #2024-0997 FY2023 Building Resilient Infrastructure & Communities (BRIC) Grant – Davis County Pre-Disaster Hazard Mitigation Plan Update EMD-2023-BR-005-005 – CFDA# 97.047 Performance Period 11/19/2024-11/18/2027 adding \$6,666.67 for management costs - presented by Arnold Butcher, Chief Deputy

Financial Information:	Terms:
- Type: Receivable - Amount: \$106,666.67	- Beginning Date: 11/19/2024 - Ending Date: 11/18/2027

The funding for this agreement supports the salary and time of Ember Herrick, the County's Emergency Services Manager, who is responsible for overseeing the BRIC grant and related resiliency planning efforts. Chief Deputy Butcher praised Ember's work, and Commissioner Kamalu acknowledged her exceptional contributions, especially in her grant writing and administration.

VOTING:
Motion to Approve Items 21-23: John Crofts. Second: Lorene Kamalu. All present voted aye.

CONSENT ITEMS

- 24
- #2025-352. Approval of an Agreement with USA Wrestling Utah for High School Christmas Clash - presented by Kent Andersen, Director

Financial Information:	Terms:
- Type: Receivable - Amount: \$16,778.13	- Beginning Date: 12/18/2025 - Ending Date: 12/20/2025

- 25
- #2025-353. Approval of an Agreement with USA Wrestling Utah for Battle Royale Wrestling Tournament - presented by Kent Andersen, Director

Financial Information:	Terms:
- Type: Receivable - Amount: \$3,871.88	- Beginning Date: 12/12/2025 - Ending Date: 12/13/2025

- 26
- #2025-364. Approval of an Agreement with USA Wrestling Utah for Freestyle & Greco State Wrestling Tournament - presented by Kent Andersen, Director

Financial Information:	Terms:
- Type: Receivable - Amount: \$6,453.13	- Beginning Date: 04/16/2026 - Ending Date: 04/18/2026

- 27

#2025-365. Approval of an Agreement with Utah Summit Lacrosse for a Lacrosse Tournament - presented by Kent Andersen, Director
- Financial Information:

Terms:
- Type: Receivable
 - Amount: \$6,143.38

- Beginning Date: 10/11/2025
 - Ending Date: 10/12/2025
- 28

#2025-357. Approval of an Agreement with Vortex Volleyball for a Volleyball Tournament - presented by Kent Andersen, Director
- Financial Information:

Terms:
- Type: Receivable
 - Amount: \$12,390.00

- Beginning Date: 11/07/2025
 - Ending Date: 11/09/2025
- 29

#2025-366. Approval of an Agreement with Rocky Mountain Gun Show for Sponsorship - presented by Kent Andersen, Director
- Financial Information:

Terms:
- Type: Receivable
 - Amount: \$5,000.00

- Beginning Date: 08/01/2025
 - Ending Date: 08/01/2026
- 30

#2025-391. Approval of an Agreement with Davis Technical College for a Graduation Ceremony - presented by Kent Andersen, Director
- Financial Information:

Terms:
- Type: Receivable
 - Amount: \$3,892.53

- Beginning Date: 09/30/2025
 - Ending Date: 09/30/2025
- 31

#2025-378. Notice of Intent to Engage in Contract Negotiations for the Davis County Ballot Preparation, Printing, and Distribution Services Request for Proposals - presented by Curtis Koch, County Controller
- Financial Information: N/A

Terms: N/A
- 32

#2025-379. Notice of Intent to Engage in Contract Negotiations for the Davis Links Brand Foundation Request for Proposals - presented by Curtis Koch, County Controller
- Financial Information: N/A

Terms: N/A
- 33

#2025-382. Approval of Letter of Support for Utah's Broadband Equity, Access, and Deployment Program (BEAD) in support of Comcast and other providers to expand broadband service to Davis County residents - presented by Bob Stevenson, Davis County Commissioner
- Financial Information: N/A

Terms: N/A

VOTING:
Motion to Approve Items 24-33: Lorene Kamalu. Second: John Crofts. All present voted aye.

VOTING:
Motion to recess to Board of Equalization: Lorene Kamalu. Second: John Crofts. All present voted aye.

BOARD OF EQUALIZATION

34 **2025-170. Property Tax Register 03-25-2025** - *presented by Curtis Koch, County Controller*

The Property Tax Register for March 25, 2025, was presented and contained the following: Auditor’s Adjustments consisting of Appeals reports, Abatement reports, and Corrections; Assessor’s Adjustments consisting of Corrections. This record is maintained by the Davis County Controller as the Clerk of the Board of Equalization.

VOTING:

Motion to Approve Item 34: Lorene Kamalu. Second: John Crofts. All present voted aye.

VOTING:

Motion to Reconvene Commission Meeting: Lorene Kamalu. Second: John Crofts. All present voted aye.

CLOSING REMARKS

No closing remarks were given.

MEETING ADJOURNED

The meeting adjourned at 10:26 AM.

Minutes Prepared by:
Aaron Moyes
Deputy Clerk



Brian McKenzie (Apr 9, 2025 13:39 MDT)

Brian McKenzie
Davis County Clerk

Minutes Approved on:
04/08/2025



John Crofts (Apr 9, 2025 13:11 MDT)

Lorene Miner Kamalu
Commission Chair

