

BOARD OF DAVIS COUNTY COMMISSIONERS MINUTES

Board of Davis County Commissioners - Regular Meeting Minutes Tuesday, April 8, 2025

The Board of Davis County Commissioners met for their regularly scheduled meeting at 6:00 PM on April 8, 2025, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk’s Office. The agenda for this meeting is incorporated into the minutes as item headers.

PRESENT

Davis County Commission Chair Pro Tem John Crofts
Davis County Commission Vice-Chair Pro Tem Bob Stevenson
Davis County Commissioner Lorene Kamalu (via telephone)
Davis County Clerk Brian McKenzie

OPENING AND PLEDGE OF ALLEGIANCE

The meeting convened at 6:00 PM. John Crofts, Commissioner, opened the meeting by stating this session was notable for being held in the evening, a decision made by the Commission to try evening meetings in April, May, and June to encourage greater community participation. Commissioner Crofts conducted the meeting in place of Lorene Kamalu, Commission Chair, who was attending via phone. Bob Stevenson, Commissioner, was also present and was acknowledged for supporting the evening schedule. Commissioner Crofts welcomed attendees and thanked County employees and elected officials for adjusting their schedules to attend.

Susan Lee of Kaysville City led the Pledge of Allegiance.

RECOGNITION, PRESENTATION, AND INFORMATIONAL ITEMS

- 1 **#2025-435. Davis County Attorney's Office Employee Commendations** - *presented by Troy Rawlings, County Attorney*

Troy Rawlings, County Attorney, expressed his deep gratitude to the Commission for allowing him the opportunity to publicly honor employees from his office. He emphasized that Davis County’s primary asset is its employees and that recognizing their achievements is essential. Attorney Rawlings described how he tries not to abuse the opportunity for public commendation but considers it vital to occasionally bring these recognitions before the public.

Attorney Rawlings then introduced Craig Webb, Bureau Chief of the Investigative Bureau, and a team of veteran law enforcement officers now serving in the Attorney’s Office: Captain Brent Baggs and Lieutenants John Herndon, Drake Ham, Brian Purdy, and Tim Cottrell. Each of these individuals, he noted, brought extensive experience and a high level of professionalism to their roles. Collectively, the team now possesses 161 years of law enforcement experience and 114 years specifically in investigative roles.

Attorney Rawlings shared a data presentation created for a budget meeting in Spring 2023 to highlight their achievements [See Attachment B]. Among the statistics: 81 awards and commendations as of 2023, many of which were prestigious state and national recognitions. Consistent top performance in the Internet Crimes Against Children (ICAC) Task Force and winning the Utah Attorney General’s award so frequently that the Attorney General's Office stopped issuing the award. Participation in the Federal Bureau of Investigation (FBI) Child Exploitation and Human Trafficking Task Force, with more than 1,000 arrests and prosecutions since 2016 tied to Davis County. The team is frequently sought after by federal agencies such as the FBI and Homeland Security as a preferred partner.

He described the team's achievements as “stunning,” citing a wall in their office labeled the “Wall of Shame,” featuring booking photos of perpetrators caught through their work. The team also received a national Bud Cramer Award for excellence in child justice, presented in Washington, D.C. Attorney Rawlings also emphasized their role in investigating officer-involved shootings, noting that the Bureau has coordinated 36

such investigations involving 68 officers and more than 900 protocol investigators. The goal of the Attorney's Office is to complete thorough investigations and submit reports within two weeks, a challenging but critical timeline for maintaining public trust and determining whether officers' use of force was legally justified.

In addition, he highlighted their support in preparing prosecutors for trial, noting that this team is involved in about 80% of all jury trials handled by the Office. Their support includes serving over 250 subpoenas per year, conducting follow-up investigations, and testifying in court. They have also conducted 133 public training and education presentations, participated in specialty courts such as drug and mental health courts, and served as "trackers" to support and mentor individuals navigating rehabilitation programs. Attorney Rawlings explained that two agents in particular, John Herndon and Tim Cottrell, are dedicated to working with these court participants, making sure they attend appointments, adhere to treatment protocols, and stay on track to avoid recidivism.

Attorney Rawlings emphasized the group's humility, work ethic, and the respect they have earned from colleagues and partner agencies. He credited Craig Webb's leadership and hiring efforts as a critical factor in the unit's success. He closed by stating that each member of the team deserves individual recognition and, while the group commendation limited personal details, the collective impact they've made on Davis County is profound. Paralegal McKenzie Nielsen, who works closely with the team, was noted for frequently praising the professionalism and kindness of the group.

The Commissioners joined Attorney Rawlings in thanking the investigative team, and a group photo was taken.

PUBLIC COMMENTS

Drew Chamberlain of Layton City approached the podium and expressed gratitude for the Commission's decision to hold the meeting in the evening, which made it more accessible for working citizens.

BUSINESS/ACTION

CLERK'S OFFICE

2 **#2025-421. Approval of an Agreement with The Data Center for printing election materials - presented by Brian McKenzie, County Clerk**

Financial Information:	Terms:
- Type: Payable - Amount: Fee-based - see Exhibit A	- Beginning Date: 04/08/2025 - Ending Date: 12/31/2030

Brian McKenzie, County Clerk, presented a contract with The Data Center for printing and mailing voter registration postcards, including voter ID and confirmation cards.

VOTING:
Motion to Approve Item 2: Bob Stevenson. Second: John Crofts. All present voted aye.

HUMAN RESOURCES

3 **#2025-432. Approval of Authorization to Bind Coverage for Additional Cyber Coverage with Olympus Insurance - presented by Christopher Bone, Director**

Financial Information:	Terms:
- Type: Payable - Amount: \$75,190.00	- Beginning Date: 03/18/2025 - Ending Date: 01/01/2026

Chris Bone, Director, presented an authorization request for cyber insurance coverage to restore levels previously reduced by Utah Counties Indemnity Pool due to market changes. Director Bone thanked several partners for their collaboration on the matter, including Terri DeVries, Risk Administrator, Jeff Hassett, Information Systems Director, and Curtis Koch, County Controller.

VOTING:
Motion to Approve Item 3: Bob Stevenson. Second: John Crofts. All present voted aye.

SHERIFF'S OFFICE

- 4 **#2025-437. Approval of 2025 Hazardous Materials Emergency Planning (HMEP) Grant Form 76-10 awarded to Davis County Sheriff’s Office for performance period of 10/01/2024 – 09/30/2025 - presented by Arnold Butcher, Chief Deputy**

Financial Information:	Terms:
• Type: Receivable • Amount: \$3,200.00	• Beginning Date: 10/01/2024 • Ending Date: 09/30/2025

- 5 **#2025-438. Approval of an Agreement with Idaho Lawncare Company, Inc. doing business as U.S. Lawns - Salt Lake City for Lawn care services (Mowing, Edging & Trimming) - presented by Arnold Butcher, Chief Deputy**

Financial Information:	Terms:
• Type: Payable • Amount: \$18,828.40	• Beginning Date: 04/15/2025 • Ending Date: 10/31/2025

VOTING:
Motion to Approve Items 4-5: Bob Stevenson. Second: John Crofts. All present voted aye.

CONSENT ITEMS

- 6 **#2025-351. Approval of an Agreement with Utah State Bar for Utah State Bar Testing - presented by Kent Andersen, Director**

Financial Information:	Terms:
• Type: Receivable • Amount: \$12,031.59	• Beginning Date: 07/28/2025 • Ending Date: 07/30/2025

- 7 **#2025-419. Approval of an Agreement with Black Diamond Gymnastics and Sports Center for the 26th Annual Winter Classic Nastia Liuken Qualifier - presented by Kent Andersen, Director**

Financial Information:	Terms:
• Type: Receivable • Amount: \$18,585.00	• Beginning Date: 01/21/2026 • Ending Date: 01/25/2026

- 8 **#2025-420. Approval of an Agreement with Black Diamond Gymnastics and Sports Center for 2026 Region 1 Xcel Championships - presented by Kent Andersen, Director**

Financial Information:	Terms:
• Type: Receivable • Amount: \$14,455.00	• Beginning Date: 04/23/2026 • Ending Date: 04/26/2026

- 9 **#2025-423. Approval of an Agreement with Simple Treasures for Craft Boutique Show - presented by Kent Andersen, Director**

Financial Information:	Terms:
• Type: Receivable • Amount: \$13,750.00	• Beginning Date: 03/16/2026 • Ending Date: 03/21/2026

10 **#2025-431. Approval of the list of 24/7 SCRAM (Continuous Transdermal Alcohol Monitoring Program) Agreements with Davis County Sheriff’s Office for March 2025** - *presented by Arnold Butcher, Chief Deputy*

Financial Information:	Terms:
• Type: Receivable • Amount: See additional financial information	• Beginning Date: Upon final signature • Ending Date: Until the individual is no longer under court order to participate in the program

11 **#2025-443. Approval of the Regular Commission Meeting Minutes for March 11, 2025** - *presented by Lorene Kamalu, Davis County Commission Chair*

12 **#2025-427. Approval of the Regular Commission Meeting Minutes for March 25, 2025** - *presented by Lorene Kamalu, Davis County Commission Chair*

13 **#2025-442. Approval of the Work Session Meeting Minutes for April 1, 2025** - *presented by Lorene Kamalu, Davis County Commission Chair*

VOTING:
Motion to Approve Items 6-13: John Crofts. Second: Bob Stevenson. All present voted aye.

VOTING:
Motion to Recess to Board of Equalization: John Crofts. Second: Bob Stevenson. All present voted aye.

BOARD OF EQUALIZATION

14 **#2025-172. Property Tax Register 04-08-2025** - *presented by Curtis Koch, County Controller*

The Property Tax Register for 04/08/2025 was presented and contained the following: Controller’s Adjustments, consisting of an Abatement denial report, Corrections, and two items related to an exempt entity purchasing property in 2024. This record is maintained by the Davis County Controller as the Clerk of the Board of Equalization.

VOTING:
Motion to Approve Item 14: Bob Stevenson. Second: John Crofts. All present voted aye.

15 **#2025-440. Late Appeal Register 04-08-2025** - *presented by Curtis Koch, County Controller*

The Commissioners reviewed appeals received after the deadline. To view the voting results, please refer to the Appeal Register. This record is maintained by the Davis County Controller as the Clerk of the Board of Equalization.

VOTING:
Motion to Deny Item 15: Bob Stevenson. Second: John Crofts. All present voted aye.

VOTING:
Motion to Reconvene Commission Meeting: Bob Stevenson. Second: John Crofts. All present voted aye.

CLOSING REMARKS

Chris Bone, Director, returned to the podium briefly to echo Attorney Rawlings’ sentiments, affirming that Davis County’s employees are its greatest asset and expressing appreciation for the recognition of their hard work.

Commissioner Kamalu thanked Attorney Rawlings and acknowledged the exceptional work of his office. She said she did not want to miss the opportunity to hear his presentation and emphasized her gratitude to the Attorney’s Office and its contributions to public safety and justice in the County. She also thanked Commissioner Crofts for conducting the meeting.

Commissioner Crofts closed the meeting by reminding the public that evening meetings will continue on a trial basis through June. He invited attendees to stay and speak personally with the Commissioners following the meeting.

MEETING ADJOURNED

The meeting adjourned at 6:31 PM.

ATTACHMENTS

All publicly distributed materials associated with this meeting are noted as the following attachments:

- A. Investigative Bureau Bio 2023

Minutes Prepared by:
Aaron Moyes
Deputy Clerk

Rebecca Abbott

Rebecca Abbott (Apr 22, 2025 13:36 MDT)

Rebecca Abbott
Chief Deputy Clerk

Minutes Approved on:
04/22/2025

Lorene Miner Kamalu

Lorene Miner Kamalu (Apr 22, 2025 13:21 MDT)

Lorene Miner Kamalu
Commission Chair





Chief Craig Webb
26 Years LEO
20 Years Investigations



Capt. Brent Baggs
23 Years LEO
16 Years Investigations



Lt. John Herndon
41 Years LEO
25 Years Investigations



Lt. Bryan Purdy
14 Years LEO
10 Years Investigations



Lt. Tim Cottrell
17 Years LEO
15 Years Investigations



Lt. Drake Hamm
28 Years LEO
16 Years Investigations

149 Total Years of Law Enforcement Experience

102 Total Years Assigned to Investigations

81 Total Awards and Commendations received

27 Homicide Investigations: Jill Allen, Karen Stomm, Ethan Stacy, Kaylynn Spackman, Alex, and Benjie Vindihar, Sione Mangisi, Matthew Whicker, Tyler Eastabrook, Hunter Woodson, Laura Hauck, Suzanne Fry, Tina Wilson, Mike Dunn, Joseph Nance, Noemi Rodriguez, Rand Hatch, Dylan Rounds, Lizzy Shelly, Kay Ricks, Sue Ellen Gunderson Higgins, Hudson Nokes, James Sieger Jr., Kayla Carlson, Brent Peck, Robert Duncan

36 Officer Involved Shootings: Directing the investigations of 68 Involved Officers. Requiring us to coordinate and manage more than 900 Protocol Investigators.

80% of those cases headed to trial have our involvement in some form.

250 Average Personal Service Subpoenas: Served yearly.

Combined Training and Presentations Provided: In the past 5 years approximately 133 public presentations/law enforcement training sessions have been conducted by our agents with a combined total of approximately 3,429 attendees.

11 Combined Years Davis Metro Narcotics Strike Force: Identify and Dismantle Drug Trafficking Organizations, Clandestine Lab team, Marijuana Eradication, DEA Deputization, High-Value Asset Seizures.

2 Agents Assigned to Specialty Courts: Over 2400 clients (Drug, DUI, and Mental Health) in 15 years helping them obtain stability from their various diagnoses.

4 Agents assigned to the CEHTTF: (FBI Child Exploitation and Human Trafficking Task Force), assisting in over 800 proactive arrests of those who prey upon our children.

4 Agents assisting with SVU screenings: 1950 yearly case screenings of Adult and Child abuse cases.

5 Agents assigned to Child Abduction Response Team: We assist with the coordination of and managing the nearly 100 assets that respond per call out each event.

1 Agent assigned to POU: Participation in the Davis County Public Order Unit. Equipped to react to violent unrest.

4 Agents FIT Certified: Agents trained and certified to conduct Child Forensic Interviewers.

4 Agents cross-deputized as FBI/ US Marshals: Assisting in national and international federal cases.

4 Agents Certified in Computer Forensics: OS Triage, X Ways, Autopsy, Secure, OS Forensics, Shellbags, Griffey

3 Agents Certified in Cell Phone Forensics: Cellebrite, XRY, and Lantern.

3 Agents Certified in Peer-to-Peer Online Investigative Programs: Freenet, BitTorrent, eMule, Gigatribe, Ares.

1 Agent Certified in Level 1 Accident Reconstruction: Having reconstructed and investigated 55 cases involving 28 charged with vehicular homicide.

1 Agent Certified in CERT-F: Cell Phone Evidence Repair and Recovery Technician serving 13 agencies. 14 devices were restored to an operational state, 1 resulting in solving an active homicide in Wyoming.

1 Agent is an FBI National Academy Graduate