

BOARD OF DAVIS COUNTY COMMISSIONERS MINUTES

Board of Davis County Commissioners - Regular Meeting Minutes
Tuesday, June 3, 2025

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on June 3, 2025, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk's Office. The agenda for this meeting is incorporated into the minutes as item headers.

Following the approved Davis County policy, artificial intelligence (AI) was utilized in the preliminary creation of these minutes. The final minutes were edited and completed by Davis County Clerk's Office staff.

PRESENT

Davis County Commission Chair Lorene Kamalu
Davis County Commission Vice Chair John Crofts
Davis County Commissioner Bob Stevenson [excused at 10:41 AM]
Deputy Clerk Jessie Turner

PLEDGE OF ALLEGIANCE

The meeting convened at 10:01 AM and Sabrina Harman, Health Department Family Health Services Division Director, led the Pledge of Allegiance.

PUBLIC COMMENTS

Commissioner Kamalu invited public comments; none were given.

RECOGNITION, PRESENTATION, AND INFORMATIONAL ITEMS

- 1 **#2025-570. Employee Service Awards for June 2025 recognizing employees who have reached milestones in their careers with Davis County - recommended by Lorene Kamalu, Davis County Commission Chair, Commissioners' Office**

Financial Information: N/A

Terms: N/A

Attorney's Office

Aspen Stewart, 5 Years - Aspen was unable to attend but was recognized with a round of applause.

Health Department

Ayla Guarino, 5 Years - Ivy Melton Sales, Community Health Division Director, highlighted her contributions, starting with an internship in 2017 focusing on tobacco prevention. In June 2020, Ayla was hired and significantly helped with COVID investigations and communicating with the public. Shortly after, she transitioned to vaccine preparation, helping design and execute a full-scale drive-thru flu clinic exercise at the Legacy Event Center, which served as a model for the larger drive-thru COVID-19 vaccination plan. During the vaccine campaign, Ayla was part of the data audit team, ensuring complete and accurate vaccine records were sent to the State, including developing efficiencies to meet daily deadlines. In September 2021, she joined a small team focused on improving emergency response planning and training and contributed to the 100-page COVID after-action report. She also developed and facilitated incident command system training for department staff to prepare for future public health events. Ayla was instrumental in preparing documentation for the Health Department's second application for the "Project Public Health Ready" recognition from the National Association of County and City Health Officials; this recognition was awarded in 2024. Also in 2024, she led a 5-year jurisdictional risk assessment, which will serve as a foundation for future training and planning. Division Director Sales praised Ayla for her teamwork, consideration of others, and flexibility.

Bailey House, 5 Years - Division Director Sales said Bailey interned with the Health Department, working with Environmental Health in late 2019 and early 2020, and then assisting with disease investigations during the pandemic. In September 2021, she joined the team to improve response plans and employee training. One of her key contributions was developing the first-ever family assistance center plan and training, preparing the department for coordinating community services during unthinkable events. In November 2022, she became the permanent Emergency Response Coordinator, the role previously held by Division Director Sales. Bailey took a lead role in the "Project Public Health Ready" application process and has since helped other health departments prepare for similar acknowledgments. She has improved employee training and exercise plans, updated sections of the Health Department's all-hazards plan, and built strong relationships with other health departments, local emergency responders, and hospitals. She leads an internal preparedness advisory team focused on community preparedness. In October, Bailey organized a full-scale exercise to assess community needs and connections after an emergency, involving 75 dedicated staff members, and mentored an intern on completing the after-action report. Division Director Sales described Bailey as an efficient, organized, supportive, and patient team member who produces amazing outcomes with minimal direction.

Ivy Melton Sales - Commissioner Kamalu then acknowledged Ivy Melton Sales, who was unable to attend a previous meeting where she was recognized for her 30 years of service. Commissioner Kamalu praised her as a "force for good" in empowering and developing her team. Commissioner Kamalu said she felt it was important to acknowledge her years of service.

Carlie Richards, 5 Years - Haley Bemis, Clinical Services Bureau Manager, oversees the home visitation program, and spoke about working alongside Carlie in various capacities. Carlie started in Meals on Wheels, then worked at the Legacy COVID vaccination clinic, moved to immunizations as an office specialist, and now works in home visitation. Haley described Carlie as a wonderful asset to the Family Health Division, consistently applying her knowledge and experience. She is kind, caring, compassionate, and dedicated to serving families, a proud mom, and a great resource for Hawaii travel advice. Carlie is also creative, provides valuable insight and feedback, and is an excellent person for brainstorming ideas.

Daniela Macias, 5 Years - Camille Taylor, Clinical Operations Bureau Manager in the Family Health Division, spoke about supervising Daniela in different roles. Daniela began in Environmental Health at the front desk and quickly switched to assisting with the COVID-19 response. From there, she transitioned to an office specialist role with the Women, Infants and Children (WIC) program, supporting families and scheduling appointments. After that, she moved to the third-floor reception desk, becoming the first point of contact for visitors and providing invaluable support to the Maternal Child Health program by using her Spanish-speaking skills to translate for families and nurses. Most recently, Daniela joined the immunizations team. Camille highlighted Daniela's versatility, dedication, quick learning, warmth, and willingness to assist, especially with Spanish-speaking clients. Camille said Daniela's commitment to success shows in everything she does.

Eric Applegarth, 5 Years - Rachelle Blackham, Senior Services Deputy Director, stated that Eric has a deep-rooted passion for serving those in need. He began his career at the Cache Employment and Training Center, assisting disabled individuals to reenter the workforce, before joining the Davis County Health Department. He currently serves as the State Health Insurance Assistance Program (SHIP) counselor or coordinator, helping individuals sign up for Medicare, and receives compliments for his educational approach and support. Eric is known for going above and beyond and also serves as the division artist or designer, helping with flyers and visual presentations.

Jolene Smith, 5 Years - Deputy Director Blackham said while Jolene has only been with the County for five years, she has 20 years of experience as a case manager, including 15 years with the Utah Division of Child and Family Services (DCFS). Jolene's positive attitude, described as being the "jokester of the division," helps create a positive work environment, especially in case management. She provides excellent care to older adult clients, helping them remain in their homes independently. Co-workers often visit Jolene for a break because she brightens their day.

Nannette Hadley, 10 Years - Nannette was unable to attend but was recognized with a round of applause.

Library

Becca Naisbitt, 10 Years - Josh Johnson, Library Director, admitted to not having worked a shift with Becca, but he has heard consistently positive feedback about her. Becca has worked in various libraries, including Bountiful, Farmington, and Centerville, and is currently back in Farmington. She has been nominated twice

for the Davis County Library's "Mentor of the Year" award by her peers. Colleagues describe her as patiently helping new staff learn customer service, professionalism, and circulation skills, while reassuring them that asking questions is part of learning. She is considered a valuable team member, with many expressing that they would hate to lose her. It was also announced that Becca recently got engaged.

Western Sports Park

Mike Moake, 15 Years - Dave Hansen, Western Sports Park Director, noted that Mike is exceptional at finding common links with people, whether new commissioners or customers, and has an extensive network, likened to "the Kevin Bacon of the Western Sports Park." He has an amazing memory for people, names, dates, and events. Mike was a perfect employee due to his skills, hobbies (showing dogs and horses), and sales and marketing background. He has been key in the business's evolution, readily grasping or creating new opportunities. For many years, Mike was a "one-man show," handling marketing, contracting, and event coordination without an assistant. He has faced the difficult task of securing bigger and better shows, which sometimes requires adjusting the calendar to maximize economic impact for the County. During the 2008-2009 recession, Mike was instrumental in filling empty dates, which led to the start of hosting wrestling tournaments, an event that has since grown significantly. Mike's ability to work with customers, make and keep promises, and engage staff has been crucial. He has also assisted in all areas of operations, including finding entertainment for the county fair, advising new fair coordinators, and researching equipment and supplies. Director Hansen appreciated Mike's caring and sharing heart, as he is always willing to give advice based on his life and work experience to employees and customers.

Sheriff's Office

Wade French, 5 Years - Wade was unable to attend but was recognized with a round of applause.

Danyelle Gardeyp-Beets, 25 Years - Danyelle was unable to attend but was recognized with a round of applause.

Valley View Golf Course

Braxton Christensen, 5 Years - Braxton was unable to attend but was recognized with a round of applause.

Tod Budge, 35 Years - Tod was unable to attend but was recognized with a round of applause.

BUSINESS/ACTION

COMMUNITY & ECONOMIC DEVELOPMENT

2 **#2025-601. Approval to Authorize a Notice of Sale of Davis County surplus real property known as Tax ID 12-037-0092** - *recommended by Kent Andersen, Director, Community & Economic Development - Planning*

Financial Information:

- Type: Payable
- Amount: \$150.00

Terms:

- Beginning Date: 06/09/2025
- Ending Date: 06/09/2025

This approval authorizes a notice of sale of Davis County surplus real property, Tax ID 12-037-0092, also known as the West Point drain. This property is located off Cold Springs Road, west of the immigrant trail in Schneider's Bluff. The Utah Department of Transportation (UDOT) is interested in acquiring it to extend the West Davis Highway up to 1800 North, and possibly for a box culvert similar to the Syracuse drain. More details will follow in the July 1st meeting. The Property Committee, including Public Works Director Adam Wright, has already approved this item.

3 **#2025-583. Approval of an Agreement with Champion for Sponsorship In-Kind Trade** - *recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park*

Financial Information:	Terms:
• Type: Receivable • Amount: In-Kind	• Beginning Date: 08/01/2025 • Ending Date: 08/01/2026

The County would receive 50 polo shirts, 50 quarter-zip pullovers, 50 t-shirts, and 12 jackets, with a retail value of \$8,040.00. Champion would receive electronic and interior signage marketing opportunities within the Western Sports Park. This was considered a good return, comparable to a \$5,000.00 package, allowing staff to maintain an athletic look and professional branding.

4 **#2025-597. Approval of an Application for Federal Assistance and Certifications/Assurances with the Office of Housing and Urban Development (HUD) for a Continuum of Care Builds (CoC Builds) Grant** - *recommended by Kent Andersen, Director, Community & Economic Development - Economic Development*

Financial Information: N/A	Terms: N/A
----------------------------	------------

The request is for a \$5 million grant. If awarded, a separate agreement will be created and will require a 25% funding match, which would be met using other federal funding.

5 **#2025-603. Approval of a Board appointment to the Davis County Tourism Tax Advisory Board (TTAB)** - *recommended by Kent Andersen, Director, Community & Economic Development - Tourism*

Financial Information: N/A	Terms:
	• Beginning Date: 06/01/2025 • Ending Date: 12/31/2028

This request is for Doranne Pittz, the Antelope Island State Park Director, to replace Wendy Wilson on the TTAB.

VOTING:
Motion to Approve Items 2-5: Bob Stevenson. Second: John Crofts. All present voted aye.

FACILITIES

6 **#2025-600. Approval of an Agreement with the Davis County Republican Party for Temporary Access to the Davis County Admin Facility** - *recommended by Lane Rose, Director, Facilities*

Financial Information: N/A	Terms:
	• Beginning Date: 06/03/2025 • Ending Date: 12/31/2025

Director Rose explained the building's doors would be scheduled to open and close at the appropriate times. It has been asked that the Republican Party provide a representative to greet people and ensure no strangers enter.

VOTING:
Motion to Approve Item 6: John Crofts. Second: Bob Stevenson. All present voted aye.

HEALTH

- 7
- #2025-588. Approval of Year Three of the Area Agency on Aging Four-Year Plan 2024 through 2027 with the Utah Department of Health & Human Services linked to Contract #2023-0377 and Contract #2024-0399 - recommended by Rachelle Blackham, Senior Services Deputy Director, on behalf of Brian Hatch, Director, Health - Senior Services

Financial Information: N/A

Terms:

- Beginning Date: 07/01/2025
- Ending Date: 06/30/2026

This is Senior Services' strategic plan. The plan spans four years but receives minor adjustments every year. It also highlights the great things this program accomplishes.

VOTING:

Motion to Approve Item 7: Lorene Kamalu. Second: Bob Stevenson. All present voted aye.

Commissioner Stevenson was excused from the meeting at 10:41 AM.

SHERIFF'S OFFICE

- 8
- #2025-590. Approval of a Contract between the State of Utah, Administrative Office of the Courts and Davis County Sheriff for Bailiff and Perimeter Security Services - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office

Financial Information:

Terms:

- Type: Receivable
 - Amount: \$1,284,940.80
- Beginning Date: 07/01/2025
 - Ending Date: 06/30/2026

- 9
- #2025-584. Approval of Amendment #3 to Interlocal Cooperation Agreement #2022-0398 between Davis County and South Weber City for Law Enforcement Services - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office

Financial Information:

Terms:

- Type: Receivable
 - Amount: \$355,386.00
- Beginning Date: 07/01/2025
 - Ending Date: 06/30/2026

- 10
- #2025-596. Approval of an Interlocal Cooperation Agreement between Syracuse City and Davis County for Dispatch Services - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office

Financial Information:

Terms:

- Type: Receivable
 - Amount: \$135,054.00
- Beginning Date: 07/01/2025
 - Ending Date: 06/30/2026

11 **#2025-599. Approval of a Dispatch Services Agreement between Davis County and the Utah Highway Patrol (UHP) - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

Financial Information:	Terms:
• Type: Receivable • Amount: \$821,549.00	• Beginning Date: 07/01/2025 • Ending Date: 06/30/2027

After reading the item's details, Chief Butcher said an issue was noted by Davis County Senior Civil Counsel Attorney Mike Kendall regarding section 6.2 of the contract, which referenced payment going to the Davis County Clerk/Auditor's Office. The Sheriff's Office is requesting the item be approved with the correction of changing "Clerk/Auditor's Office" to "Controller" in that section. Attorney Kendall agrees with making this correction.

VOTING:
Motion to Approve Items 8-11: John Crofts. Second: Lorene Kamalu. All present voted aye.

CONSENT ITEMS

12 **#2025-591. Approval of a Memorandum of Understanding (MOU) with Davis County Aging Services, Retired & Senior Volunteer Program, and Antelope Island Friends for volunteers - recommended by Brian Hatch, Director, Health - Senior Services**

Financial Information: N/A	Terms:
	• Beginning Date: 05/01/2025 • Ending Date: 05/01/2028

13 **#2025-592. Approval of a Memorandum of Understanding with Davis County Aging Services, Retired & Senior Volunteer Program, and Davis County School District for volunteers - recommended by Brian Hatch, Director, Health - Senior Services**

Financial Information: N/A	Terms:
	• Beginning Date: 08/01/2025 • Ending Date: 08/01/2028

14 **#2025-593. Approval of a Memorandum of Understanding (MOU) with Davis County Aging Services, Retired & Senior Volunteer Program, and Antelope Island State Park for volunteers - recommended by Brian Hatch, Director, Health - Senior Services**

Financial Information: N/A	Terms:
	• Beginning Date: 08/12/2025 • Ending Date: 08/12/2028

15 **#2025-594. Approval of a Host Agency Agreement with EasterSeals Goodwill Northern Rocky Mountain for a short-term senior work-training program - recommended by Brian Hatch, Director, Health - Senior Services**

Financial Information: N/A	Terms:
	• Beginning Date: 07/01/2025 • Ending Date: 06/30/2026

VOTING:
Motion to Approve Items 12-15: Lorene Kamalu. Second: John Crofts. All present voted aye.

VOTING:
Motion to Recess to Board of Equalization: Lorene Kamalu. Second: John Crofts. All present voted aye.

BOARD OF EQUALIZATION

16 **#2025-180. Property Tax Register 06-03-2025** - recommended by Curtis Koch, County Controller, Tax Administration

The Property Tax Register for 06/03/2025 was presented and contained the following: Controller’s Adjustments consisting of Corrections. This record is maintained by the Davis County Controller as the Clerk of the Board of Equalization.

VOTING:
Motion to Approve Item 16: Lorene Kamalu. Second: John Crofts. All present voted aye.

VOTING:
Motion to Reconvene Commission Meeting: Lorene Kamalu. Second: John Crofts. All present voted aye.

CLOSING REMARKS

Commissioner Kamalu excused Clerk Brian McKenzie, who is out of town, and thanked Deputy Clerk Jessy Turner for filling in.

Commissioner Crofts announced that the third trial of an evening meeting would be held next week at 6:00 PM. At the last evening meeting, he counted over 30 attendees, some of whom expressed appreciation for the timing and interaction with elected officials.

Commissioner Kamalu concluded by quoting a biography of George Washington, where in 1776 he expressed concern about people being "lulled into ease and security" and the critical period America was facing. She also highlighted Washington's worry about keeping the feebly funded army together and the unfair burden borne by those serving in the war, while most citizens stayed home, comfortable and safe. Commissioner Kamalu encouraged tempering celebrations with mindfulness and gratitude for the sacrifices that led to current freedoms.

MEETING ADJOURNED

The meeting adjourned at 10:47 AM.

Minutes Prepared by:
Jessy Turner
Deputy Clerk


Brian McKenzie (Jun 18, 2025 09:48 MDT)
Brian McKenzie
Davis County Clerk

Minutes Approved on:
06/17/2025


Lorene Kamalu (Jun 18, 2025 09:44 MDT)
Lorene Miner Kamalu
Commission Chair

