

BOARD OF DAVIS COUNTY COMMISSIONERS MINUTES

Board of Davis County Commissioners - Regular Meeting Minutes Tuesday, July 1, 2025

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on July 1, 2025, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk’s Office. The agenda for this meeting is incorporated into the minutes as item headers.

Following the approved Davis County policy, artificial intelligence (AI) was utilized in the preliminary creation of these minutes. The final minutes were edited and completed by Davis County Clerk's Office staff.

PRESENT

Davis County Commission Chair Lorene Kamalu
Davis County Commission Vice Chair John Crofts
Davis County Commissioner Bob Stevenson
Clerk Brian McKenzie

PLEDGE OF ALLEGIANCE

The meeting convened at 10:01 AM and Mike Pace, Information Systems Deputy Director, led the Pledge of Allegiance.

PUBLIC COMMENTS

Commissioner Kamalu invited public comments; no comments were made.

RECOGNITION, PRESENTATION, AND INFORMATIONAL ITEMS

- 1 **#2025-690. Notice of Resignation of the Davis County Controller Curtis Koch** - *recommended by Lorene Kamalu, Davis County Commission Chair, Commissioners' Office*

Commissioner Kamalu formally announced the Commission had received the notice of resignation of Davis County Controller Curtis Koch. He has served for almost three full terms as the elected Controller. His service to the County is extensive, having also worked in the Auditor's office and other County positions before his elected role. Commissioner Kamalu noted she was a witness to "blood, sweat, and tears of some great devotion for Davis County" on his part. Controller Koch's final day will be July 15, 2025. Lee Doug Stone will assume the duties of the interim-Controller.

Because Controller Koch is affiliated with the Republican Party, a notice was sent to the Davis County Republican Party on June 19, 2025. The party will hold a special convention to select a replacement who will finish the current term, which includes the remainder of the current year and all of the next. The office will be up for its regular election in 2026. The special convention is scheduled to take place on July 15 at 7:00 PM at the Layton Christian Academy, in Layton. This event is an open and public opportunity for people to hear from candidates and observe the party's process. Following that meeting, the Republican Party will provide its recommendation to the Commission for approval.

- 2 **#2025-722. Employee Service Awards for July 2025, recognizing employees who have reached milestones in their careers with Davis County** - *recommended by Lorene Kamalu, Davis County Commission Chair, Commissioners' Office*

Assessor's Office

Steve Hales, 10 Years - Davis County Assessor Andy Hansen introduced Steve, the residential team lead. Assessor Hansen recalled being surprised they were able to find someone of Steve's caliber when he applied. Steve, a longtime residential appraiser, holds the SRA designation from the Appraisal Institute, a "very difficult and prestigious designation to get," according to Assessor Hansen. Steve was praised for his

role in mentoring and helping trainees with designation reports and testing to become certified and licensed appraisers, which can be a long and difficult process.

Clerk's Office

Amy Gould, 10 Years - Davis County Clerk Brian McKenzie recognized Amy Gould. Amy initially joined the elections division shortly after Clerk McKenzie became the election manager. He praised her for bringing her dedication and "amazing, fun, bubbly personality" to the team, noting she also shares "some of her weirdness as well." He added that Amy "truly brings joy in the work that we do because she knows what we do matters." Furthermore, she believes in and is committed to doing things correctly. She now works with Clerk's Office front service staff, assisting patrons with passports and marriage licenses, and contributes to voter registration efforts.

Facilities

Todd Blanchard, 10 Years - Todd was unable to attend, but was recognized with a round of applause.

Recorder's Office

Connie Astorga, 5 Years - Connie was unable to attend, but was recognized with a round of applause.

Health Department

Johnny Brown, 15 Years - Johnny was unable to attend, but was recognized with a round of applause.

Danty Marshall, 5 Years - Dante was unable to attend, but was recognized with a round of applause.

Jessica Ewans, 5 Years - Randy Olsen, Deputy Environmental Health Division Director, introduced Jessica. Hired in 2020 as a disease investigator, Jessica later moved to the Environmental Health division. Randy noted she made many enhancements to the radon program, including getting new equipment, training, and updating data tracking and mapping. In January of the previous year, she was promoted to Sanitation Bureau Manager, overseeing diverse programs like housing, radon, used oil, pools, body art, and tanning. She does great work on improving programs and the staff enjoy working with her.

Sabrina Harman, 5 Years - Health Director Brian Hatch said Sabrina started in the Sheriff's Department's medical wing before moving to the Health Department. Director Hatch praised her meticulous and trustworthy management of the clinical functions, stating, "I have no worries. I have full trust in her to run the clinical functions of the Health Department." He is grateful for her hard work and looks forward to many more years.

Sheryl Chee, 5 Years - Mindy Box, Bureau Manager for the Women, Infant, and Children (WIC) program, said Sheryl, who has a nutrition education background, joined during the challenging time of the pandemic. Her name frequently appears on customer satisfaction surveys. Mindy shared an anecdote of a family telling Sheryl, "you are our favorite nutritionist and we've been coming here for years." She was also praised for her work on the statewide food card committee and with mobile clinics, where she did not complain despite hot conditions and having to check babies' heights and weights outside the van.

Human Resources

Mindy Adams, 25 Years - John Robinson, Human Resources Deputy Director, introduced Mindy Adams as one of the best HR employees he had ever worked with. Over her 25 years, Mindy has held numerous roles, including benefits, risk management, and HR generalist. She is now a County recruiter and HR business partner, where she does more strategic planning. She is credited with transforming the County's hiring practices post-COVID by implementing the ApplicantPro, now iSolved, online system. Deputy Director Robinson praised her personable nature and ability to de-escalate challenging situations, making "a difficult situation kind of turn into a positive one."

Information Systems (IS)

Kalob Vinson, 15 Years - Mike Pace, Deputy Director of IS, said Kalob now serves in an official technology security role after being in an unofficial one for years, and his "healthy dose of paranoia" was noted as a good thing for the role. He does a lot of great work for the County.

Scott Morrill, 15 Years - Deputy Director Pace recognized Scott for his versatile contributions and remarked that his "blood, sweat, and tears" are all over the Western Sports Park project. He and Kalob were hired around the same time. Deputy Director Pace said he has learned a lot from Scott and Kalob over the years.

Millie Sales, 5 Years - Scott Morrill introduced Millie Sales. She began at the Health Department before moving to IS. As an IS tech, she handles initial support calls and was praised for her great attitude, extensive knowledge, and proactive problem-solving. Scott added that Millie keeps him on his toes by asking questions and also serves as a mentor for newer technicians.

Library

Mekenzie Williams, 5 Years - Mekenzie was unable to attend, but was recognized with a round of applause.

Michelle Groves, 15 Years - Michelle was unable to attend, but was recognized with a round of applause.

Isaac Gange, 15 Years - Isaac was unable to attend, but was recognized with a round of applause.

Cindi Julander, 15 Years - Deputy Directors Matt Goff and Ellen Peterson jointly recognized Cindy Julander, joking that they "fought" over who would introduce her. Hired as a substitute in July 2010, she has since served as a Children's Librarian in Bountiful and Kaysville, and is now a full-time reference librarian in Layton. Deputy Director Peterson noted Cindy's willingness to take on any project, even "unfun" ones, with a good attitude. Deputy Director Goff said they love working with her and added that if it were not a public meeting, they would "embarrass the heck out of her." He also joked that "if it were up to me, I'd declare today to be Cindi Julander day."

APPROVAL OF MEETING MINUTES

- 3 **#2025-724. Approval of the Work Session Meeting Minutes for June 3, 2025** - *recommended by Lorene Kamalu, Davis County Commission Chair, Commissioners' Office*
- 4 **#2025-725. Approval of the Work Session Meeting Minutes for June 17, 2025** - *recommended by Lorene Kamalu, Davis County Commission Chair, Commissioners' Office*

VOTING:

Motion to Approve Items 4-5: Lorene Kamalu. Second: John Crofts. All present voted aye.

BUSINESS/ACTION

ATTORNEY'S OFFICE

- 5 **#2025-687. Approval of an Amendment to Contract #726/2023 for State Contract #230347 with the State of Utah, Utah Attorney General's Office, to amend the contract period and amount** - *recommended by Julie Stephenson, Children's Justice Center Director, Attorney's Office*

Financial Information:

- Type: Receivable
- Amount: \$353,845.22

Terms:

- Beginning Date: 07/01/2025
- Ending Date: 06/30/2026

Director Stephenson expressed her gratitude for receiving funds from the State, as many local and federal institutions are cutting budgets. She said they received a little more than they have previously and anticipates every penny will be spent helping the families who utilize the CJC. Director Stephenson also announced that the Davis County CJC is accredited by the National Children's Alliance. Lastly, she was grateful for the recent opportunity to meet with elected officials at the local and state levels. It would not be possible without their support and the State fights every year to provide funding for children and families who have experienced trauma and/or abuse.

VOTING:

Motion to Approve Item 5: John Crofts. Second: Lorene Kamalu. All present voted aye.

CLERK'S OFFICE

6 **Approval of Individual Interlocal Agreements with Davis County Special Districts for 2025 Municipal Election Services** - *recommended by Brian McKenzie, Clerk, Clerk's Office*

Financial Information:

- Type: Receivable
- Amount: Variable; see fee schedule attached to individual agreements

Terms:

- Beginning Date: After final signature(s) and filing
- Ending Date: 12/04/2025

#2025-698. Approval of an Interlocal Agreement with Benchland Water District for 2025 Municipal Election Services - *recommended by Brian McKenzie, Clerk, Clerk's Office*

#2025-699. Approval of an Interlocal Agreement with Central Davis Sewer District for 2025 Municipal Election Services - *recommended by Brian McKenzie, Clerk, Clerk's Office*

#2025-700. Approval of an Interlocal Agreement with Hooper Water Improvement District for 2025 Municipal Election Services - *recommended by Brian McKenzie, Clerk, Clerk's Office*

#2025-701. Approval of an Interlocal Agreement with Mutton Hollow Improvement District for 2025 Municipal Election Services - *recommended by Brian McKenzie, Clerk, Clerk's Office*

#2025-702. Approval of an Interlocal Agreement with South Davis Sewer District for 2025 Municipal Election Services - *recommended by Brian McKenzie, Clerk, Clerk's Office*

#2025-703. Approval of an Interlocal Agreement with South Davis Water District for 2025 Municipal Election Services - *recommended by Brian McKenzie, Clerk, Clerk's Office*

#2025-704. Approval of an Interlocal Agreement with South Weber Water Improvement District for 2025 Municipal Election Services - *recommended by Brian McKenzie, Clerk, Clerk's Office*

VOTING:

Motion to Approve Item 6: Bob Stevenson. Second: Lorene Kamalu. All present voted aye.

7 **ORD #2025-5. Approval of an Ordinance Adding Chapter 2.38 Davis County Data Privacy Program to the Davis County Code** - *recommended by Brian McKenzie, Clerk, Clerk's Office*

Financial Information: N/A

Terms: N/A

Clerk McKenzie presented Ordinance 2025-5 to create the Davis County Data Privacy Program, which is in response to Utah's Government Data Privacy Act (GDPA). This will be the County's first significant step in creating the data privacy program, along with processes and procedures to safeguard the personal data collected and used by the County.

Commissioner Crofts asked if all the directors had a chance to review the ordinance. Clerk McKenzie responded that all the directors were given the chance to read it, but he does not know who had or had not, as was mentioned in last week's Work Session. One director reached out and requested a copy of the ordinance to review. Commissioner Crofts requested the item be tabled until all the directors had read the ordinance, as he has and has been made aware of concerns. Clerk McKenzie noted the delay would postpone the implementation of requirements under the statute. The two biggest deadlines involved with GDPA are to have all new processes in compliance when they are implemented and the second is a report due in December. This ordinance will establish the structure to identify the processes and whether they are compliant or not. Commissioner Crofts asked if there would be an issue with doing this via policy rather than an ordinance. Clerk McKenzie said that it is up to the discretion of the Commission. The model used previously is if the duties are outside of the statutory responsibilities, the County assigns those duties via an ordinance, much like with the Government Records and Access Management duties. Additionally, the County advisory committee that has worked on establishing the County response to GDPA felt it was in the best interest of the County to do it this way. Clerk McKenzie said he wished that this had been brought to his attention sooner to save time. He had asked all three Commissioners previously for feedback and input, but received none, so these questions and concerns are a surprise to him.

Commissioner Kamalu said this ordinance had been discussed in a public meeting and she feels it is very important. She also feels that all the Commissioners agree that keeping individual's data private is important, and not just because it is the law but as a good practice.

VOTING:

Motion to Table Item 7: John Crofts. Second: Bob Stevenson. All present voted aye.

COMMUNITY & ECONOMIC DEVELOPMENT

- 8 **#2025-537. Approval of a 2025-2026 Social Services Block Grant (SSBG) Agreement with Open Doors for Street Outreach** - *recommended by Kent Andersen, Director, Community & Economic Development - Economic Development*

Financial Information:

- Type: Payable
- Amount: \$30,000.00

Terms:

- Beginning Date: 07/01/2025
- Ending Date: 06/30/2026

- 9 **#2025-577. Approval of a 2025-2026 Social Services Block Grant (SSBG) Agreement with Grandview for Good for a Grief Counseling Program for Youth and Families** - *recommended by Kent Andersen, Director, Community & Economic Development - Economic Development*

Financial Information:

- Type: Payable
- Amount: \$26,690.00

Terms:

- Beginning Date: 07/01/2025
- Ending Date: 06/30/2026

- 10 **#2025-712. Approval of a 2025-2026 Social Services Block Grant (SSBG) Agreement with Lantern House for Homeless Shelter Services for Davis County Residents** - *recommended by Kent Andersen, Director, Community & Economic Development - Economic Development*

Financial Information:

- Type: Payable
- Amount: \$38,500.00

Terms:

- Beginning Date: 07/01/2025
- Ending Date: 06/30/2026

- 11 **#2025-566. Approval of a 2025-2026 Community Development Block Grant (CDBG) Agreement with South Davis Water District for a Waterline Replacement Project in Bountiful** - *recommended by Kent Andersen, Director, Community & Economic Development - Economic Development*

Financial Information:

- Type: Payable
- Amount: \$250,000.00

Terms:

- Beginning Date: 07/01/2025
- Ending Date: 06/30/2026

- 12 **#2025-582. Approval of a 2025-2026 Community Development Block Grant (CDBG) Agreement with Davis School District for a Summer Camp Program for Low/Moderate Income Incoming Kindergarten Students** - *recommended by Kent Andersen, Director, Community & Economic Development - Economic Development*

Financial Information:

- Type: Payable
- Amount: \$107,065.00

Terms:

- Beginning Date: 07/01/2025
- Ending Date: 06/30/2026

13 **#2025-589. Approval of a 2025-2026 Community Development Block Grant (CDBG) Agreement with Open Doors for a Landlord/Tenant Mediator Project** - *recommended by Kent Andersen, Director, Community & Economic Development - Economic Development*

Financial Information:	Terms:
• Type: Payable • Amount: \$28,685.00	• Beginning Date: 07/01/2025 • Ending Date: 06/30/2026

14 **#2025-650. Approval of a 2025-2026 Community Development Block Grant (CDBG) Agreement with Habitat for Humanity for the Davis County Critical Home Repair Program** - *recommended by Kent Andersen, Director, Community & Economic Development - Economic Development*

Financial Information:	Terms:
• Type: Payable • Amount: \$130,000.00	• Beginning Date: 07/01/2025 • Ending Date: 06/30/2026

15 **#2025-622. Approval of a Site Owner Release Form with Utah Department of Transportation (UDOT) for activities related to the National Electric Vehicle Infrastructure (NEVI) Program for Electric Charging Stations at the Davis Conference Center** - *recommended by Kent Andersen, Director, Community & Economic Development - Planning*

Financial Information:	Terms:
N/A	• Beginning Date: 07/01/2025 • Ending Date: N/A

16 **#2025-673. Approval of an Agreement with State of Utah Division of Outdoor Recreation to receive funding awarded through the Utah Outdoor Recreation Grant for Resurfacing Legacy & West Davis Trails** - *recommended by Kent Andersen, Director, Community & Economic Development - Planning*

Financial Information:	Terms:
• Type: Receivable • Amount: \$250,000.00	• Beginning Date: 05/05/2025 • Ending Date: 09/30/2027

VOTING:
Motion to Approve Items 8-16: Bob Stevenson. Second: John Crofts. All present voted aye.

FACILITIES

17 **#2025-723. Approval of an Agreement with Great Basin Engineering, Inc. for Professional Land Surveying on the Animal Care Project** - *recommended by Lane Rose, Director, Facilities*

Financial Information:	Terms:
• Type: Payable • Amount: \$15,000.00	• Beginning Date: 07/01/2025 • Ending Date: 12/31/2025

VOTING:
Motion to Approve Item 17: Lorene Kamalu. Second: John Crofts. All present voted aye.

HEALTH

18 **#2025-676. Approval of an Internship Agreement with Weber State University to provide internships and education experiences for students - recommended by Brian Hatch, Director, Health - Community Services**

Financial Information: N/A

Terms:

- Beginning Date: 07/01/2025
- Ending Date: 06/30/2028

VOTING:

Motion to Approve Item 18: Lorene Kamalu. Second: Bob Stevenson. All present voted aye.

HUMAN RESOURCES

19 **#2025-685. Approval of Amendment #1 to Contract #2024-1006 for Legal Services for Indigent Persons Appearing in Davis County - recommended by Christopher Bone, Director, on behalf of Todd Utzinger, Legal Defender Coordinator, Human Resources**

Financial Information:

Terms:

- | | |
|-----------------------|------------------------------|
| • Type: Payable | • Beginning Date: 01/01/2025 |
| • Amount: \$62,800.00 | • Ending Date: 12/31/2025 |

This contract with Rebecca Voymas needed to be adjusted because the court reduced its calendar. The payable amount has also been prorated accordingly.

20 **#2025-688. Approval of Amendment #1 to Contract #2024-1027 for Legal Services for Indigent Persons Appearing in Davis County - recommended by Christopher Bone, Director, on behalf of Todd Utzinger, Legal Defender Coordinator, Human Resources**

Financial Information:

Terms:

- | | |
|-----------------------|------------------------------|
| • Type: Payable | • Beginning Date: 01/01/2025 |
| • Amount: \$61,403.75 | • Ending Date: 12/31/2025 |

This adjustment to Andrew Heward's contract is also due to the court reducing its calendar.

21 **#2025-617. Agreement for Legal Services with Francisco Roman for Indigent Persons Appearing in Davis County - recommended by Christopher Bone, Director, on behalf of Todd Utzinger, Legal Defender Coordinator, Human Resources**

Financial Information:

Terms:

- | | |
|-------------------------|------------------------------|
| • Type: Payable | • Beginning Date: 06/01/2025 |
| • Amount: \$125.00/hour | • Ending Date: 06/01/2026 |

Francisco provides specialty counsel services, which are reimbursable through the Indigent Defense Commission (IDC) grant.

22 **#2025-686. Agreement for Legal Services with David Ferguson for Indigent Persons Appearing in Davis County - recommended by Christopher Bone, Director, on behalf of Todd Utzinger, Legal Defender Coordinator, Human Resources**

Financial Information:

Terms:

- | | |
|-------------------------|------------------------------|
| • Type: Payable | • Beginning Date: 01/01/2025 |
| • Amount: \$125.00/hour | • Ending Date: 12/31/2025 |

This contract has a beginning date of 01/01/2025 because its renewal was missed. David's specialty counsel services are also reimbursable through the IDC grant.

23 **#2025-713. Ratification of an Indigent Defense Commission (IDC) Grant Agreement** - *recommended by Christopher Bone, Director, on behalf of Todd Utzinger, Legal Defender Coordinator, Human Resources*

Financial Information:	Terms:
• Type: Receivable • Amount: \$327,320.00	• Beginning Date: 07/01/2025 • Ending Date: 06/30/2026

The funds provided by the IDC grant are used primarily for personnel salaries for those in the Legal Defenders division, including data gathering and juvenile social work positions.

VOTING:
Motion to Approve Items 19-23: Lorene Kamalu. Second: Bob Stevenson. All present voted aye.

INFORMATION SYSTEMS

24 **#2025-714. Ratification of a Contract with Nortap Technology, Inc dba LEAP Event Technologies for the Davis County Shooting Range Ticketing System** - *recommended by Jeff Hassett, Director, Information Systems*

Financial Information:	Terms:
• Type: Payable • Amount: Varies, Vendor will receive fee per ticket depending on ticket amount	• Beginning Date: 06/16/2025 • Ending Date: Until Canceled

The payable amount for this contract is fee-based. This model felt more appropriate because there is no way to predict how many individuals will use the Shooting Range. About 150 people attended the reopening of the Range, and Director Hassett expressed hope that it will make enough to cover expenses.

VOTING:
Motion to Approve Item 24: Bob Stevenson. Second: John Crofts. All present voted aye.

LIBRARY

25 **#2025-750. Approval of Annual Certification of Children's Internet Protection Act (CIPA) compliance to the Federal Communications Commission (FCC) as part of the eRate program** - *recommended by Joshua Johnson, Director, Library*

Financial Information:	Terms:
N/A	• Beginning Date: 06/17/2025 • Ending Date: 06/16/2026

This certification is required for the Library to participate in the eRate program and other funding sources.

26 **#2025-682. Approval of an Addendum to Contract #2021-0455 with Innovative Interfaces, Inc for Vega Interact Short Message Service (SMS)** - *recommended by Matt Goff, Deputy Director, Library*

Financial Information:	Terms:
• Type: Payable • Amount: \$45,100.00	• Beginning Date: 07/01/2025 • Ending Date: 06/30/2028

This service sends text messages to patrons who have holds and/or reminds them of overdue items. It will send a maximum of 23,000 messages a month.

VOTING:
Motion to Approve Items 25-26: Lorene Kamalu. Second: Bob Stevenson. All present voted aye.

SHERIFF'S OFFICE

Sheriff Sparks said the first three items being presented were with vendors who had booths at and supported the Shooting Range's reopening.

- 27 **#2025-674. Ratification of a Temporary License Agreement for Use of and Access to and from the Shooting Range, between Davis County and Cal Ranch, LLC** - *recommended by Kelly Sparks, Davis County Sheriff, on behalf of Arnold Butcher, Chief Deputy, Sheriff's Office*

Financial Information: N/A	Terms:
	• Beginning Date: 06/28/2025 8:00 AM • Ending Date: 06/28/2025 5:00 PM

- 28 **#2025-709. Ratification of a Temporary License Agreement for Use of and Access to and from the Shooting Range between Davis County and Locked & Loaded Mobile Gun Cleaning** - *recommended by Kelly Sparks, Davis County Sheriff, on behalf of Arnold Butcher, Chief Deputy, Sheriff's Office*

Financial Information: N/A	Terms:
	• Beginning Date: 06/28/2025 8:00 AM • Ending Date: 06/28/2025 5:00 PM

- 29 **#2025-721. Ratification of a Temporary License Agreement for Use of and Access to and from the Shooting Range, between Davis County and Clark Aposhian** - *recommended by Kelly Sparks, Davis County Sheriff, on behalf of Arnold Butcher, Chief Deputy, Sheriff's Office*

Financial Information: N/A	Terms:
	• Beginning Date: 06/28/2025 8:00 AM • Ending Date: 06/28/2025 5:00 PM

- 30 **#2025-705. Ratification of an Annual Limited Use Agreement for use of the Davis County Shooting Range between Davis County and Wasatch Defensive Shooters Association (WDSA)** - *recommended by Kelly Sparks, Davis County Sheriff, on behalf of Arnold Butcher, Chief Deputy, Sheriff's Office*

Financial Information:	Terms:
• Type: Receivable • Amount: \$5,400.00	• Beginning Date: 07/01/2025 • Ending Date: 07/01/2026

This agreement will provide range access throughout the year for WDSA to use for its shooting matches.

- 31 **#2025-680. Approval of a Standard Design Professional Services Contract between Davis County and EDA Architects Inc. for Feasibility Study for the Davis County Justice Complex** - *recommended by Kelly Sparks, Davis County Sheriff, on behalf of Arnold Butcher, Chief Deputy, Sheriff's Office*

Financial Information:	Terms:
• Type: Payable • Amount: \$138,050.00 not to exceed	• Beginning Date: Upon final signature • Ending Date: 01/31/2026 on or before

This feasibility study will be of the entire Justice Complex and will be used to help guide decisions on how to best utilize the Complex's land and future developments.

32 **#2025-689. Approval of Amendment #6 to Interlocal Cooperation Agreement #2019-0465 between Davis County and Fruit Heights City for Law Enforcement Services** - *recommended by Kelly Sparks, Davis County Sheriff, on behalf of Arnold Butcher, Chief Deputy, Sheriff's Office*

Financial Information:

- Type: Receivable
- Amount: \$710,772.00

Terms:

- Beginning Date: 07/01/2025
- Ending Date: 06/30/2027

33 **#2025-691. Approval of a National Crime Information Center (NCIC) Hit Confirmation Agreement between the Davis County Sheriff's Office and Syracuse City Justice Court** - *recommended by Kelly Sparks, Davis County Sheriff, on behalf of Arnold Butcher, Chief Deputy, Sheriff's Office*

Financial Information: N/A

Terms:

- Beginning Date: 07/01/2025
- Ending Date: May be terminated by either party based on a thirty-day written notice

34 **#2025-707. Approval of a National Crime Information Center (NCIC) Hit Confirmation Agreement between the Davis County Sheriff's Office and the Davis County Jail** - *recommended by Kelly Sparks, Davis County Sheriff, on behalf of Arnold Butcher, Chief Deputy, Sheriff's Office*

Financial Information: N/A

Terms:

- Beginning Date: 07/01/2025
- Ending Date: May be terminated by either party based on a thirty-day written notice

35 **#2025-710. Approval of a Donation Agreement between Davis County and Craig Hughes for clothing and books valued at \$230.81** - *recommended by Kelly Sparks, Davis County Sheriff, on behalf of Arnold Butcher, Chief Deputy, Sheriff's Office*

Financial Information:

- Type: N/A
- Amount: \$230.81

Terms:

- Beginning Date: 06/30/2025
- Ending Date: 06/30/2025

The books will be used by inmates and the clothing is for individuals who need different clothes upon release.

36 **#2025-716. Approval of a Takeover Agreement between Davis County and Weber Basin Water Conservancy District for distribution of secondary water to the Davis County Emergency Operations Center (EOC)** - *recommended by Kelly Sparks, Davis County Sheriff, on behalf of Arnold Butcher, Chief Deputy, Sheriff's Office*

Financial Information: N/A

Terms:

- Beginning Date: Upon final signature
- Ending Date: N/A

37 **#2025-717. Approval of a Private Line Metering Agreement between Davis County and Weber Basin Water Conservancy District for distribution of secondary water to the Davis County Emergency Operations Center (EOC)** - *recommended by Kelly Sparks, Davis County Sheriff, on behalf of Arnold Butcher, Chief Deputy, Sheriff's Office*

Financial Information: N/A

Terms:

- Beginning Date: Upon final signature
- Ending Date: N/A

38 **#2025-718. Approval of Amendment #6 to Interlocal Agreement #2019-0488 between Davis County and West Point City for Law Enforcement Services** - *recommended by Kelly Sparks, Davis County Sheriff, on behalf of Arnold Butcher, Chief Deputy, Sheriff's Office*

Financial Information:

- Type: Receivable
- Amount: \$1,510,390.46

Terms:

- Beginning Date: 07/01/2025
- Ending Date: 06/30/2027

39 **#2025-719. Approval of a Training Agreement between Davis County and Siara Lynn Beck for Special Function Officer-Basic Corrections Officer (SFO-BCO) Certification** - *recommended by Kelly Sparks, Davis County Sheriff, on behalf of Arnold Butcher, Chief Deputy, Sheriff's Office*

Financial Information:

- Type: Payable
- Amount: \$17,528.00 Estimated

Terms:

- Beginning Date: Date of hire
- Ending Date: Two years from the date of hire

40 **#2025-720. Approval of a Training Agreement between Davis County and Trevor Ronald Schuurman for Special Function Officer-Basic Corrections Officer (SFO-BCO) Certification** - *recommended by Kelly Sparks, Davis County Sheriff, on behalf of Arnold Butcher, Chief Deputy, Sheriff's Office*

Financial Information:

- Type: Payable
- Amount: \$16,848.00 Estimated

Terms:

- Beginning Date: Date of hire
- Ending Date: Two years from the date of hire

VOTING:

Motion to Approve Items 27-40: John Crofts. Second: Lorene Kamalu. All present voted aye.

Following the vote, Commissioner Stevenson complimented West Point City and said they have "stepped up" and understand better the importance of the Sheriff's Office's services. Sheriff Sparks said West Point has been doing a great job and are a pleasure to work with. Commissioner Crofts also expressed his gratitude for the Sheriff's Office and the work they do.

CONSENT ITEMS

41 **#2025-668. Approval of an Agreement with Joseph Deutsch for the Modified District Car Show** - *recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park*

Financial Information:

- Type: Receivable
- Amount: \$3,097.50

Terms:

- Beginning Date: 09/07/2025
- Ending Date: 09/07/2025

42 **#2025-678. Approval of an Agreement with USA Gymnastics Region 1 for the Trampoline and Tumbling Regional Championships** - *recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park*

Financial Information:

- Type: Receivable
- Amount: \$14,455.00

Terms:

- Beginning Date: 04/29/2026
- Ending Date: 05/02/2026

43 **#2025-708. Approval of an Agreement with MetaSport FC for Summer Soccer Games -**
 recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park

Financial Information:	Terms:
• Type: Receivable • Amount: \$4,801.13	• Beginning Date: 06/24/2025 • Ending Date: 07/29/2025

44 **#2025-679. Approval of an Agreement with Hype Nation for a Volleyball Tournament -**
 recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park

Financial Information:	Terms:
• Type: Receivable • Amount: \$8,834.62	• Beginning Date: 12/11/2025 • Ending Date: 12/13/2025

45 **#2025-681. Approval of Amendment #1 to Contract #2022-0608 with GE Software, Inc. for a name change to EKOS software for Public Works -**
 recommended by Adam Wright, Director, Public Works

Financial Information:	Terms:
• Type: Payable • Amount: \$240.00 monthly	• Beginning Date: 10/25/2022 • Ending Date: 10/25/2027

46 **#2025-693. Approval of the list of Towing Applications and Agreements with Davis County Sheriff's Dispatch Center for consideration of placement on the tow rotation list for the State of Utah's Fiscal Year 07/01/2025 through 06/30/2026 -**
 recommended by Arnold Butcher, Chief Deputy, Sheriff's Office

Financial Information:	Terms:
N/A	• Beginning Date: 07/01/2025 • Ending Date: 06/30/2026

47 **#2025-711. Approval of the list of Towing Applications and Agreements with Davis County Sheriff's Dispatch Center for consideration of placement on the tow rotation list for the State of Utah's Fiscal Year 07/01/2025 through 06/30/2026 -**
 recommended by Arnold Butcher, Chief Deputy, Sheriff's Office

Financial Information:	Terms:
N/A	• Beginning Date: 07/01/2025 • Ending Date: 06/30/2026

VOTING:
Motion to Approve Items 41-47: Lorene Kamalu. Second: Bob Stevenson. All present voted aye.

VOTING:
Motion to Recess to Board of Equalization: Lorene Kamalu. Second: John Crofts. All present voted aye.

BOARD OF EQUALIZATION

48 **#2025-184. Property Tax Register 07-01-2025 -** *recommended by Sulika Laulu, Tax Administration Manager, Tax Administration*

The Property Tax Register for 07/01/2025 was presented and contained the following: Controller’s Adjustments consisting of a Tax Exempt Request, Abatement reports, and Corrections; Assessor’s Adjustments consisting of Corrections. This record is maintained by the Davis County Controller as the Clerk of the Board of Equalization.

VOTING:
Motion to Approve Item 48: Lorene Kamalu. Second: John Crofts. All present voted aye.

VOTING:

Motion to Reconvene Commission Meeting: Lorene Kamalu. Second: John Crofts. All present voted aye.

CLOSING REMARKS

Commissioner Stevenson commented on the successful opening day of the Davis County Shooting Range.

Commissioner Kamalu said it was a great day with significant interest and help from the community.

Commissioner Crofts praised the recent Employee Appreciation Day, saying he was surprised at how great a time everybody had and that "Davis County has some of the best employees on the planet." He also thanked other elected officials and directors who attended to support the employees. He then publicly thanked Commissioner Stevenson for his graciousness in handling a procedural misstep he had made. Commissioner Crofts stated that Commissioner Stevenson could have called him out publicly, which he felt may have been deserved. Instead, Commissioner Stevenson spoke with him privately about the procedure. Commissioner Crofts concluded that it's nice to work with co-workers who are gracious and kind and who "call you in" instead of "calling you out."

Commissioner Kamalu reflected on the Juneteenth holiday and its importance to County staff, noting she had invited one staff member to share how the day impacted her family. In anticipation of the Fourth of July, she shared that her goal was to finish a biography of George Washington by July 4th. Commissioner Kamalu and Commissioner Crofts had recently attended a patriotic event in Kaysville where State Attorney General Derek Brown spoke about George Washington. She described the sadness felt by Washington's armies upon parting after eight years of fighting then quoted from his farewell orders: "When we consider the magnitude of the prize we contended for, the doubtful nature of the contest, and the favorable manner in which it has terminated, we shall find the greatest possible reason for gratitude and rejoicing. It is universally acknowledged that the enlarged prospects of happiness opened by the confirmation of our independence and sovereignty almost exceed the power of description."

MEETING ADJOURNED

The meeting adjourned at 11:12 AM.

Minutes Prepared by:
Jessy Turner
Deputy Clerk

Minutes Approved on:
07/22/2025


Brian McKenzie (Jul 23, 2025 13:11:44 MDT)

Brian McKenzie
Davis County Clerk


Lorene Kamalu (Jul 23, 2025 11:42:45 MDT)

Lorene Miner Kamalu
Commission Chair

