

# LIBRARY BOARD MINUTES

## Library Board Meeting Minutes Thursday, June 12, 2025

The Davis County Library Board met for their regularly scheduled meeting at 1:00 PM on June 12, 2025, at the Library Headquarters Staff Conference Room.

### PRESENT

Ryan Nilsen, Vice Chair  
Commissioner Kamalu, joined electronically and in person  
Jessica Groves, joined electronically  
Justin Wright  
Rosalie Taylor  
Josh Johnson, Library Director  
Sam Macias, Chair, excused  
Sara Reed, excused

### GUESTS

Lynnette Mills, Deputy Director  
Matt Goff, Deputy Director  
Ellen Peterson, Deputy Director  
Jenny Tankersley, Library

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### WELCOME

Ryan Nilsen welcomed the Board and called the meeting to order at 1:06 pm.

### PUBLIC COMMENTS

There were no public comments.

### ACTION ITEMS

1. **#2025-587. Approval of Minutes from May 8th, 2025** - presented by Joshua Johnson, Director, Library

There were no questions about the minutes.

*Justin Wright moved to approve the minutes from May 8th, 2025. Rosalie Taylor seconded the motion. The motion was unanimously carried.*

2. **#2025-605. Ratification of Expenditures - April 2025** - presented by Joshua Johnson, Director, Library

Josh presented the April 2025 expenditures to the Board. Jessica Groves asked about how taxes are received. She mentioned that the revenue looks low four months into the year. Josh explained that the county operates on debt, and balances out as taxes come due at the end of the year.

*Rosalie Taylor moved to ratify the April 2025 expenditures. Justin Wright seconded the motion. The motion was unanimously carried.*

3. **#2025-548. Approval of Renewal Agreement with Creative Empire, LLC for Mango Languages database** - presented by Ellen Peterson, Deputy Director, Library

#### Financial Information:

- Type: Payable
- Amount: \$45,024.60

#### Terms:

- Beginning Date: 5/27/2025
- Ending Date: 3/31/2028

Ellen Peterson explained to the Board that Mango is the library's language database. This contract is a three-year renewal for the database. Ellen told the Board that Mango is one of the highest-used databases the library offers.

*Justin Wright moved to ratify the Renewal Agreement with Creative Empire, LLC. Rosalie Taylor seconded the motion. The motion was unanimously carried.*

4. **#2025-563. Renewal of Memo of Understanding with UETN (UEN) for discounted internet service provider contracts** - presented by Joshua Johnson, Director, Library

**Terms:**

- Beginning Date: 7/1/2025
- Ending Date: 6/30/2030

Josh explained that the UEN/UETN contract gives the Library discounted internet access. UETN takes bids and goes through an RFP process to get significantly discounted internet rates. What would normally be ours to pay has been covered by funding from the state for a few years, also through UETN. Justin Wright mentioned that an E-rate funding decision is expected from the Supreme Court in late June or early July; however, it seems unlikely that they will overturn it.

*Rosalie Taylor moved to ratify the Memo of Understanding with UETN/UEN. Justin Wright seconded the motion. The motion was unanimously carried.*

5. **#2025-609. Approval of Proposed Changes to Library Internet Policies 400 & 410** - presented by Joshua Johnson, Director, Library

Josh presented the proposed policy changes to the Board. The Board discussed the changes and suggested a few wording and grammar changes. Rosalie Taylor mentioned that a lot of work had been done on the policy. Josh told the Board that the entire Administration team worked on the updates.

Commissioner Kamalu arrived in person to the meeting.

*Commissioner Kamalu moved to approve the proposed policy changes to include those suggested by the Board. Justin Wright seconded the motion. The motion was unanimously carried.*

6. **#2025-574. Approval of Interlocal Cooperation Agreement for Cooperative Borrowing with Weber County** - presented by Joshua Johnson, Director, Library

Josh explained the interlocal cooperation agreement for reciprocal borrowing with Weber County to the Board. The current agreement expires in June 2025. The new agreement is for ten years and will renew perpetually unless one of the parties decides they want it to end. The agreement covers materials only, not meeting rooms.

*Rosalie Taylor moved to approve the Interlocal Cooperation Agreement for Cooperative Borrowing with Weber County. Commissioner Kamalu seconded the motion. The motion was unanimously carried.*

7. **#2025-604. Approval of proposed Library closure on Friday, August 1st until 2:00 pm** - presented by Joshua Johnson, Director, Library

Josh explained that the proposed closure is for Staff Training Day. This training day will include staff from all seven library locations. It will be held conference-style, beginning at 9:00 am and ending at 12:30 pm. This will give staff enough time to return to the branches and open by 2:00 pm. Josh invited those interested Board members to attend the training.

*Commissioner Kamalu moved to approve the proposed closure on August 1st, 2025 until 2:00 pm. Rosalie Taylor seconded the motion. The motion was unanimously carried.*

**ADJOURNMENT**

The Board adjourned at 1:53 pm.

