

BOARD OF DAVIS COUNTY COMMISSIONERS MINUTES

Board of Davis County Commissioners - Regular Meeting Minutes Tuesday, August 26, 2025

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on August 26, 2025, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk’s Office. The agenda for this meeting is incorporated into the minutes as item headers.

Following the approved Davis County policy, artificial intelligence (AI) was utilized in the preliminary creation of these minutes. The final minutes were edited and completed by Davis County Clerk's Office staff.

PRESENT

Davis County Commission Chair Lorene Kamalu
Davis County Commission Vice Chair John Crofts
Davis County Commissioner Bob Stevenson
Clerk Brian McKenzie

PLEDGE OF ALLEGIANCE

The meeting convened at 10:00 AM and Kyle Garfield, from the Information Systems Department, led the Pledge of Allegiance.

PUBLIC COMMENTS

Commissioner Kamalu invited public comments; no comments were made.

APPROVAL OF MEETING MINUTES

- 1 **#2025-977. Approval of the Regular Commission Meeting Minutes for August 5, 2025 -**
 recommended by Lorene Kamalu, Davis County Commission Chair, Commissioners' Office
- 2 **#2025-976. Approval of the Regular Commission Meeting Minutes for August 12, 2025 -**
 recommended by Lorene Kamalu, Davis County Commission Chair, Commissioners' Office

Commissioner Kamalu said the minutes had been reviewed, and she commended the Clerks on their good work.

VOTING:

Motion to Approve Items 1-2: Lorene Kamalu. Second: John Crofts. All present voted aye.

BUSINESS/ACTION

COMMISSIONERS' OFFICE

- 3
- #2025-936. Consideration of an Application for Adjustment of Property Tax (UCA 59-2-1347) for Robert and Alexis Squire - recommended by Lorene Kamalu, Davis County Commission Chair, Commissioners' Office

Financial Information: N/A

Terms: N/A

Commissioner Kamalu said a hearing had been held regarding this application, and it was a unanimous decision following the discussion. Commissioner Stevenson noted that there was a small adjustment to correct the amount.

VOTING:
Motion to Approve Item 3: Lorene Kamalu. Second: Bob Stevenson. All present voted aye.

PUBLIC HEARING: COMMUNITY & ECONOMIC DEVELOPMENT

- 4
- RES #2025-20. Public Hearing and Consideration of a Resolution for a Proposal from Larry and Nancy Mills for an Agriculture Protection Area - recommended by Jenny Bloemen, Planner, on behalf of Kent Andersen, Director, Community & Economic Development - Planning

Financial Information: N/A

Terms:

- Beginning Date: 08/26/2025
- Ending Date: N/A

Jenny Bloemen presented a proposal from Larry and Nancy Mills for a new agricultural protection area in unincorporated Davis County, near Syracuse. The property consists of two parcels totaling 5.91 acres. The land currently features an existing single-family dwelling and is extensively used for agriculture, specifically cattle feed operations from approximately November through June, though cattle may start coming in closer to September or October. The Mills family also grows and bales hay on adjacent land leased from the Nature Conservancy and sources about 25 acres of local grain silage for winter feed. Historically, the Mills family has been farming southwest of Syracuse for over 150 years. All parcels within the application are zoned A10, which is the agricultural and farm production zone, designed to promote and preserve agricultural production and open spaces that can produce agricultural/farm products for sale. The Mills family has shown significant dedication to their agricultural production by receiving grants to pipe an irrigation ditch and install a new irrigation system on their leased land, which is adjacent, with plans to continue applying for additional grants and making more improvements. They anticipate a growing interest in maintaining open space and locally produced food. The application met all criteria set by state law, including active on-site agriculture and proper zoning, and Davis County received no objections. Both the Agricultural Advisory Board and the Planning Commission recommended approval of the application.

Commissioner Stevenson asked for and received clarification that the minimum acreage requirement for an agricultural protection area is five acres. He questioned whether the protection would be in perpetuity and was informed that the family can choose to remove the property from protection in the future if they intend to change its use or develop it.

VOTING:
Motion to Open a Public Hearing: Bob Stevenson. Second: John Crofts. All present voted aye.

Comments were invited; none were made.

VOTING:
Motion to Close the Public Hearing and Approve Item 4: Bob Stevenson. Second: John Crofts. All present voted aye.

COMMUNITY & ECONOMIC DEVELOPMENT

- 5 **#2025-964. Approval of an Agreement with Utah State University (USU) Botanical Center to Sponsor the 2025 Arts in the Arboretum, Taste, Tour & Ta-Dah, 4-H Junior Livestock Show, Scarecrow Walk, and Reindeer Express Events** - *recommended by Kent Andersen, Director, Community & Economic Development - Tourism*

Financial Information:	Terms:
- Type: Payable - Amount: \$25,000.00	- Beginning Date: 08/01/2025 - Ending Date: 12/31/2025

Commissioner Kamalu referenced a note from the Controller's Office indicating that the budget approved for Utah State was \$20,000.00, not the proposed \$25,000.00. She asked if the plan was to use funds from a \$10,000.00 budget contingency for the additional \$5,000.00; Director Andersen confirmed this plan. At Commissioner Stevenson's request, the dates for each event will be given to the Commissioners. Commissioner Kamalu mentioned that the Ta-Dah events take place on Wednesdays through August, starting around 6:00 PM; these events typically include music, tours, and food.

VOTING:
Motion to Approve Item 5: John Crofts. Second: Bob Stevenson. All present voted aye.

FACILITIES

- 6 **#2025-963. Approval of an Agreement with Psomas Corp. for Landscape Design Services, Including Planting Standards and Maintenance Practices** - *recommended by Lane Rose, Director, Facilities*

Financial Information:	Terms:
- Type: Payable - Amount: \$79,982.50	- Beginning Date: 08/26/2025 - Ending Date: 12/31/2025

Commissioner Kamalu asked if this agreement was related to previous discussions about water conservation and establishing consistency in landscaping to prevent plants from dying. Director Rose confirmed this, stating that a significant part of the project involves creating a standard for all new Davis County construction projects. This standard will include a shortlist of water-wise and sustainable plantings and trees that are appropriate for the local environment.

- 7 **#2025-975. Approval of an Agreement with Hill West Environmental, LLC for Asbestos Inspection Updates and Abatement Management for the Bountiful Branch Remodel Project** - *recommended by Lane Rose, Director, Facilities*

Financial Information:	Terms:
- Type: Payable - Amount: \$25,500.00	- Beginning Date: 08/26/2025 - Ending Date: 04/30/2026

Director Rose said once the Bountiful Library is shut down, there will be an environmental abatement of that building so it's safe for the contractors to begin work.

VOTING:
Motion to Approve Items 6-7: John Crofts. Second: Lorene Kamalu. All present voted aye.

GOLF COURSES

8 **#2025-969. Approval of an Agreement with Lifetime Home Loans for Sponsorship of the Davis Park Open and Amateur** - *recommended by Dustin Volk, Director, Golf Courses*

Financial Information:	Terms:
• Type: Receivable • Amount: \$10,000.00	• Beginning Date: 09/04/2025 • Ending Date: 09/06/2025

Director Volk said Lifetime Home Loans will be the title sponsor of the Davis Park Open and the Davis Park Amateur. The tournaments are separate but related events to be held on Thursday, September 4, and Saturday, September 6, 2025. The Director expressed his intention to move annual sponsorship approvals to the Consent section of the agenda in the future, because they are “low-key.”

VOTING:
Motion to Approve Item 8: John Crofts. Second: Lorene Kamalu. All present voted aye.

HEALTH

9 **#2025-957. Approval of Amendment #3 to Contract #2023-0920 with Accela Environmental Health for Software Implementation** - *recommended by Brian Hatch, Director, Health - Environmental*

Financial Information:	Terms:
• Type: Payable • Amount: \$48,000.00	• Beginning Date: 08/26/2025 • Ending Date: 12/31/2027

Director Hatch noted that this is a three-year contract, with the payable amount at \$16,000.00 per year.

VOTING:
Motion to Approve Item 9: Bob Stevenson. Second: John Crofts. All present voted aye.

HUMAN RESOURCES

10 **#2025-970. Approval of an Amendment to Contract #2024-1004 for Legal Services for Indigent Persons Appearing in Davis County** - *recommended by Todd Utzinger, Legal Defender Coordinator, Human Resources*

Financial Information:	Terms:
• Type: Payable • Amount: \$62,968.00	• Beginning Date: 09/01/2025 • Ending Date: 12/31/2025

Todd Utzinger presented Agenda Items 10-12 together, explaining that they are amendments for required increases to existing contracts for legal services for indigent persons appearing in Davis County. The need for these amendments arose because two defenders were leaving the program: Andrew Heyward was moving to the Attorney General's office, giving only two weeks' notice, and Joseph Barrett agreed to stay until November to facilitate the transition of his cases. Todd explained that while these changes would result in a slightly higher cost this year due to the overlap during the transition, restructuring the staffing of Judge Jensen's Parental Defense calendar with three attorneys will eliminate the need for a conflict attorney, saving approximately \$18,000.00 annually starting next year.

Commissioner Stevenson inquired about the budget's ability to cover these increases, to which Todd replied that budget amendments would be required as line items for these contracts are increasing for the end of the year. He mentioned that the contract with Andrew Hayward would be canceled this month, and Joseph Barrett's would terminate in November. Commissioner Stevenson asked County Controller Scott Parke if the Commission could approve these items now, even with the fund shortage. The Controller confirmed that approval could proceed without a public hearing because necessary adjustments could be made through reallocations.

11 **#2025-971. Approval of an Amendment to Contract #2024-1038 for Legal Services for Indigent Persons Appearing in Davis County** - *recommended by Todd Utzinger, Legal Defender Coordinator, Human Resources*

Financial Information:	Terms:
• Type: Payable • Amount: \$56,784.00	• Beginning Date: 09/01/2025 • Ending Date: 12/31/2025

12 **#2025-972. Approval of Amendment #2 to Contract #2024-1006 for Legal Services for Indigent Persons Appearing in Davis County** - *recommended by Todd Utzinger, Legal Defender Coordinator, Human Resources*

Financial Information:	Terms:
• Type: Payable • Amount: \$56,784.00	• Beginning Date: 09/01/2025 • Ending Date: 12/31/2025

VOTING:
Motion to Approve Items 10-12: Bob Stevenson. Second: John Crofts. All present voted aye.

LIBRARY

13 **#2025-967. Approval of a Contract with the Utah State Library for the Annual Library Lender Support Grant** - *recommended by Joshua Johnson, Director, Library*

Financial Information:	Terms:
• Type: Receivable • Amount: \$14,563.25	• Beginning Date: 07/01/2025 • Ending Date: 06/30/2026

Director Johnson explained that this was a pass-through grant from the federal government, with the State reimbursing the County for money spent in-state on the Inter-Library Loan program. Director Johnson advised Commissioners that the national-level Institute of Museum and Library Services (IMLS) is sunseting next year, so no further funding is anticipated from this source. He also noted that the annual Library Services and Technology Act (LSTA) grant is expected for one more year before it, too, concludes.

VOTING:
Motion to Approve Item 13: Lorene Kamalu. Second: Bob Stevenson. All present voted aye.

SHERIFF'S OFFICE

14 **#2025-974. Approval of a Training Agreement between Davis County and Carter Bradley Gill for Special Functions Officer (SFO) and Basic Corrections Officer (BCO) Certification** - *recommended by Arnold Butcher, Chief Deputy, Sheriff's Office*

Financial Information:	Terms:
• Type: Payable • Amount: \$16,848.00	• Beginning Date: Upon Date of Hire • Ending Date: Two Years from the Date of Hire

VOTING:
Motion to Approve Item 14: John Crofts. Second: Lorene Kamalu. All present voted aye.

CONSENT ITEMS

- 15
#2025-955. Approval of an Agreement with Rocky Mountain Care (RMC) Personal Care, LLC DBA Rocky Mountain Personal Care for Elderly or Disabled Adults 18 Years or Older - recommended by Brian Hatch, Director, Health - Senior Services

Financial Information:	Terms:
- Type: Payable - Amount: Varies, see Rate and Service Table	- Beginning Date: 07/01/2025 - Ending Date: 06/30/2027

- 16
#2025-956. Approval of an Agreement with BCBU, Inc., DBA Rocky Mountain Personal Care, LLC, for Elderly or Disabled Adults 18 Years or Older - recommended by Brian Hatch, Director, Health - Senior Services

Financial Information:	Terms:
- Type: Payable - Amount: Varies, see Rates and Service Table	- Beginning Date: 07/01/2025 - Ending Date: 06/30/2027

- 17
#2025-968. Approval of an Agreement with Intermountain Lacrosse for Fall League Games - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park

Financial Information:	Terms:
- Type: Receivable - Amount: \$8,673.00	- Beginning Date: 09/13/2025 - Ending Date: 10/04/2025

- 18
#2025-973. Approval of an Agreement with FC Barcelona for a Soccer Camp and Player Scouting - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park

Financial Information:	Terms:
- Type: Receivable - Amount: \$9,055.25	- Beginning Date: 07/20/2026 - Ending Date: 07/24/2026

VOTING:

Motion to Approve Items 15-18: Bob Stevenson. Second: John Crofts. All present voted aye.

VOTING:

Motion to Recess to Board of Equalization: Bob Stevenson. Second: John Crofts. All present voted aye.

BOARD OF EQUALIZATION

- 19
#2025-192. Property Tax Register 08-26-2025 - recommended by Sulika Laulu, Tax Administration Manager, Tax Administration

The Property Tax Register for 08/26/2025 was presented and contained the following: Controller’s Adjustments consisting of Corrections; Assessor’s Adjustments consisting of Corrections. This record is maintained by the Davis County Controller as the Clerk of the Board of Equalization.

VOTING:

Motion to Approve Item 19: Lorene Kamalu. Second: John Crofts. All present voted aye.

VOTING:

Motion to Reconvene Commission Meeting: Lorene Kamalu. Second: John Crofts. All present voted aye.

CLOSING REMARKS

Commissioner Crofts gave a reminder that he will be holding a Town Hall on transparency from 6:00 PM to 8:00 PM on September 18, 2025, in the historic Davis County Memorial Courthouse building, located north of the Davis County Admin building. Further information will be distributed, with all members of the public welcome to attend.

Commissioner Kamalu highlighted a Zoom presentation taking place on Wednesday, Aug. 27, 2025. The speaker, Mr. [Ben] Lesser, is a Holocaust survivor in his mid-90s who will present remotely. The event begins at 6:30 PM and will be shown live at the Headquarters Library in Farmington, where people can gather to watch it together. Additionally, a Zoom link will be provided for those who wish to watch on their own. Commissioner Kamalu underscored the significance of the Library's programming and expressed how remarkable it was to have Mr. Lesser participate, noting the event would conclude around 8:00 PM. This presentation serves as the launch for a special exhibit from the Holocaust Museum that will be coming to the Clearfield Library in a few weeks.

MEETING ADJOURNED

The meeting adjourned at 10:22 AM.

Minutes Prepared by:
Becky R. Wright
Deputy Clerk

Minutes Approved on:
09/16/2025

Rebecca L Abbott for
Brian McKenzie
Davis County Clerk

Lorene Miner Kamalu
Lorene Miner Kamalu
Commission Chair

