

BOARD OF DAVIS COUNTY COMMISSIONERS MINUTES

Board of Davis County Commissioners - Regular Meeting Minutes Tuesday, September 2, 2025

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on September 2, 2025, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk’s Office. The agenda for this meeting is incorporated into the minutes as item headers.

PRESENT

Davis County Commission Chair Lorene Kamalu
Davis County Commission Vice Chair John Crofts
Davis County Commissioner Bob Stevenson
Clerk Brian McKenzie

PLEDGE OF ALLEGIANCE

The meeting convened at 10:00 AM and Lieutenant Jammie Cox led the Pledge of Allegiance.

PUBLIC COMMENTS

Commissioner Kamalu invited public comments; no comments were made.

RECOGNITION, PRESENTATION, AND INFORMATIONAL ITEMS

- 1 **#2025-952. Employee Service Awards for September 2025, Recognizing Employees Who Have Reached Milestones in Their Careers at Davis County** - *recommended by Lorene Kamalu, Davis County Commission Chair, Commissioners' Office*

Before recognizing the employees who were present, the Commission first acknowledged and requested applause for the following individuals who were unable to attend:

- Mark Demke, Sheriff's Office - Corrections, 5 years
- Joann Webster, Sheriff's Office - Corrections, 15 years
- Anne Oviatt, Sheriff's Office - Corrections, 20 years
- James Strong, Valley View Golf Course, 5 years
- Tiana Naisbitt, Library, 15 years [Tiana was recognized before Lynette Mills]

The Service Awards continued, recognizing the individuals present.

Sheriff's Office

Brittany Gurney, 5 Years - Lieutenant Gulley from the Patrol Division introduced her, describing Brittany as someone with a "bright, cheerful nature," and who is always willing to take on any task. He noted that Brittany began her career with the County in 2020 in Corrections before transitioning to the Patrol Division. Lieutenant Gulley highlighted her excellent work with the Nurturing Opportunities Values Accountability (NOVA) program, which teaches younger children about the dangers of drugs and alcohol, and her service in the "very vital role" as a school resource officer at West Point Junior High. The school loved her, and she has received and continues to receive "nothing but accolades" from the school's principal. She now serves as a Field Training Officer (FTO), helping to "build up our next generation" of officers. Lt. Gulley stated he was proud to have her on his team.

Kyle Brooksby, 5 Years - Sergeant Thon from the Crime Lab introduced Kyle and said he came to Davis County with a "wide depth of knowledge," having previously served four years with the Washington County Sheriff's Office and six years with the Utah Department of Corrections. After serving as a Corrections Deputy and bailiff in Davis County, Kyle recently became a digital forensic examiner and task force officer with the FBI's Mountain West Forensics Laboratory. Sergeant Thon praised him for successfully completing a "very strenuous and stressful training" program to earn his digital forensic certification, which required

significant travel and self-study. He added that Kyle "consistently goes above and beyond" and serves as a defensive tactics instructor, sharing his knowledge of jiu-jitsu with others in the Sheriff's Office.

Jason Schow, 20 Years - Sergeant Nicholson, supervisor of the Court Security section, noted that Jason has a total of 25 years in law enforcement. He spent 13 years in Corrections before moving to Court Security for the past seven years. Sergeant Nicholson praised Jason for bringing a "great analytical and security mindset" to his role in the courts, where he is quick to identify and resolve issues. Concluding his remarks, Sergeant Nicholson congratulated Jason on reaching a "hell of a milestone," stating, "not many people can say they've hit that point, and you've done it, and you've done it with grace."

Health Department

Amanda James, 5 Years - Sarah Willardson, Health Department Communicable Diseases and Epidemiology Division Director, introduced Amanda and recounted her history with the County. Amanda began in 2014 in the Home Visitation Program for underserved families before returning in December 2020 to work at the "nationally recognized" COVID-19 vaccination clinic. In 2021, she took a permanent role as an investigator in the Communicable Disease and Epidemiology Division, where she has become a "compassionate and culturally competent caregiver, especially for the LGBTQ+ community." Described as "extremely detail-oriented," she serves on the Health Department's quality improvement committee and is a "team player" who helped cover shifts at the Davis County Jail during its transition to a privatized healthcare system.

Criminal Justice Center (CJC)

Shauna Jarman, 15 Years - CJC Director Julie Stephenson described Shauna as "pure goodness." As the first person children and their families see upon arrival, "Shauna just envelops every kiddo and their families" and has a "heart of gold" that makes everyone's job easier. Director Stephenson explained that Shauna's job title of Office Specialist fails to capture her full contribution: she is a chef who makes breakfast from scratch for meetings, works wonders on a budget, an art specialist who has beautifully decorated the center, and the "team fun googler" who lifts spirits on difficult days. She was praised for always having a listening ear for everyone, from a scared 5-year-old to an independent 17-year-old, making her a true asset to their team. Director Stephenson expressed her heartfelt appreciation for the hard work Shauna does.

Library

Lynette Mills, 25 Years - Library Director Josh Johnson, who works very closely with Lynette, said it is rare to find someone "willing to call me on my crap," and that Lynette does so "in a way that helps further things." He noted that while they think differently, they often arrive at the same conclusions. He described her as an "intuitive leader" with a "practical feel for what needs to happen" and a "big heart" who genuinely cares for her staff and the Library as an organization. Director Johnson concluded his praise by affirming, "We would not be where we are without Lynette."

Recorder's Office

Debbie Kirk, 25 Years - Dakota Wurth, Chief Deputy Recorder, introduced Debbie, stating it was quickly apparent to him that she is a natural leader. He described her as both a "calming and energetic force," always arriving with a smile and a "pep in her step." Debbie is a "go-to for any challenging situation or question while still maintaining an eagerness to learn" and often says that "the only constant in our office is change." Over her tenure, she has witnessed significant growth in the County, including the construction of the Western Sports Park, the construction of this Administration Building, and "the explosion that is Farmington Station." He looks forward to more years working with Debbie.

APPROVAL OF MEETING MINUTES

- 2 **#2025-992. Approval of the Special Commission Meeting Minutes for August 12, 2025 -**
 recommended by Lorene Kamalu, Davis County Commission Chair, Commissioners' Office

VOTING:

Motion to Approve Item 2: Lorene Kamalu. Second: Bob Stevenson. All present voted aye.

BUSINESS/ACTION

CLERK'S OFFICE

- 3

#2025-983. Approve the Cancellation of the Regular Commission Meeting Scheduled for Tuesday, September 9, 2025 - recommended by Brian McKenzie, Clerk, Clerk's Office

The Commissioners will be attending the Utah Association of Counties (UAC) conference on this day.

VOTING:

Motion to Approve Item 3: Lorene Kamalu. Second: John Crofts. All present voted aye.

COMMISSIONERS' OFFICE

- 4

#2025-995. Consideration of Applications for Adjustment of Property Taxes (UCA 59-2-1347) - recommended by Lorene Kamalu, Davis County Commission Chair, Commissioners' Office

Financial Information: N/A

Terms: N/A

The Commission held a work session to discuss these applications [see 09/02/2025 Work Session Meeting Minutes]. The decisions are as follows: Life Choice - Deny; Lewis - Approve and refund \$10,208.78 due to an error; Fisher - Approve with the penalty waiver totaling \$71.37.

VOTING:

Motion to Approve or Deny Item 4 as Outlined: Lorene Kamalu. Second: Bob Stevenson. All present voted aye.

PUBLIC HEARING: CONTROLLER'S OFFICE

- 5

RES #2025-21. Public Hearing for and Approval of a Resolution for Additional Budget Appropriations - recommended by Scott Parke, County Controller, Controller's Office

Financial Information: N/A

Terms: N/A

Controller Parke gave an overview of the additional budget appropriations being requested [see Resolution 2025-0021]. These line items were discussed in the August Budget meeting.

VOTING:

Motion to Open Public Hearing: Bob Stevenson. Second: John Crofts. All present voted aye.

Commissioner Kamalu invited public comments; no comments were made.

VOTING:

Motion to Close the Public Hearing and Approve Item 5: Bob Stevenson. Second: John Crofts. All present voted aye.

HEALTH

- 6

#2025-978. Approval of Amendment #2 to Contract #2024-0802 with the Utah Department of Health and Human Services for the Disability and Health Program 2023 - recommended by Brian Hatch, Director, Health - Admin

Financial Information:

Type: Receivable

Amount: \$10,500.00

Terms:

Beginning Date: 08/01/2025

Ending Date: 07/31/2026

7 **#2025-990. Approval of an Agreement with Utah Department of Health and Human Services for Baby Your Baby Qualified Provider Authorization** - *recommended by Brian Hatch, Director, Health - Family Services*

Financial Information: N/A

Terms:

- Beginning Date: 10/01/2025
- Ending Date: 09/30/2032

VOTING:

Motion to Approve Items 6-7: John Crofts. Second: Bob Stevenson. All present voted aye.

SHERIFF'S OFFICE

8 **#2025-986. Approval of a Training Agreement between Davis County and Brittney Tyler Moss for Special Functions Officer (SFO) and Basic Corrections Officer (BCO) Certification** - *recommended by Arnold Butcher, Chief Deputy, Sheriff's Office*

Financial Information:

Terms:

- | | |
|---|--|
| <ul style="list-style-type: none">• Type: Payable• Amount: \$16,848.00 | <ul style="list-style-type: none">• Beginning Date: Upon Date of Hire• Ending Date: Two Years from Date of Hire |
|---|--|

9 **#2025-996. Approval of a Training Agreement between Davis County and James Brandon Vold for Special Functions Officer (SFO) and Basic Corrections Officer (BCO) Certification** - *recommended by Arnold Butcher, Chief Deputy, Sheriff's Office*

Financial Information:

Terms:

- | | |
|---|--|
| <ul style="list-style-type: none">• Type: Payable• Amount: \$16,848.00 | <ul style="list-style-type: none">• Beginning Date: Upon Date of Hire• Ending Date: Two years from the Date of Hire |
|---|--|

VOTING:

Motion to Approve Items 8-9: Lorene Kamalu. Second: Bob Stevenson. All present voted aye.

CONSENT ITEMS

10 **#2025-980. Approval of a Letter of Participation with the Utah Education and Telehealth Network (UETN) E-Rate Consortium for the Procurement of E-Rate Eligible Services and Equipment** - *recommended by Joshua Johnson, Director, Library*

Financial Information:

Terms:

- | | |
|--|--|
| <ul style="list-style-type: none">• Type: Receivable• Amount: N/A | <ul style="list-style-type: none">• Beginning Date: 01/01/2026• Ending Date: 12/31/2030 |
|--|--|

11 **#2025-985. Approval of a Sponsorship Agreement with Hampton Inn in Farmington for the Western Sports Park** - *recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park*

Financial Information:

Terms:

- | | |
|---|--|
| <ul style="list-style-type: none">• Type: Receivable• Amount: \$5,000.00 | <ul style="list-style-type: none">• Beginning Date: 08/01/2025• Ending Date: 07/31/2026 |
|---|--|

12 **#2025-988. Approval of an Agreement with the Utah Ultimate Disk Association for a Tournament - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information:	Terms:
• Type: Receivable • Amount: \$2,013.38	• Beginning Date: 09/26/2025 • Ending Date: 09/27/2025

13 **#2025-981. Approval of an Agreement with Home Helpers Home Care for In-Home Services for Elderly or Disabled Adults 18 Years or Older - recommended by Brian Hatch, Director, Health - Senior Services**

Financial Information:	Terms:
• Type: Payable • Amount: Varies, see the Rate and Service Table	• Beginning Date: 07/01/2025 • Ending Date: 06/30/2026

14 **#2025-989. Approval of an Agreement with Family First Alert for In-Home Services for Elderly or Disabled Adults 18 Years or Older - recommended by Brian Hatch, Director, Health - Senior Services**

Financial Information:	Terms:
• Type: Payable • Amount: Varies, see the Rate and Service Table	• Beginning Date: 07/01/2025 • Ending Date: 06/30/2026

VOTING:
Motion to Approve Items 10-14: Lorene Kamalu. Second: John Crofts. All present voted aye.

VOTING:
Motion to Recess to Board of Equalization: Bob Stevenson. Second: John Crofts. All present voted aye.

BOARD OF EQUALIZATION

15 **#2025-193. Property Tax Register 09-02-2025 - recommended by Sulika Laulu, Tax Administration Manager, Tax Administration**

The Property Tax Register for 09/02/2025 was presented and contained the following: Controller’s Adjustments consisting of Tax Exempt Requests, Appeals reports, Abatement reports, and Corrections; and Assessor’s Adjustments consisting of Corrections. This record is maintained by the Davis County Controller as the Clerk of the Board of Equalization.

VOTING:
Motion to Approve Item 15: Lorene Kamalu. Second: Bob Stevenson. All present voted aye.

VOTING:
Motion to Reconvene Commission Meeting: Bob Stevenson. Second: John Crofts. All present voted aye.

CLOSING REMARKS

Commissioner Crofts took a moment to thank the Utah League of Women's Voters for attending the meeting. He also announced a public town hall meeting focused on transparency, scheduled for September 18th from 6:00 PM to 8:00 PM at the historic Davis County Memorial Courthouse.

MEETING ADJOURNED

The meeting adjourned at 10:31 AM.

Minutes Prepared by:
Jessy Turner
Deputy Clerk

Minutes Approved on:
09/16/2025

Rebecca L Abbott for
Brian McKenzie
Davis County Clerk

Lorene Miner Kamalu
Lorene Miner Kamalu
Commission Chair

