

BOARD OF DAVIS COUNTY COMMISSIONERS MINUTES

Board of Davis County Commissioners - Regular Meeting Minutes Tuesday, September 16, 2025

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on September 16, 2025, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk’s Office. The agenda for this meeting is incorporated into the minutes as item headers.

Following the approved Davis County policy, artificial intelligence (AI) was utilized in the preliminary creation of these minutes. The final minutes were edited and completed by Davis County Clerk's Office staff.

PRESENT

Davis County Commission Chair Lorene Kamalu
Davis County Commission Vice Chair John Crofts
Davis County Commissioner Bob Stevenson
Chief Deputy Clerk Rebecca Abbott

PLEDGE OF ALLEGIANCE

The meeting convened at 10:00 AM and Rebecca Abbott, Chief Deputy Clerk, led the Pledge of Allegiance.

PUBLIC COMMENTS

Ann Johnson, from Farmington, who was representing the League of Women Voters, addressed the Commissioners. She announced upcoming "Meet the Candidates" meetings for city mayors and city council positions. These will take place primarily in October, with nine Davis County cities partnering with the League. Ann emphasized the League's nonpartisan stance and said their goal is to encourage voter registration and informed participation. She also said they create questions for the candidates to answer based on their knowledge of the city. The mayors, city councils, and candidates are also invited to submit questions. Each candidate is given the same question and amount of time to respond in a non-debate format. This is done to ensure fairness for all candidates. She also mentioned that the dates, times, and places for these meetings would be available on the League's website (lwvdavis.org), the websites of participating cities, and "The Connector," the County's newsletter.

BUSINESS/ACTION

Commissioner Kamalu said she wanted to change the agenda and pull Item 19 out of the Consent section so it could be spotlighted a little more.

VOTING:

Motion to Remove Item 19 from Consent Item to Business and Action: Lorene Kamalu. Second: John Crofts. All present voted aye.

- 19 **#2025-1019. Approval of a Western Sports Park Rental Agreement with the Davis Education Foundation for the Renter's Annual Fundraiser (Grab and Go Kits) - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information: N/A

Terms:

- Beginning Date: 12/03/2025
- Ending Date: 12/03/2025

Ginger Coulm, representing the Davis Education Foundation, and Chief Deputy Civil Attorney Neal Geddess then came forward to speak about item 19. Ginger explained that the Foundation is part of the Davis School District and supports approximately 1,300 homeless and at-risk children by removing barriers to their

education. She highlighted the establishment of 10 teen centers in high schools and junior highs over the past six years, which provide showers, washers, dryers, food, and study spaces. When setting up a new teen center, the Foundation invites the youth to participate in the fundraising to encourage support and increase awareness. Ginger specifically highlighted the "Grab and Go" program, initiated about four years prior with the help of the Farmington Stake, a group of local religious congregations. This program provides students with substantial protein-rich, ready-to-eat food items, which have especially benefited the 100 unaccompanied minors who may live in cars or couch-surf. She noted that the fundraiser, which previously took place at the Davis Conference Center in Layton, was seeking a location closer to home, hence the request for the Western Sports Park. Commissioner Kamalu clarified that the Davis County government and Davis County School District are separate entities, but acknowledged the valuable collaboration and work of the Foundation.

Chief Deputy Geddes further elaborated on the rental agreement for Building Five at the Western Sports Park, stating it would be a no-fee rental for December 3rd. He expressed appreciation to the Tourism Department for helping secure the space and emphasized the convenience of a closer location for the youth involved. He shared that his wife, who leads some of the youth organizing the event, was present to see the Commission in action. Chief Deputy Geddes highlighted the significant impact of the event, noting that the previous year's event raised nearly \$12,000.00 in donations for the Davis Education Foundation, produced 1,500 Grab-and-Go kits, and distributed 340 \$10.00 gift cards to underprivileged youth. He stressed the importance of raising awareness among high school students about their peers' needs for food and shelter.

VOTING:
Motion to Approve Item 19: Lorene Kamalu. Second: John Crofts. All present voted aye.

APPROVAL OF MEETING MINUTES

- 1 **#2025-1027. Approval of the Work Session Meeting Minutes for August 19, 2025** - *recommended by Lorene Kamalu, Davis County Commission Chair, Commissioners' Office*
- 2 **#2025-1012. Approval of the Regular Commission Meeting Minutes for August 19, 2025** - *recommended by Lorene Kamalu, Davis County Commission Chair, Commissioners' Office*
- 3 **#2025-1028. Approval of the Work Session Meeting Minutes for August 26, 2025** - *recommended by Lorene Kamalu, Davis County Commission Chair, Commissioners' Office*
- 4 **#2025-1003. Approval of the Regular Commission Meeting Minutes for August 26, 2025** - *recommended by Lorene Kamalu, Davis County Commission Chair, Commissioners' Office*
- 5 **#2025-1013. Approval of the Work Session Meeting Minutes for September 2, 2025** - *recommended by Lorene Kamalu, Davis County Commission Chair, Commissioners' Office*
- 6 **#2025-1029. Approval of the Regular Commission Meeting Minutes for September 2, 2025** - *recommended by Lorene Kamalu, Davis County Commission Chair, Commissioners' Office*

VOTING:
Motion to Approve Items 1-6: Lorene Kamalu. Second: Bob Stevenson. All present voted aye.

COMMISSIONERS' OFFICE

- 7 **#2025-1015. Approval of Amendment #1 to Contract #2025-0484 with the State of Utah Department of Health and Human Services for the Provision of Mental Health Services and Substance-Use Disorder Services, Davis Behavioral Health Pass-Through** - *recommended by Lorene Kamalu, Davis County Commission Chair, Commissioners' Office*

Financial Information:	Terms:
• Type: Pass-Through	• Beginning Date: 07/01/2025
• Amount: \$13,768,420.00	• Ending Date: 06/30/2026

VOTING:
Motion to Approve Item 7: Bob Stevenson. Second: John Crofts. All present voted aye.

PUBLIC HEARING: COMMUNITY & ECONOMIC DEVELOPMENT

- 8

#2025-945. Public Hearing and Approval of Davis County's 2024-2025 Consolidated Annual Performance Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) - recommended by Ryan Steinbeigle, Grants Administrator, on behalf of Kent Andersen, Director, Community & Economic Development - Economic Development

Financial Information: N/A

Terms: N/A

Ryan Steinbeigle, Community and Economic Development Grants Administrator, explained that the CAPER is an annual report submitted to the federal Housing and Urban Development (HUD) department, summarizing activities funded in the prior 2024-2025 program year. He noted that eight projects were funded, totaling \$849,464.00, including a foundation stabilization project with Woods Cross, a bathroom remodel at the South Davis Senior Center, a home rehab project with Habitat for Humanity, a waterline project with South Davis Water District, four loans with the home-ownership assistance program, and funding for Safe Harbor Park and Open Doors' landlord-tenant mediator program. In total, these efforts assisted 3,280 low to moderate-income individuals.

VOTING:
Motion to Open the Public Hearing for Item 8: Lorene Kamalu. Second: Bob Stevenson. All present voted aye.

Public comments were invited; none were given.

VOTING:
Motion to Close the Public Hearing and Approve Item 8: Bob Stevenson. Second: John Crofts. All present voted aye.

COMMUNITY & ECONOMIC DEVELOPMENT

- 9

#2025-1026. Approval of a Sponsorship Agreement with CommonSpirit Mountain Region - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park

Financial Information:

- Type: Receivable
- Amount: \$1,250,000.00 to \$2,000,000.00

Terms:

- Beginning Date: 09/16/2025
- Ending Date: 09/16/2030

VOTING:
Motion to Postpone Item 9 Until it is Ready to be Presented: Lorene Kamalu. Second: Bob Stevenson. All present voted aye.

CONTROLLER'S OFFICE

- 10

#2025-1022. Approval of the Hearing Officer's Contract with Jeremy Manning, to Hold Board of Equalization (BOE) Hearings and Give Recommendations to the BOE - recommended by Scott Parke, County Controller, Controller's Office

Financial Information:

- Type: Payable
- Amount: \$100.00 Per Hour, Not Exceeding \$10,000.00 Annually

Terms:

- Beginning Date: 09/12/2025
- Ending Date: 12/30/2030

VOTING:
Motion to Postpone Item 10 Until it is Ready to be Presented: Lorene Kamalu. Second: Bob Stevenson. All present voted aye.

11 **#2025-1024. Approval of the Hearing Officer's Contract with Esther Martinez of A Professional Appraisal Firm LLC, to Hold Board of Equalization Hearings and Give Recommendations to the BOE - recommended by Sulika Laulu, Tax Administration Manager, on behalf of Scott Parke, County Controller, Controller's Office**

Financial Information:	Terms:
• Type: Payable • Amount: \$100.00 Per Hour, Not To Exceed \$10,000.00 Annually	• Beginning Date: 09/12/2025 • Ending Date: 12/31/2030

VOTING:
Motion to Approve Item 11: Bob Stevenson. Second: Lorene Kamalu. All present voted aye.

SHERIFF'S OFFICE

12 **#2025-1010. Approval of Amendment #5 to Contract #2020-0068 with Summit Food Services LLC for Inmate and Staff Meals at the Davis County Correctional Facility - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

Financial Information:	Terms:
• Type: Payable • Amount: Based on a Sliding Scale of the Number of Meals	• Beginning Date: 03/26/2025 • Ending Date: 02/23/2027

This amendment related to food services for inmates in the jail, requesting a standard 3% increase based on a sliding scale.

VOTING:
Motion to Approve Item 12: John Crofts. Second: Lorene Kamalu. All present voted aye.

CONSENT ITEMS

13 **#2025-998. Approval of an Agreement with Elite Gymnastics Academy for a Regional Gymnastics Meet - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information:	Terms:
• Type: Receivable • Amount: \$7,758.67	• Beginning Date: 04/09/2026 • Ending Date: 04/11/2026

14 **#2025-1001. Approval of an Agreement with Rocky Mountain Gun Show for a Trade Show - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information:	Terms:
• Type: Receivable • Amount: \$9,034.38	• Beginning Date: 12/31/2025 • Ending Date: 01/04/2026

15 **#2025-1002. Approval of an Agreement with Simple Treasures for a Craft Boutique Show - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information:	Terms:
• Type: Receivable • Amount: \$11,615.63	• Beginning Date: 12/02/2025 • Ending Date: 12/06/2025

16 **#2025-1005. Approval of an Agreement with Utah Avalanche for Fall League Soccer Games - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information:	Terms:
• Type: Receivable • Amount: \$10,314.68	• Beginning Date: 08/18/2025 • Ending Date: 10/27/2025

17 **#2025-1006. Approval of an Agreement with New Life Consignment for a Consignment Sale - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

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| Financial Information: | Terms: |
| <ul style="list-style-type: none">• Type: Receivable• Amount: \$12,593.55 | <ul style="list-style-type: none">• Beginning Date: 02/24/2026• Ending Date: 02/28/2026 |

18 **#2025-1007. Approval of an Agreement with Station Park for Digital and Physical Advertising - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

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|---|--|
| Financial Information: | Terms: |
| <ul style="list-style-type: none">• Type: Receivable• Amount: \$6,000.00 | <ul style="list-style-type: none">• Beginning Date: 08/01/2025• Ending Date: 08/01/2026 |

20 **#2025-1004. Approval of an Agreement with the Utah Food Bank to Assist in Providing Diapers at No Charge for Families in Crisis to Meet Their Needs for Diapers - recommended by Brian Hatch, Director, Health - Family Services**

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|-----------------------------------|---|
| Financial Information: N/A | Terms: |
| | <ul style="list-style-type: none">• Beginning Date: 07/01/2025• Ending Date: N/A |

21 **#2025-1011. Approval of the List of 24/7 SCRAM (Continuous Transdermal Alcohol Monitoring Program) Agreements with the Davis County Sheriff's Office for August 2025 - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

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|---|---|
| Financial Information: | Terms: |
| <ul style="list-style-type: none">• Type: Receivable• Amount: See Additional Financial Information | <ul style="list-style-type: none">• Beginning Date: Upon Final Signature• Ending Date: Until the Individual is No Longer Under Court Order to Participate in the Program |

VOTING:
Motion to Approve Items 13-18, and 20-21: Lorene Kamalu. Second: John Crofts. All present voted aye.

VOTING:
Motion to Recess to Board of Equalization: Lorene Kamalu. Second: John Crofts. All present voted aye.

BOARD OF EQUALIZATION

22 **#2025-195. Property Tax Register 09-16-2025 - recommended by Sulika Laulu, Tax Administration Manager, Tax Administration**

The Property Tax Register for 09/16/2025 was presented and contained the following: Controller’s Adjustments consisting of Tax Exempt Requests, Appeals reports, Abatement reports, and Corrections; Assessor’s Adjustments consisting of Corrections. This record is maintained by the Davis County Controller as the Clerk of the Board of Equalization.

VOTING:
Motion to Approve Item 22: Bob Stevenson. Second: John Crofts. All present voted aye.

VOTING:
Motion to Reconvene Commission Meeting: Lorene Kamalu. Second: John Crofts. All present voted aye.

CLOSING REMARKS

Commissioner Crofts thanked the Utah League of Women Voters for advertising an upcoming town hall on transparency, scheduled for Thursday, September 18th, from 6:00 PM to 8:00 PM at 28 East State Street in Farmington. The town hall will include discussions on the Freedom of Information Act (FOIA), Sunshine Laws, the importance of transparency, and Brian Scott from the Davis Journal will discuss newspapers in Davis

County. Commissioner Crofts praised the League of Women Voters for their services, including voter registration for new citizens. He stated his continued belief in the need for a county newspaper, increased community engagement, and that when elected officials listen to residents, better decisions are made. He also spoke about attending a water school put on by the local water districts and expressed appreciation for the unrecognized work of public employees in water districts, who ensure a reliable and clean water supply. Commissioner Crofts acknowledged challenges with water resources, such as the Colorado River dispute, and expressed confidence in dedicated public employees and leaders to meet future challenges. He also mentioned attending a recent Audit Committee meeting and thanked the new Controller, Scott Parke, for his commitment to transparency and addressing concerns. Lastly, Commissioner Crofts clarified that Davis County does not impose requirements on the Davis School District, despite claims made in the District's recent meeting regarding tax increases, and advocated for listening to voters and being flexible and responsive to their needs.

Commissioner Kamalu also praised the nonpartisan work of the League of Women Voters, recalling their assistance with a "Meet the Candidates" event in her city in 2015. She emphasized the importance of voting and being an informed voter. Commissioner Kamalu then shared that the annual conference of the Utah Association of Counties (UAC) was held the previous week in Layton at the Davis Conference Center, which is owned by the County but managed by a third-party in a public-private partnership. She reported that the conference went very smoothly and was well-attended. It was attended by many directors and officials from the County, some of whom are leaders among their UAC affiliates.

MEETING ADJOURNED

The meeting adjourned at 10:29 AM.

Minutes Prepared by:
Jessy Turner
Deputy Clerk

Minutes Approved on:
10/14/2025


Brian McKenzie (Oct 15, 2025 15:55:42 MDT)

Brian McKenzie
Davis County Clerk


Lorene Miner Kamalu (Oct 15, 2025 14:57:10 MDT)

Lorene Miner Kamalu
Commission Chair

