

BOARD OF DAVIS COUNTY COMMISSIONERS MINUTES

Board of Davis County Commissioners - Regular Meeting Minutes Tuesday, September 23, 2025

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on September 23, 2025, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk’s Office. The agenda for this meeting is incorporated into the minutes as item headers.

Following the approved Davis County policy, artificial intelligence (AI) was utilized in the preliminary creation of these minutes. The final minutes were edited and completed by Davis County Clerk's Office staff.

PRESENT

Davis County Commission Chair Lorene Kamalu
Davis County Commission Vice Chair John Crofts
Clerk Brian McKenzie

EXCUSED

Davis County Commissioner Bob Stevenson

PLEDGE OF ALLEGIANCE

The meeting convened at 10:00 AM and Sheriff's Deputy Logan Payne led the Pledge of Allegiance.

PUBLIC COMMENTS

Commissioner Kamalu invited public comments; no comments were made.

BUSINESS/ACTION

ATTORNEY'S OFFICE

- 1 **#2025-1036. Approval of an Agreement with Anastasia Pili for Contracted Forensic Interviewer Services** - *recommended by Julie Stephenson, Children's Justice Center Director, Attorney's Office*

Financial Information:

- Type: Payable
- Amount: Variable

Terms:

- Beginning Date: 09/08/2025
- Ending Date: 06/30/2026

Director Stephenson noted the need for relief for the County's full-time and part-time forensic interviewers due to the high volume of interviews and time spent testifying in court (sometimes two weeks out of the month). This agreement utilizes one-time funding from the State Attorney General's office to contract an experienced professional, Anastasia Pili, to fill in when County interviewers are unavailable or when multiple interviewers are needed. Anastasia will not be a County employee but will meet all security and training requirements.

VOTING:

Motion to Approve Item 1: John Crofts. Second: Lorene Kamalu. All present voted aye.

COMMUNITY & ECONOMIC DEVELOPMENT

Director Kent Andersen provided an update on the Western Sports Park, which officially opened the previous week. He emphasized the large effort involved and the successful partnerships across many County departments. Commissioner Kamalu noted the huge excitement in the community and the involvement of the older arena, which hosted Station Park businesses.

2 **#2025-1018. Approval of an Agreement with Square for Hardware and Software to Use for Concessions and Convenience Store Sales at the Western Sports Park** - *recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park*

Financial Information:	Terms:
• Type: Payable • Amount: \$2,057.10	• Beginning Date: 09/16/2025 • Ending Date: 09/16/2027

Commissioner Kamalu raised a note from the Controller's Office regarding a financial policy requiring credit card processing paperwork to be filed with the Treasurer's Office. Treasurer Matt Brady confirmed that the agreement could be approved and that he would coordinate with the department to file the simple request form.

3 **#2025-1021. Approval of a Hardware and Software Contract with GRUBBRR for Two Self-Service Ordering Kiosks Aimed at Streamlining Customer Sales** - *recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park*

Financial Information:	Terms:
• Type: Payable • Amount: \$7,363.35	• Beginning Date: 09/14/2025 • Ending Date: 09/14/2028

The kiosks are intended to streamline customer sales (self-scan and pay) in the Western Sports Park convenience store. A concern from the Controller's Office was noted regarding amending the document not to include sales tax on purchases by the County. Commissioner Crofts recommended approval to allow the purchase of equipment to proceed, and questions could be assessed post-approval.

4 **#2025-1033. Approval of a Service Agreement with Andersen Asphalt for the Denver and Rio Grande (DRG) Western Rail Trail Surface Treatment Project** - *recommended by Kent Andersen, Director, Community & Economic Development - Economic Development*

Financial Information:	Terms:
• Type: Payable • Amount: \$11,259.68	• Beginning Date: 07/01/2025 • Ending Date: 10/31/2025

This service is for sealing the section of the trail that was replaced last year in Clinton to preserve the surface long-term.

5 **#2025-1040. Ratification of a Grant Agreement with the Office of Housing and Urban Development (HUD) for the 2025-2026 Community Development Block Grant (CDBG)** - *recommended by Kent Andersen, Director, Community & Economic Development - Economic Development*

Financial Information:	Terms:
• Type: Receivable • Amount: \$936,639.00	• Beginning Date: 07/01/2025 • Ending Date: 06/30/2026

6 **#2025-1041. Ratification of a Grant Agreement with the Office of Housing and Urban Development (HUD) for the 2025-2026 HOME Investment Partnership Program (HOME)** - *recommended by Kent Andersen, Director, Community & Economic Development - Economic Development*

Financial Information:	Terms:
• Type: Receivable • Amount: \$518,654.13	• Beginning Date: 07/01/2025 • Ending Date: 06/30/2026

7 **RES #2025-22. Approval of a Resolution for an Interlocal Agreement with the City of North Salt Lake for 3rd Quarter Local Transportation Funds regarding the Orchard Drive Buffered Bike Lanes Project - recommended by Kent Andersen, Director, Community & Economic Development - Economic Development**

Financial Information:	Terms:
• Type: Payable • Amount: \$196,000.00	• Beginning Date: 09/23/2025 • Ending Date: 09/23/2030

8 **RES #2025-23. Approval of a Resolution for an Interlocal Agreement with the City of North Salt Lake for 3rd Quarter Local Transportation Funds regarding the Main Street Safety Improvements Project - recommended by Kent Andersen, Director, Community & Economic Development - Economic Development**

Financial Information:	Terms:
• Type: Payable • Amount: \$750,000.00	• Beginning Date: 09/23/2025 • Ending Date: 09/23/2030

VOTING:
Motion to Approve Items 2-8: John Crofts. Second: Lorene Kamalu. All present voted aye.

HEALTH

9 **#2025-1014. Approval of a Memorandum of Agreement with Safe Kids Utah (SKU) for Continued Support of the Davis County Health Department's Child Passenger Safety Program - recommended by Brian Hatch, Director, Health - Community Services**

Financial Information:	Terms:
• Type: Receivable • Amount: \$10,000.00	• Beginning Date: 10/01/2025 • Ending Date: 09/30/2026

This supports the department’s car seat program.

10 **#2025-1017. Approval of Amendment #2 to Contract #2025-0612 of Utah's Area Agencies on Aging (AAA) State FY26 Pass-Through Agreement with the Utah Department of Health & Human Services for Davis County Aging Services - recommended by Brian Hatch, Director, Health - Senior Services**

Financial Information:	Terms:
• Type: Pass-through • Amount: \$116,500.00	• Beginning Date: 07/01/2025 • Ending Date: 06/30/2026

This provides additional funding for congregate meals and Meals On Wheels services.

11 **#2025-1025. Approval of Amendment #4 to Contract #2020-0074 Summit Food Service, Increasing the Meal Price by 3% - recommended by Brian Hatch, Director, Health - Senior Services**

Financial Information:	Terms:
• Type: Payable • Amount: \$3.82 per meal	• Beginning Date: 02/23/2025 • Ending Date: 02/23/2027

VOTING:
Motion to Approve Items 9-11: Lorene Kamalu. Second: John Crofts. All present voted aye.

SHERIFF'S OFFICE

- 12 **#2025-1031. Approval of an Agreement with Swank Motion Pictures Inc. and Davis County for Public Performance Licensing, which Allows the Showing of Movies in the Jail - recommended by Andrew Oblad, Chief Deputy, Sheriff's Office**

Financial Information:

- Type: Payable
- Amount: \$2,033.00 Annually

Terms:

- Beginning Date: 11/01/2025
- Ending Date: 10/31/2027

VOTING:

Motion to Approve Item 12: Lorene Kamalu. Second: John Crofts. All present voted aye.

- 13 **ORD #2025-6. Approval of an Ordinance Amending Title 2, Chapter 48, Subsection 170: Fees of the Davis County Shooting Range, of the Davis County Code - recommended by Andrew Oblad, Chief Deputy, Sheriff's Office**

Financial Information: N/A

Terms:

- Beginning Date: The Earliest Date Possible After Davis County Fulfills the Provisions of Section 17-53-208 (2020) of the Utah Code
- Ending Date: N/A

Due to prior discussion and the Chief Deputy's upcoming conference, the Commission decided to postpone the item to allow for further discussion and consideration.

VOTING:

Motion to Postpone Item 13 Indefinitely: Lorene Kamalu. Second: John Crofts. All present voted aye.

SURVEYOR'S OFFICE

- 14 **ORD #2025-7. Approval of an Ordinance Adopting Section 14.22 Land Surveying and Land Survey Monuments and Amending Title 2, Chapter 48, Subsections 090 and 090a: Fees of the Davis County Surveyor of the Davis County Code, and Public Land Corner Preservation Fund and Related Fees of the Davis County Code - recommended by Chris Preston, Civil Attorney V, and Bas Bouwmeester, Surveyor's Office**

Financial Information: N/A

Terms:

- Beginning Date: The Earliest Date Possible After Davis County Fulfills the Provisions of Section 17-53-208 (2020) of the Utah Code
- Ending Date: N/A

The ordinance addresses the preservation of Public Land Survey System monuments, which are critical reference points tied to every deed recorded in the County. These are often moved or destroyed during development. The ordinance leverages State statute to create a Public Land Corner Preservation Fund and provides "more teeth" to the Surveyor's Office. It requires anyone working within 30 feet of a monument to submit a plan for review, establishes fees to protect the monuments, and defines penalties (e.g., for illicit destruction). The ordinance adds a new chapter to the County Code (Title 14, Chapter 14.22) and amends the fee ordinance (Title 2.42.090) to include these new penalties and fees.

CONSENT ITEMS

15 **#2025-1034. Approval of an Amendment to Contract #230347 (County Contract #2023-0726) with the State of Utah, Utah Attorney General's Office, for Additional One-time Funds - recommended by Julie Stephenson, Children's Justice Center Director, Attorney's Office**

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| Financial Information: | Terms: |
| <ul style="list-style-type: none">• Type: Pass-Through• Amount: \$368,545.00 | <ul style="list-style-type: none">• Beginning Date: 07/01/2025• Ending Date: 06/30/2026 |

16 **#2025-1039. Approval of an Agreement with the Monterey Ward Youth Group for the Rental of a Shooting Bay at the Davis Shooting Range - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

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| Financial Information: | Terms: |
| <ul style="list-style-type: none">• Type: Receivable• Amount: \$50.00 | <ul style="list-style-type: none">• Beginning Date: 09/26/2025• Ending Date: 09/26/2025 |

VOTING:
Motion to Approve Items 15-16: Lorene Kamalu. Second: John Crofts. All present voted aye.

VOTING:
Motion to Recess to Board of Equalization: Lorene Kamalu. Second: John Crofts. All present voted aye.

BOARD OF EQUALIZATION

17 **#2025-196. Property Tax Register 09-23-2025 - recommended by Sulika Laulu, Tax Administration Manager, Tax Administration**

The Property Tax Register for 09/23/2025 was presented and contained the following: Controller’s Adjustments consisting of Appeals reports, Abatement reports, and Corrections; This record is maintained by the Davis County Controller as the Clerk of the Board of Equalization.

VOTING:
Motion to Approve the 09/23/2025 Property Tax Register: Lorene Kamalu. Second: John Crofts. All present voted aye.

VOTING:
Motion to Reconvene Commission Meeting: Lorene Kamalu. Second: John Crofts. All present voted aye.

CLOSING REMARKS

Commissioner Crofts reported conducting a town hall last Thursday focused on transparency, which had about 30 attendees. Bryan Scott, the publisher of the Davis Journal, gave a presentation suggesting that a countywide newspaper could be reinstated for the cost of a gallon of milk per Davis County household. Commissioner Crofts also noted that Congressman Blake Moore held a difficult town hall yesterday in Layton City with an agitated crowd who were yelling and talking out of turn. Commissioner Crofts commended Congressman Moore for handling the situation well. Commissioner Kamalu thanked Layton City for their cooperative law enforcement efforts to ensure safety and civility during the event.

Commissioner Crofts encouraged residents to visit the Davis County Library to see a special exhibit on the Holocaust, starting September 30th at the Clearfield Library location, running into November. This exhibit is a special visit from the National Holocaust Museum.

Commissioner Kamalu stated that open and public meetings regarding the budget have already begun, emphasizing that all Budget Committee meetings are open to the public. She encouraged participation and awareness regarding the County's finances and decision-making processes, noting that more official public open houses are scheduled.

MEETING ADJOURNED

The meeting adjourned at 10:30 AM.

Minutes Prepared by:
Patrick Black
Deputy Clerk

Minutes Approved on:
10/14/2025


Brian McKenzie (Oct 15, 2025 15:55:42 MDT)
Brian McKenzie
Davis County Clerk


Lorene Miner Kamalu (Oct 15, 2025 14:57:10 MDT)
Lorene Miner Kamalu
Commission Chair

