

BOARD OF DAVIS COUNTY COMMISSIONERS MINUTES

Board of Davis County Commissioners - Work Session Minutes Tuesday, October 28, 2025

The Board of Davis County Commissioners met for a scheduled meeting at 8:30 AM on October 28, 2025, in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk’s Office. The agenda for this meeting is incorporated into the minutes as item headers.

Following the approved Davis County policy, artificial intelligence (AI) was utilized in the preliminary creation of these minutes. The final minutes were edited and completed by Davis County Clerk's Office staff.

ROLL CALL

Chair Lorene Kamalu	Community and Economic Development (CED)
Vice Chair John Crofts [attended virtually]	Director Kent Andersen [left at 8:35 AM]
Commissioner Bob Stevenson	CED Tourism Deputy Director Jessica Merrill [left at 8:35 AM]
County Clerk Brian McKenzie	Human Resources (HR) and Risk Director Chris Bone
County Controller Scott Parke	HR Office Marina Brito
Senior Civil Counsel Mike Kendall	Commission Office Carrie Batte
Civil Attorney Chris Preston	Commission Office Shauna Brady
Chief Deputy Sheriff Arnold Butcher	Deputy Clerk Solana Guest

AGENDA ITEM

- 1

8:30 - 9:15 AM

#2025-1150. A Work Session to Review the Practice/Necessity of Providing Alcohol at Events and County Travel Policies - *recommended by Lorene Kamalu, Davis County Commission Chair, Commissioners' Office*
- Deputy Director Merrill reviewed Davis County's current policy of providing alcohol at County events. About two years ago, several departments — including Commission, CED, Attorney, and Risk Management — worked together to create a policy that was modeled after Salt Lake County's. The current provisions of the policy include receiving written permission from the Commission Office, having a clear purpose for selling alcohol at the event, and retaining the receipt of purchase. Although the policy doesn't require it, Deputy Director Merrill has created an Alcohol Request Form that needs to be executed before the event if it is known there will be an alcohol purchase. [Commissioner Stevenson left between 8:34-8:35 AM].
- There were no questions regarding the policy review.
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9:15 - 9:30 AM

#2025-1148. A Work Session to Discuss Range Fees and Age for the Senior Rate - *recommended by Arnold Butcher, Chief Deputy, Sheriff's Office*
- [5:05] Chief Deputy Arnold Butcher presented item number two to address a concern Commissioner Crofts previously raised about the age requirement for the Senior Rate at the County's shooting range. This rate is proposed in an ordinance currently in draft (ORD #2025-0006). The concern was that since the Health Department uses the age of 60 to determine several of their senior rates, it would appear more consistent if the County were to use that age for this determination as well. Chief Deputy Butcher said that he and the County Sheriff do not have an opinion on the matter. The current age to qualify for the senior rate, which drops the price of the Annual Pass from \$175.00 to \$75.00 yearly, is set at 65. The programs that currently offer senior services to those 60 and older are those determined by the Older Americans Act, such as Meals on Wheels.

[09:09] The shooting range is anticipated to end the year with a revenue of around \$40,000.00, which will not cover operational costs; however, since the range opened in August and passes were initially discounted, revenue is expected to increase next year.

[10:49] Chief Deputy Butcher discussed the perks included with an annual pass, such as up to three additional lanes at a discounted price, and being able to share the passholder's lane with one family member at no additional charge. Commissioner Kamalu asked if the range could produce enough revenue to cover the cost of the manager they hired to run the place. Chief Deputy said he believes that could be achieved after a couple of years, especially if CED can advise on how to attract new business.

Commissioner Stevenson and Commissioner Crofts support the decrease in the age requirement. Since various programs use differing age cutoffs, Commissioner Kamalu does not feel this needs to be done in the name of consistency, but is also satisfied with the proposal. Chief Deputy Butcher said he'll revise the ordinance and resubmit it.

MEETING ADJOURNED

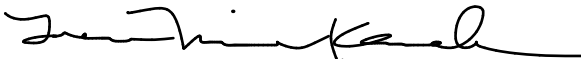
The meeting adjourned at 08:44 AM.

Minutes Prepared by:
Solana Guest
Deputy Clerk



Brian McKenzie
Davis County Clerk

Minutes Approved on:
11/04/2025



Lorene Miner Kamalu
Commission Chair

