LIBRARY BOARD MINUTES

Library Board Meeting Minutes
Thursday, January 8, 2026

The Davis County Library Board met for their regularly scheduled meeting at 1:00 PM on January 8, 2026, at the Library Headquarters Staff Conference Room.

PRESENT
Ryan Nilsen, Vice Chair
Jessica Groves
Commissioner Lorene Kamalu
Rosalie Taylor
Justin Wright
Josh Johnson, Director
Sara Reed, excused

GUESTS
Lynnette Mills, Deputy Director
Matt Goff, Deputy Director
Ellen Peterson, Deputy Director
Kim Valeika, Outreach Manager
Robyn Stringham, Perk Foundation, Syracuse
Jenny Tankersley, Library

WELCOME

Ryan Nilsen welcomed the Board and called the meeting to order at 1:06 pm.

PUBLIC COMMENTS

3 minute maximum

There were no public comments.

ACTION ITEMS

1. **#2025-1227. Approval - November 2025 Minutes** - *presented by Joshua Johnson, Director, Library*

The Library Board minutes from November 13th, 2025 were presented for review.
Commissioner Kamalu moved to approve the minutes from November 13th, 2025. Justin Wright seconded the motion. The motion was unanimously carried.

2. **#2025-1228. Ratification of Expenditures - October & November 2025** - *presented by Joshua Johnson, Director, Library*

Josh presented the expenditures from October and November 2025. There were no questions about the expenditures.
Jessica Groves moved to ratify the October and November 2025expenditures. Rosalie Taylor seconded the motion. The motion was unanimously carried.

3. **#2025-1214. Ratification of a Contract with Vision Graphics for Six Acrylic Photographs** - *presented by Joshua Johnson, Director, Library*

Financial Information:
- Type: Payable
- Amount: $6,478.00

Terms:
- Beginning Date: 11/18/2025
- Ending Date: 12/31/2025

Josh explained to the Board that this art installation had been in the plans since the Headquarters location opened. The six acrylic photographs depict each of the six branches in a unique way. The Board remarked that

the photographs were well done.
Rosalie Taylor moved to ratify the contract with Vision Graphics. Justin Wright seconded the motion. The motion was unanimously carried.

4. **#2025-1324. Ratification of an Amendment to Contract #2024-1073 with Modern Out West, PLLC for a Guaranteed Maximum Design Price on the Bountiful Branch Library Restoration Project** - *presented by Joshua Johnson, Director, Library*

Ellen Peterson and Matt Goff arrived.
Josh explained that this amendment to the contract with the architect altered their fee slightly. These types of changes are common, as the architect receives a percentage of what the building costs. This contract will most likely be adjusted again as the project progresses.
Jessica Groves moved to ratify the amendment to Contract #2024-1073 with Modern Out West. Commissioner Kamalu seconded the motion. The motion was unanimously carried.

5. **#2025-1325. Ratification of renewal contract with EBSCO for MyHeritage Family Database and Flipster Digital Magazine service** - *presented by Ellen Peterson, Deputy Director, Library*

Ellen explained to the Board that this contract was a renewal contract for both databases. MyHeritage is the only genealogy database that the Library provides access to. Flipster is a digital magazine service that the Library uses to provide magazines that are not available through the Beehive Consortium. Jessica Groves asked why most of the magazines the library is subscribing to are unlimited checkouts, but Sunset Magazine has a limit. Ellen explained that the limit is on simultaneous checkouts, not total checkouts. Ellen told the Board that when she looked at the cost versus use of each magazine title, it was determined that the library could save money and cut last year's order in half.
Commissioner Kamalu moved to ratify the contract with EBSCO. Rosalie Taylor seconded the motion. The motion was unanimously carried.

6. **#2026-68. Ratification of a Lease Agreement with Liberty Hills Academy for Use as a Temporary Library Location During Renovation of Bountiful Branch** - *presented by Joshua Johnson, Director, Library*

Financial Information:
- Type: Payable
- Amount: $239,886.00

Terms:
- Beginning Date: 01/01/2026
- Ending Date: 12/31/2027

Josh thanked the Board for their responsiveness regarding the lease for the temporary location for the Bountiful branch. He shared that the building is a big box, and the Library loves the idea of being able to customize the space. The Library received the keys on December 30th and is currently working with the Fire Marshall on occupancy limits, as well as with Bountiful City on permits and the book drop location. Josh told the Board, that when the space is ready, there will be a grand opening to welcome the public. The intention is for this to be a bona fide library that offers services to patrons, not just a kiosk.
Justin Wright asked about accessibility. Lynnette told him that the front door is accessible, however the backdoor has stairs only. The Library has asked about having an accessible parking spot added on Main Street, and the city said no. There are accessible spots at the back of the building and a sidewalk that wraps around to the front door. The library is looking into this issue.
Carolyn Myers arrived.
Rosalie Taylor ratify the Lease Agreement with Liberty Hills Academy. Jessica Groves seconded the motion. The motion was unanimously carried.

7. **#2025-1317. Approval of extended hours on Friday, March 20th, 2026 at the Layton Branch from 6:30-8:30 pm for the annual Spring Activity in partnership with Layton City** - *presented by Joshua Johnson,*

Director, Library

Josh told the Board that the Spring Activity is a long-standing activity that is held in conjunction with Layton City. The atmosphere usually has a carnival feel with several activities happening at the same time. The Layton Branch would close at 6:00 pm and then reopen at 6:30 pm for two hours.
Justin Wright moved to approve the proposed extended hours at the Layton Branch on March 20th, 2026. Commissioner Kamalu seconded the motion. The motion was unanimously carried.

8. **#2026-75. Election of Chair and Vice Chair/Chair-elect** - *presented by Joshua Johnson, Director, Library*

Josh explained that with the departure of Sam Macias from the Library Board new leadership was needed. He told the Board that Board leadership positions generally run June - May, however the Board could act in whichever way they felt best. The Board discussed the election of new Chair and Vice Chair/Chair-Elect.
Kim Valeika arrived.
Justin Wright moved that Ryan Nilsen be elected Board Chair through June of 2027. Rosalie Taylor seconded the motion. The motion was unanimously carried.
Justin Wright moved that Rosalie be nominated as Vice Chair/Chair Elect. Jessica Groves seconded the motion. The motion was unanimously carried.

INFORMATION & DISCUSSION ITEMS

9. **#2025-1229. Holocaust Exhibit Review** - *presented by Kim Valeika, Library*

Kim Valeika presented a review of the Holocaust exhibit to the Board. She said that she was hoping for more involvement from the school district. However, there were many homeschool groups and charter schools that toured the exhibit. Kim said that she was proud of the staff and community volunteers who came together to make the exhibit sucessful. The Board thanked Kim for her work on the project.

10. **#2026-74. Perk Foundation Grant** - *presented by Joshua Johnson, Director, Library*

Robyn Stringham presented the Library with the inaugural Perk Foundation Grant. The Perk Foundation is a charitable foundation in honor of Robyn's mother. The foundation donated 85 copies of *A Girl on Schindler's List* to be shared at branches during the Holocaust exhibit. Robyn presented a letter and certificate to the library from the Perk Foundation. The Board thanked Robyn for the generous donation.

11. **#2025-1230. South End Construction Update** - *presented by Joshua Johnson, Director, Library*

Lynnette updated the Board on the construction project. She told the Board that the contract for the contractor had been through the Commission. The last day that the Bountiful branch will be open will be Saturday, January 24th. There will be a See You Soon party at 1:00 pm that day. After the Library is closed, there will be a large book sale and surplus sale, the construction fence wll go up, and asbestos abatement will begin. Lynnette said that the library appreciates Carolyn Myers and all of her work. Carolyn is working through staff schedules and where staff are going. Rosalie Taylor asked where the staff would go. Carolyn told her that they need nine staff members at the temporary location, but she has twenty-two staff. The other staff will be reassigned to other library locations. She has been working out with other managers and staff members to figure out whose skills are best suited for each branch.
Josh said he appreciates all the work the Deputies and Carolyn have done.

ADJOURNMENT

The Board adjourned at 2:12 pm.