

BOARD OF DAVIS COUNTY COMMISSIONERS MINUTES

Board of Davis County Commissioners - Regular Meeting Minutes Tuesday, March 31, 2026

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on March 31, 2026, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk’s Office. The agenda for this meeting is incorporated into the minutes as item headers.

Following the approved Davis County policy, artificial intelligence (AI) was utilized in the preliminary creation of these minutes. The final minutes were edited and completed by Davis County Clerk's Office staff.

PRESENT

Davis County Commission Chair John Crofts
Davis County Commission Vice Chair Bob Stevenson
Davis County Commissioner Lorene Kamalu
Clerk Brian McKenzie

PLEDGE OF ALLEGIANCE

The meeting convened at 10:00 AM, and Scott Fletcher of Layton City led the Pledge of Allegiance.

PUBLIC COMMENTS

Irene Hill, of Layton, stated her belief that prayer should be given at the beginning of every government meeting. She then offered a prayer, expressing gratitude for the day and safe travels. She asked for blessings upon the meeting in “your honor and your glory and that your will will be done.” She requested blessings upon everybody as they leave and that all safe travels will be given, closing the prayer in Jesus’ name. Irene expressed opposition to building the Animal Care facility on or near a fault line, citing concerns that taxpayers would have to fund repairs in the event of an earthquake. In addition, she objected to the idea of selling the County-owned golf course in Fruit Heights, noting that the course is self-sustaining, brings in over a million dollars in profit annually, and should never be turned into high-density housing. Lastly, Irene argued that if the County used COVID-19 relief money to hire staff, those new employees should be fired or their salaries decreased, especially after the Commisison recently passed a 14.9% tax increase.

Randy Elliott, of Morgan County, introduced himself as a former Davis County Commissioner. He then spoke in support of the Animal Care building project. He explained that the project has been in the works for several years, a lot of studies have been performed, and noted multiple attempts to find a different location. He then pointed out the high cost of land and argued that building in another location would drive up construction costs exponentially. He clarified that a geological study on the proposed site confirmed it is not on a fault line. Further, he asserted that the site’s location near Highway 89 makes it highly accessible. Randy expressed frustration with past Commissioners for delaying the project, noting that the current facility, built in 1981, is antiquated and insufficient for a County population that has grown from 150,000 to over 375,000. Randy reflected on his experience in 2017 as the interim director of the current facility, maintaining that it does not adequately address the needs of Davis County. He applauded Commissioners Kamalu and Stevenson for not “kicking the can” down the road. He then proposed opening the project to community donations and fundraising to help cover costs, offering his own time and money to see the project through.

Lorene Starkey [of Kaysville] echoed support for opening meetings with prayer, citing Benjamin Franklin's motion during the Constitutional Convention to open meetings with prayer and highlighting its significance. Referencing the discussion on the Animal Care facility, Lorene appreciated the previous comments about community involvement. She then questioned whether it is the proper role of County government to provide animal healthcare, pointing out that tax increases place a heavy burden on residents, such as those on hospice care.

Jennifer Savage, of Kaysville, raised concerns regarding transparency and “the integrity of the local political process.” She then said it was brought to her attention that Commissioner Stevenson has contacted political candidates to discourage them from participating in select public forums, noting that if this is accurate, that is concerning. She continued by saying that Davis County has a strong tradition of civic involvement, and public discourse is key for residents to hear directly from candidates. She called on the Commissioners to reaffirm their commitment to open and transparent civic engagement. She also requested the other Commissioners to sanction Commissioner Stevenson for this alleged behavior. Commissioner Stevenson asked for clarification, and Commissioner Crofts said the Commissioners will make themselves available after the meeting to discuss. Additionally, Jennifer expressed disappointment that Commissioners Kamalu and Stevenson failed to second a March 24 motion to start meetings with prayer, especially when the seal in front of her says “In God We Trust.” She stated her belief that “our government needs more of God’s guidance, not less.”

Scott Fletcher, of Layton, requested that the Commission consider a motion in next week’s Commission Meeting to move future meetings to 6:00 PM. He argued that this time change would allow more working residents to attend and observe County actions, which aligns with the government's role to represent the people.

RECOGNITION, PRESENTATION, AND INFORMATIONAL ITEMS

- 1 **#2026-335. Receipt of a Letter of Intent to Annex Property into Woods Cross City - recommended by Brian McKenzie, Clerk, Clerk's Office**

Clerk Brian McKenzie informed the Commission about a notice of annexation received from Woods Cross City.

BUSINESS/ACTION

COMMISSIONERS' OFFICE

- 2 **#2026-338. Approval of Written Motion Requesting the Board of Davis County Commissioners to Authorize the Chair of the Davis County Board of Commissioners to Approve and Sign 2026 Retirement Incentive Agreements - recommended by Bob Stevenson, Davis County Commission Vice Chair, Commissioners' Office**

Financial Information: N/A

Terms: N/A

Commissioner Stevenson outlined an early retirement incentive program designed to help reduce the County's budget, noting that the program ultimately provides cost savings. This letter authorizes the Commission Chair to sign the early retirement letters. Commissioner Kamalu offered a point of clarification regarding the budget, emphasizing that the \$6 million adjustment is to balance projected ongoing revenues and expenses, and that the County is not in a deficit. She also clarified that most of the COVID-19 relief funds were used for one-time expenses, not ongoing expenses, and there is a list of what those funds were used for.

VOTING:

Motion to Approve Item 2: Bob Stevenson. Second: Lorene Kamalu. All present voted aye.

COMMUNITY & ECONOMIC DEVELOPMENT

- 3 **#2026-295. Issue Temporary Access License to Bountiful City for Tax ID 04-069-0135 - recommended by Kent Andersen, Director, Community & Economic Development - Planning**

Financial Information: N/A

Terms:

- Beginning Date: 04/10/2026
- Ending Date: 05/09/2026

Director Andersen stated that the temporary access license is for Bountiful City and their youth to clean up the monument in the Mill Creek Basin, which he appreciates.

- 4 **RES #2026-18. Approval of a Resolution Appointing Jessica Merrill to Represent Davis County Tourism**
 on the Great Salt Lake Scenic Byway Committee - recommended by Kent Andersen, Director, Community
 & Economic Development - Tourism

Financial Information: N/A

Terms: N/A

VOTING:

Motion to Approve Items 3-4: Bob Stevenson. Second: Lorene Kamalu. All present voted aye.

FACILITIES

- 5 **#2026-329. Approval of an Agreement with Summit Energy, LLC for Sale and Purchase of Natural Gas**
for the Western Sports Park (WSP) Arenas - *recommended by Lane Rose, Director, Facilities*

Financial Information:

Terms:

- Type: Payable
- Amount: Variable on usage amount
- Beginning Date: 3/31/2026
- Ending Date: N/A

Director Rose explained this agreement is in conjunction with the prior Commission Meeting's agreement with Enbridge Gas [see Contract #2026-0301]. Summit Energy, LLC will provide the gas that Enbridge transports to the Western Sports Park. Commissioner Crofts thanked Director Rose for his work on this project.

VOTING:

Motion to Approve Item 5: Lorene Kamalu. Second: Bob Stevenson. All present voted aye.

HEALTH

- 6 **#2026-323. Approval of Amendment #4 to Contract #2025-0612 of Utah's Area Agencies on Aging (AAA) State FY26 Pass-Through Agreement with the Utah Department of Health & Human Services for Davis County Aging Services - recommended by Brian Hatch, Director, Health - Senior Services**

Financial Information:

Terms:

- Type: Receivable
- Amount: \$46,700.00
- Beginning Date: 03/23/2026
- Ending Date: 06/30/2026

- 7 **#2026-332. Approval of a Donation Agreement with Ogden Midnight Runners of a Detail Gift Basket to**
Davis County Aging Services - recommended by Brian Hatch, Director, Health - Senior Services

Financial Information: N/A

Terms:

- Beginning Date: 03/17/2026
- Ending Date: N/A

- 8 **#2026-333. Approval of a Donation Agreement with Lindquist Mortuary to Donate a Spaghetti Fun**
Basket to Davis County Aging Services - recommended by Brian Hatch, Director, Health - Senior Services

Financial Information: N/A

Terms:

- Beginning Date: 03/10/2026
- Ending Date: N/A

- 9 **#2026-334. Approval of a Donation Agreement with Perry Cakes LLC, DBA Nothing Bundt Cakes to Donate Cakes to Davis County Aging Services - recommended by Brian Hatch, Director, Health - Senior Services**

Financial Information: N/A

Terms:

- Beginning Date: 03/18/2026
- Ending Date: N/A

VOTING:

Motion to Approve Items 6-9: Lorene Kamalu. Second: Bob Stevenson. All present voted aye.

HUMAN RESOURCES

- 10
- #2026-337. Approval of the Reappointment of Mikel Birch to the Career Service Council, Serving a Three-Year Term Beginning April 7, 2026 - recommended by John Robinson, Deputy Director, Human Resources

Financial Information: N/A

Terms: N/A

Deputy Director Robinson noted that while Davis County does not hold many employee hearings, it is good to have a Career Service Council for due process reasons. He highlighted Mikel Birch’s qualifications for the role, and Commissioner Crofts expressed the Commission’s gratitude for Mikel offering her services to the County.

VOTING:
Motion to Approve Item 10: John Crofts. Second: Lorene Kamalu. All present voted aye.

CONSENT ITEMS

- 11
- #2026-322. Approval of an Agreement with Show Me Reptiles Show for a Trade Show - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park

Financial Information:

- Type: Receivable
- Amount: \$3,067.45

Terms:

- Beginning Date: 06/05/2026
- Ending Date: 06/07/2026

- 12
- #2026-324. Approval of an Agreement with Jorge Zambrano Garcia for a Wedding Reception - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park

Financial Information:

- Type: Receivable
- Amount: \$3,165.45

Terms:

- Beginning Date: 09/04/2026
- Ending Date: 09/05/2026

- 13
- #2026-272. Approval of an Agreement with 3P Comps for Allstar Cheer Competition - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park

Financial Information:

- Type: Receivable
- Amount: \$6,195.00

Terms:

- Beginning Date: 03/05/2027
- Ending Date: 03/06/2027

- 14
- #2026-336. Approval of an Agreement with RC Competes for Utah High School Activities Association (UHSAA) Divisionals 1, 2, & 3 Cheer Competition - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park

Financial Information:

- Type: Receivable
- Amount: \$14,048.81

Terms:

- Beginning Date: 01/08/2027
- Ending Date: 01/16/2027

- 15
- #2026-320. Approval of an Agreement with Jaeger Tours, Inc. for Services at the 2026 Great Salt Lake Bird Festival - recommended by Kent Andersen, Director, Community & Economic Development - Tourism

Financial Information:

- Type: Payable
- Amount: \$2,350.00

Terms:

- Beginning Date: 05/14/2026
- Ending Date: 05/16/2026

16 **#2026-318. Approval of an Agreement with Wild Birds Unlimited for Sponsorship of the 2026 Great Salt Lake Bird Festival** - *recommended by Kent Andersen, Director, Community & Economic Development - Tourism*

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| Financial Information: | Terms: |
| <ul style="list-style-type: none">• Type: Receivable• Amount: \$1,000.00 | <ul style="list-style-type: none">• Beginning Date: 05/14/2026• Ending Date: 05/17/2026 |

17 **#2026-319. Approval of an Agreement with Tracy Aviary for Transportation Services at the 2026 Great Salt Lake Bird Festival** - *recommended by Kent Andersen, Director, Community & Economic Development - Tourism*

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| Financial Information: | Terms: |
| <ul style="list-style-type: none">• Type: Payable• Amount: \$253.75 | <ul style="list-style-type: none">• Beginning Date: 05/17/2026• Ending Date: 05/17/2026 |

18 **#2026-325. Approval of a New Merchant ID with CSG Forte Payments for Davis County Health Department Senior Services** - *recommended by Matt Brady, Davis County Treasurer, Treasurer's Office*

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| Financial Information: | Terms: |
| <ul style="list-style-type: none">• Type: Payable• Amount: Depends on Donation Size. See <i>Absorbed Pricing Option</i> of the Second Amendment to PPA (Contract #2012-0330). | <ul style="list-style-type: none">• Beginning Date: 03/31/2026• Ending Date: Automatically Renews Yearly Unless Terminated in Writing by Either Party (per Contract #2012-0330). The Pricing Fee Schedule Shall Remain Unchanged Through 09/24/2028. |

19 **#2026-327. Approval of a New Merchant ID with CSG Forte Payments for Davis County Surveyor** - *recommended by Matt Brady, Davis County Treasurer, Treasurer's Office*

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| Financial Information: | Terms: |
| <ul style="list-style-type: none">• Type: Payable• Amount: \$399.00 Plus Shipping for Card Terminal. Service Fees Passed Onto Payer. See <i>Service Fee Pricing Option</i> of the Second Amendment to PPA (Contract #2012-0330). | <ul style="list-style-type: none">• Beginning Date: 03/31/2024• Ending Date: Automatically Renews Yearly Unless Terminated in Writing by Either Party (per Contract #2012-0330). The Pricing Fee Schedule Shall Remain Unchanged Through 09/24/2028. |

20 **#2026-330. Approval of an Agreement with Cooper Remkes for Davis Shooting Range Bay 4 Rental** - *recommended by Arnold Butcher, Chief Deputy, Sheriff's Office*

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| Financial Information: | Terms: |
| <ul style="list-style-type: none">• Type: Receivable• Amount: \$100.00 | <ul style="list-style-type: none">• Beginning Date: 03/28/2026• Ending Date: 04/18/2026 |

21 **#2026-328. Approval of an Agreement with Bruce Illum for National Rifle Association (NRA) Course Instruction at the Davis Shooting Range** - *recommended by Arnold Butcher, Chief Deputy, Sheriff's Office*

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| Financial Information: | Terms: |
| <ul style="list-style-type: none">• Type: Receivable• Amount: \$15.00 per event | <ul style="list-style-type: none">• Beginning Date: 04/03/2026• Ending Date: 04/17/2026 |

Commissioner Crofts stated that Item 21 is postponed until next week’s Commission Meeting.

VOTING:
Motion to Approve Items 11-20 and Postpone Item 21: Bob Stevenson. Second: Lorene Kamalu. All present voted aye.

VOTING:
Motion to Recess to Board of Equalization: Lorene Kamalu. Second: John Crofts. All present voted aye.

BOARD OF EQUALIZATION

22 **#2026-13. Property Tax Register 03-31-2026** - recommended by Scott Parke, County Controller, Tax Administration

The Property Tax Register for 03/24/2026 was presented; this record is maintained by the Davis County Controller as the Clerk of the Board of Equalization.

VOTING:
Motion to Approve Item 22: John Crofts. Second: Lorene Kamalu. All present voted aye.

VOTING:
Motion to Reconvene Commission Meeting: Lorene Kamalu. Second: John Crofts. All present voted aye.

CLOSING REMARKS

Commissioner Kamalu highlighted the large community turnout for the ribbon-cutting of the new Emergency Operations Center (EOC) located in Farmington, noting that there was standing room only due to the high level of interest. She thanked Davis County Emergency Manager Ember Herrick for her hard work and noted that the EOC is a "generational one-time project" funded by federal, state, and local fiscal relief funds. Commissioner Kamalu emphasized that the facility will serve the emergency management needs of both Davis County and Northern Utah.

Commissioner Crofts acknowledged that Commissioner Kamalu attended the very first class held at the new EOC facility. He also praised Sheriff Kelly Sparks for his leadership in making the EOC a reality, noting its vital importance as a focal point for Northern Utah during disasters and urged the public to take a tour of the facility.

MEETING ADJOURNED

The meeting adjourned at 10:23 AM.

Minutes Prepared by:
David Volante
Deputy Clerk

Minutes Approved on:
04/14/2026


Brian McKenzie (Apr 14, 2026 13:06:58 MDT)
Brian McKenzie
Davis County Clerk


John Crofts (Apr 14, 2026 12:41:12 MDT)
John V. Crofts
Commission Chair

