

BOARD OF DAVIS COUNTY COMMISSIONERS MINUTES

Board of Davis County Commissioners - Regular Meeting Minutes Tuesday, April 14, 2026

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on April 14, 2026, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk's Office. The agenda for this meeting is incorporated into the minutes as item headers.

Following the approved Davis County policy, artificial intelligence (AI) was utilized in the preliminary creation of these minutes. The final minutes were edited and completed by Davis County Clerk's Office staff.

PRESENT

Davis County Commission Chair John Crofts
Davis County Commission Vice Chair Bob Stevenson
Davis County Commissioner Lorene Kamalu
Clerk Brian McKenzie

OPENING AND PLEDGE OF ALLEGIANCE

The meeting convened at 10:00 AM and Commissioner Crofts welcomed everyone and announced that the day is Yom Hashoah, a special day of recognition for Holocaust survivors. He shared that in Israel, everyone stops for two minutes of silence, even while driving. He mentioned the Davis County Board of Commissioners has discussed adopting a resolution condemning anti-Semitism, which is supported by the Council of Governments. He explains that "Hashoah" means catastrophe, emphasizing the importance of preventing such avoidable tragedies, explaining that the Holocaust is the main reason there are fewer Jewish people today than 1939. Commissioner Crofts then compared the history of the Jewish people to the history of early Utah settlers, pointing out that both faced extermination orders, specifically referencing the order issued against Mormon settlers in Missouri. He emphasizes that Davis County is home to some of the kindest people who want their Jewish neighbors—who make up about 1% of the population—to feel loved and welcomed.

Gary Davis, from Bountiful, then led the Pledge of Allegiance.

PUBLIC COMMENTS

Gary Davis, of Bountiful, introduced himself as a licensed amateur radio operator who was certified by the Federal Communications Commission in 1996, and in January, he was elected president of the Davis County Radio Club, which has over 200 members. He highlights that over the years, the club has provided supplemental communication support to Davis County for various events, including food drives and the Great Utah ShakeOut. He emphasized their capability to provide communication assistance whenever and wherever requested, noting their close relationship with the Davis County Sheriff's Office, the Department of Emergency Management, individual cities, and the State. He also pointed out that the group has its own dedicated room in the new Emergency Operations Center (EOC). Gary mentioned that they host classes and have experienced individuals available to mentor those who have recently obtained their licenses but need help figuring out the next steps.

Commissioner Kamalu asked Gary how interested individuals could reach out to visit and learn more about the club. Gary replied that while their website is currently being revamped, people can email him directly at president@dcarc.net (DCARC stands for Davis County Amateur Radio Club). Commissioner Crofts thanked Gary for attending and noted that he knew him prior to joining the Commission, saying that it was an honor for the Division of Emergency Management to support the group's efforts, emphasizing the critical role DCARC play during major disasters when vital communications fail. He shared deep appreciation for the unpaid volunteer efforts of Gary and his group, joking that the volunteers might only get a coffee cup, a t-shirt, or a free lunch once a year for their vital work.

MEETING MINUTES

- 1 **#2026-403. Approval of the Regular Commission Meeting Minutes for March 31, 2026 -**
 recommended by John Crofts, Davis County Commission Chair, Commissioners' Office

VOTING:

Motion to Approve Item 1: John Crofts. Second: Lorene Kamalu. All present voted aye.

BUSINESS/ACTION

CONTROLLER'S OFFICE

- 2 **#2026-376. Approval of an Agreement with The Master's Touch for Tax Notice Services -**
 recommended by Scott Parke, County Controller, Controller's Office

Financial Information:	Terms:
• Type: Payable • Amount: \$33,074.00/Year	• Beginning Date: 04/14/2026 • Ending Date: 04/30/2031

Controller Parke explained that since Master's Touch will print the valuation notices sent to homes, and will also coordinate with the Treasurer's Office to print tax notices, the efficiencies will lower County costs. Commissioner Crofts expressed his appreciation for leveraging and saving taxpayer money.

VOTING:

Motion to Approve Item 2: Lorene Kamalu. Second: Bob Stevenson. All present voted aye.

HEALTH

- 3 **#2026-377. Approval of an Agreement with Openshaw Farms and the Utah Department of Health & Human Services for Senior Farmers Market Nutrition Program -** *recommended by Brian Hatch, Director, Health - Senior Services*

Financial Information: N/A	Terms:
	• Beginning Date: 04/14/2026 • Ending Date: Until Terminated

- 4 **#2026-378. Approval of an Agreement with Desert Castle Bees and the Utah Department of Health & Human Services for Senior Farmers Market Nutrition Program -** *recommended by Brian Hatch, Director, Health - Senior Services*

Financial Information: N/A	Terms:
	• Beginning Date: 04/14/2026 • Ending Date: Until Terminated

- 5 **#2026-388. Approval of an Agreement with the National Environmental Health Association (NEHA) for Retail Flexible Funding Model (RFFM) Improvement -** *recommended by Brian Hatch, Director, Health - Environmental*

Financial Information:	Terms:
• Type: Receivable • Amount: \$8,500.00	• Beginning Date: 04/01/2026 • Ending Date: 03/31/2027

Director Hatch said that the agreement is for food standardization, inspection, and training.

6 **#2026-391. Approval of Amendment #2 of Contract #2024-0329 with the Utah Department of Health & Human Services for Disease Response, Evaluation, Analysis and Monitoring (DREAM) 2024 - recommended by Brian Hatch, Director, Health - Epidemiology**

Financial Information:	Terms:
• Type: Receivable	• Beginning Date: 01/05/2026
• Amount: \$67,954.00	• Ending Date: 07/31/2026

Director Hatch clarified that the additional funding is for the Measles response.

7 **#2026-394. Approval of Amendment #4 to Contract #2023-0776 with the Utah Department of Health & Human Services for the Preschool Development Grant (PDG) B-5 Activity - recommended by Brian Hatch, Director, Health - Family Services**

Financial Information:	Terms:
• Type: Receivable	• Beginning Date: 03/01/2026
• Amount: \$200,000.00	• Ending Date: 12/30/2026

Director Hatch expounded that the grant is for a home visiting program serving children from birth to age eight. Commissioner Crofts thanked him for his hard work managing a large department with significant responsibilities.

VOTING:
Motion to Approve Items 3-7: Bob Stevenson. Second: Lorene Kamalu. All present voted aye.

PUBLIC WORKS

8 **#RES 2026-13. Approval of a Resolution for an Interlocal Cooperation Agreement Between Davis County Cities and Davis County for Utah Pollutant Discharge Elimination System (UPDES) General Permit - recommended by Adam Wright, Director, Public Works**

Financial Information: N/A	Terms:
	• Beginning Date: 09/08/2026
	• Ending Date: 05/31/2031

Director Wright explained that this resolution is a continuation of a long-standing agreement between the County and its cities.

VOTING:
Motion to Approve Item 8: Lorene Kamalu. Second: Bob Stevenson. All present voted aye.

SHERIFF'S OFFICE

9 **#2026-382. Approval of a Purchase Order with Outdoor Home Services Holdings, LLC, for Lawn and Ground Care (Fertilizer) - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

Financial Information:	Terms:
• Type: Payable	• Beginning Date: 04/06/2026
• Amount: \$4,292.84	• Ending Date: 04/06/2027

Chief Deputy Arnold Butcher took a moment to introduce Megan Maybee, the Sheriff Office's new Media and Communications Engagement Manager. He shared that she has a public relations background, working with car dealerships and Mountain America Credit Union, and noted her position is helpful throughout the whole County. Chief Deputy Butcher also thanked Gary Davis and the Amateur Radio Emergency Services (ARES) group for their incredible work, and joked that if he had been more involved in the initial design of the EOC, he would have made their dedicated room larger and given them a couch. Commissioner Crofts agreed that their presence in the EOC is appreciated, and Chief Deputy Butcher added that their inclusion will greatly enhance the capabilities of the center.

10 **#2026-383. Approval of American Institute of Architects Document G704-2017 Certificate of Substantial Completion with Hogan & Associates Construction, Inc. for the Davis County Emergency Operations Center (In Reference to Contract #2024-0018) - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

Financial Information: N/A	Terms: • Beginning Date: 03/05/2026 • Ending Date: 03/05/2026
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11 **#2026-384. Approval of a Certificate of Occupancy for the Davis County Correctional Facility Sanitary Screening and Lift Station Facility with Farmington City (In Reference to Contract #2024-0964) - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

Financial Information: N/A	Terms: • Beginning Date: 03/05/2026 • Ending Date: 03/05/2026
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Chief Deputy Butcher clarified that this certificate is also used to denote a substantial completion of the lift station. Commissioner Stevenson joked about holding a ribbon-cutting ceremony since it is "a big deal," and Commissioner Crofts added jokingly that there was a rumor the station would be named after someone. Commissioner Kamalu commented that if you don't know where it's located, go to the EOC and follow your nose south.

12 **#2026-385. Approval of a Standard Service Provider Contract with Redstone Landscaping for 2026 Lawn Care Services at the Davis County Correctional Facility - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

Financial Information: • Type: Payable • Amount: \$13,650.00	Terms: • Beginning Date: 05/01/2026 • Ending Date: 10/31/2026
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13 **#2026-381. Ratification of a Reservation Agreement with Megaplex Theatres for a Private Movie Screening for the Davis County Sheriff's Office - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

Financial Information: • Type: Payable • Amount: \$2,894.25	Terms: • Beginning Date: 05/01/2026 • Ending Date: 05/05/2026
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VOTING:
Motion to Approve Items 9-13: Lorene Kamalu. Second: John Crofts. All present voted aye.

CONSENT ITEMS

14 **#2026-351. Approval of an Agreement with Elevate Sports Center for a Gymnastics Meet - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information: • Type: Receivable • Amount: \$7,743.75	Terms: • Beginning Date: 01/14/2027 • Ending Date: 01/16/2027
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15 **#2026-352. Approval of an Agreement with Rocky Mountain Gun Show for a Trade Show - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information: • Type: Receivable • Amount: \$9,034.38	Terms: • Beginning Date: 07/30/2026 • Ending Date: 08/02/2026
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#2026-353. Approval of an Agreement with MetaSports FC for Soccer Games - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park

Financial Information:

Terms:

• Type: Receivable

• Amount: \$4,071.10

• Beginning Date: 04/11/2026

• Ending Date: 05/27/2026

17

#2026-354. Approval of an Agreement with MetaSports FC for Soccer League Play - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park

Financial Information:

Terms:

• Type: Receivable

• Amount: \$6,143.38

• Beginning Date: 03/31/2026

• Ending Date: 05/14/2026

18

#2026-355. Approval of an Agreement with Utah Avalanche for Utah Youth Soccer Association (UYSA) Soccer League Play - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park

Financial Information:

Terms:

• Type: Receivable

• Amount: \$8,239.35

• Beginning Date: 03/30/2026

• Ending Date: 05/14/2026

19

#2026-356. Approval of a Sponsorship Agreement with Nationwide Expos for Digital Advertising in CommonSpirit Center Arena 2 - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park

Financial Information:

Terms:

• Type: Receivable

• Amount: \$1,500.00

• Beginning Date: 04/15/2026

• Ending Date: 09/30/2026

20

#2026-357. Approval of an Agreement with Desert Oasis Cat Club for a Cat Show - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park

Financial Information:

Terms:

• Type: Receivable

• Amount: \$3,683.49

• Beginning Date: 04/10/2026

• Ending Date: 04/12/2026

21

#2026-358. Approval of an Agreement with The Teton Grooming Expo for a Pet Groomer Trade Show - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park

Financial Information:

Terms:

• Type: Receivable

• Amount: \$7,227.50

• Beginning Date: 10/01/2026

• Ending Date: 10/04/2026

22

#2026-359. Approval of an Agreement with Simple Treasures for a Craft Boutique Show - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park

Financial Information:

Terms:

• Type: Receivable

• Amount: \$13,750.00

• Beginning Date: 09/21/2026

• Ending Date: 09/26/2026

23

#2026-360. Approval of an Agreement with New Life Consignment for a Consignment Sale - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park

Financial Information:

Terms:

• Type: Receivable

• Amount: \$15,440.00

• Beginning Date: 09/15/2026

• Ending Date: 09/20/2026

4/14/2026

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- 24

#2026-372. Approval of an Agreement with CommonSpirit for 50th Anniversary Event - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park
- Financial Information:

- Type: Receivable
 - Amount: \$4,130.00

Terms:

- Beginning Date: 11/21/2026
 - Ending Date: 11/21/2026
- 25

#2026-373. Approval of an Agreement with Flex Work Sports for Lauri Markkanen Summer Camp - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park
- Financial Information:

- Type: Receivable
 - Amount: \$4,184.14

Terms:

- Beginning Date: 09/19/2026
 - Ending Date: 09/19/2026
- 26

#2026-374. Approval of an Agreement with Robert Thompson for a Vintage Clothing Market - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park
- Financial Information:

- Type: Receivable
 - Amount: \$3,097.50

Terms:

- Beginning Date: 04/17/2026
 - Ending Date: 04/18/2026
- 27

#2026-375. Approval of an Agreement with the Sports Car Club of America, Utah Region, for Rally Course Driving - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park
- Financial Information:

- Type: Receivable
 - Amount: \$6,195.00

Terms:

- Beginning Date: 05/03/2026
 - Ending Date: 05/24/2026
- 28

#2026-390. Approval of an Agreement with Intermountain Region Porsche Club of America for Rally Races - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park
- Financial Information:

- Type: Receivable
 - Amount: \$4,130.00

Terms:

- Beginning Date: 04/19/2026
 - Ending Date: 06/07/2026
- 29

#2026-392. Approval of an Agreement with JEPS Foundation for Sponsorship of the 2026 Great Salt Lake Bird Festival - recommended by Kent Andersen, Director, Community & Economic Development - Tourism
- Financial Information:

- Type: Receivable
 - Amount: \$1,000.00

Terms:

- Beginning Date: 05/14/2026
 - Ending Date: 05/17/2026
- 30

#2026-393. Approval of an Agreement with Rocky Mountain Power for Sponsorship of the 2026 Great Salt Lake Bird Festival - recommended by Kent Andersen, Director, Community & Economic Development - Tourism
- Financial Information:

- Type: Receivable
 - Amount: \$3,000.00

Terms:

- Beginning Date: 05/14/2026
 - Ending Date: 05/17/2026
- 31

#2026-395. Approval of an Agreement with Davis School District for Farmington High Advanced Placement (AP) Testing - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park
- Financial Information:

- Type: Receivable
 - Amount: \$4,396.98

Terms:

- Beginning Date: 05/04/2026
 - Ending Date: 05/11/2026

32 **#2026-396. Approval of an Agreement with Utah Department of Natural Resources, Division of Wildlife Resources for a Special Use Permit for the 2026 Great Salt Lake Bird Festival - recommended by Kent Andersen, Director, Community & Economic Development - Tourism**

- Financial Information: N/A
- Terms:
 - Beginning Date: 05/14/2026
 - Ending Date: 05/16/2026

33 **#2026-397. Approval of a Master Internship Agreement with Brigham Young University-Idaho to Facilitate Student Internship Opportunities - recommended by Jeff Hassett, Director, Information Systems**

- Financial Information: N/A
- Terms:
 - Beginning Date: 04/14/2026
 - Ending Date: 04/14/2028

34 **#2026-401. Approval of Two Comcast Enterprise Services Sales Orders for Ethernet Dedicated Internet Services at the Administration Building, the Health Department, and the Public Works Facility - recommended by Jeff Hassett, Director, Information Systems**

- Financial Information:
 - Type: Payable
 - Amount: \$3,300.00/Month
- Terms:
 - Beginning Date: 04/20/2026
 - Ending Date: Until Changed

35 **#2026-389. Approval of Davis County Library Low Dollar Contracts (Q1 2026) - recommended by Joshua Johnson, Director, Library**

- Financial Information:
 - Type: Payable
 - Amount: \$87.00
- Terms:
 - Beginning Date: 01/01/2026
 - Ending Date: 12/31/2026

36 **#2026-402. Approval of Davis County Library Quarterly Donations (Q1 2026) - recommended by Joshua Johnson, Director, Library**

- Financial Information:
 - Type: Receivable
 - Amount: \$1,833.50
- Terms:
 - Beginning Date: 01/01/2026
 - Ending Date: 03/31/2026

37 **#2026-400. Approval of Amendment #1 to the Lease Agreement (#2025-1390) for the Temporary Bountiful Location - recommended by Joshua Johnson, Director, Library**

- Financial Information: N/A
- Terms:
 - Beginning Date: 04/14/2026
 - Ending Date: 12/31/2027

38 **#2026-380. Approval of a Shooting Range Event Agreement with Bruce Illum - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

- Financial Information:
 - Type: Receivable
 - Amount: \$45.00
- Terms:
 - Beginning Date: 05/15/2026
 - Ending Date: 05/15/2026

VOTING:
Motion to Approve Items 14-38: Bob Stevenson. Second: Lorene Kamalu. All present voted aye.

VOTING:
Motion to Recess to Board of Equalization: Lorene Kamalu. Second: John Crofts. All present voted aye.

BOARD OF EQUALIZATION

39 **#2026-15. Property Tax Register 04-14-2026** - recommended by Scott Parke, County Controller, Tax Administration

The Property Tax Register for 04/14/2026 was, and is a record maintained by the Davis County Controller as the Clerk of the Board of Equalization.

VOTING:

Motion to Approve Item 39: Bob Stevenson. Second: Lorene Kamalu. All present voted aye.

VOTING:

Motion to Reconvene Commission Meeting: Lorene Kamalu. Second: John Crofts. All present voted aye.

CLOSING REMARKS

Commissioner Kamalu began the closing remarks by addressing a recurring question from Davis County Republican Party delegates regarding why most agenda items receive unanimous approval. She explained that there is a practical reason for this: items are proposed by various elected offices and directors operating within an established annual budget. Before an item is even placed on the agenda, it is thoroughly vetted and must pass through multiple approvals from the Controller's Office, the Attorney's Office (Legal), Human Resources, and the Commissioner's Office, among other departments. Because these routine items are heavily pre-vetted and non-controversial, they typically pass unanimously. She also highlighted her support for transparency, noting that anyone can sign up to receive the agenda in advance to review the items independently.

Commissioner Crofts then spoke about his work on the board for Safe Harbor, a community support services group that assists victims of domestic violence and sexual assault in Davis County. He promoted their upcoming "Tee Off Fore Hope" annual golf tournament, which will take place in July at the Valley View Golf Course in Layton. He encouraged golfers to sign up online, noting that last year's event sold out completely. He added that people do not need to play golf to participate; they can simply donate money or volunteer to help at the course. He highlighted the deep generosity of Davis County residents, sharing that an anonymous donor recently gave \$300,000.00 to Safe Harbor while refusing any recognition, plaques, or naming rights. He added that donations like this occur across the County.

Commissioner Crofts shared a touching personal story of his 89-year-old aunt, whose funeral he had attended earlier that week, illustrating how she exemplified this generous attitude, and was representative of the core Utah value of helping neighbors and strengthening the community regardless of wealth or status. He ended the meeting by encouraging residents to seek out local volunteer opportunities, such as the Health Department's Meals on Wheels program, and expressed his profound gratitude to all the generous citizens of Davis County.

MEETING ADJOURNED

The meeting adjourned at 10:26 AM.

Minutes Prepared by:
Solana Guest
Deputy Clerk

Minutes Approved on:
04/21/2026


Brian McKenzie (Apr 21, 2026 17:50:19 MDT)
Brian McKenzie
Davis County Clerk


John Crofts (Apr 21, 2026 16:15:06 MDT)
John V. Crofts
Commission Chair

