

LIBRARY BOARD MINUTES

Library Board Meeting Minutes Thursday, May 14, 2026

The Davis County Library Board met for their regularly scheduled meeting at 1:00 PM on May 14, 2026, at the Library Headquarters Staff Conference Room.

Ryan Nilsen, Chair
Rosalie Taylor, Vice Chair
Aaron Becker, Board Member
Jessica Groves, Board Member
Justin Wright, Board Member
Sara Reed, Board Member
Josh Johnson, Library Director

Lynnette Mills, Deputy Director
Matt Goff, Deputy Director
Ellen Peterson, Deputy Director
Tony Summers, Human Resources
Trent Smith, Modern Out West
Jenny Tankersley, Library

WELCOME

Ryan Nilsen welcomed the Board and called the meeting to order at 1:01 pm.

PUBLIC COMMENTS

There were no public comments.

ACTION ITEMS

1. **#2026-410. Approval of Minutes - April 9th, 2026** - presented by Joshua Johnson, Director, Library

Josh presented the minutes to the Board. There were no questions on the minutes.

Rosalie Taylor moved to approve the minutes from April 9th, 2026. Jessica Groves seconded the motion. The motion was unanimously carried.

2. **#2026-491. Ratification of Expenditures — March 2026** - presented by Joshua Johnson, Director, Library

Josh presented the expenditures from March 2026. Jessica Groves asked about the interest earnings line in the capital projects budget. She noticed that the month-to-date and year-to-date totals did not match with the February 2026 expenditures. Josh said that the Library will reach out to the Controller's office to ask about the inconsistency. He suggested the Board table the expenditures until the next meeting.

Trent Smith and Ellen Peterson arrived.

Rosalie Taylor moved to table the Ratification of the March 2026 Expenditures. Justin Wright seconded the motion. The motion was unanimously carried.

Justin Wright and Sara Reed arrived.

3. **#2026-388. Ratification of the Davis County Library Quarterly Donations** - presented by Joshua Johnson, Director, Library

Financial Information:

- Type: Receivable
- Amount: \$1,833.50

Terms:

- Beginning Date: 01/01/2026
- Ending Date: 03/31/2026

Josh presented the quarterly donations to the Board.

Aaron Becker moved to approve the Davis County Library Quarterly Donations. Justin Wright seconded the motion. The motion was unanimously carried.

4. **#2026-389. Ratification of the Davis County Library Quarterly Low Dollar Contracts** - presented by Joshua Johnson, Director, Library

Financial Information:

- Type: Payable
- Amount: \$87.00

Terms:

- Beginning Date: 1/1/2026
- Ending Date: 12/31/2026

Josh presented the Quarterly Low Dollar Contracts to the Board.

Jessica Groves moved to approve the Quarterly Low Dollar Contracts. Sara Reed seconded the motion. The motion was unanimously carried.

5. **#2026-527. Ratification of Simple Boundary Adjustment for Bountiful Library** - presented by Joshua Johnson, Director, Library

Josh and Trent Smith explained to the Board that the boundary adjustment included an equivalent land swap with Bountiful City for more usable land. This agreement allows the Library to increase the area for a parking lot that will better serve the Library's patrons.

Rosalie Taylor moved to ratify the Boundary Adjustment for Bountiful Library. Aaron Becker seconded the motion. The motion was unanimously carried.

6. **#2026-523. Approval of Library Collection Appeals and Administrative Review Committees** - presented by Joshua Johnson, Director, Library

Josh presented the proposed Library Collection Appeals and Administrative Review Committees for July 1, 2026-June 30, 2027 to the Board. A couple of errors and dates were noticed. Josh said he would fix the errors and present the item again next month.

Justin Wright moved to table the Library Collection Appeals and Administrative Review Committees item. Sara Reed seconded the motion. The motion was unanimously carried.

INFORMATION & DISCUSSION ITEMS

7. **#2026-480. Reorganization of Davis County Library Staffing** - presented by Joshua Johnson, Director, Library

Josh presented the proposed reorganization of Davis County Library staffing. The proposed reorganization is focused on patron experience. The Library has been gathering statistics for four years on how our patrons are served, and it's been discovered that 90% of patron's interactions are handled in 5 minutes or less. The proposed staffing model allows the majority of patrons to be assisted with everything they need by the first staff member they encounter while allowing more experienced staff more time for specialized work. The proposal allows 60 staff positions to be assigned more meaningful work while patrons will be better served. The proposal does mean that 10 part-time positions will be relinquished by the library at a savings of \$105,000 per year. Josh explained that the reduced personnel costs are a byproduct of the new staffing model and were not the original goal; the goal has been to shift to a unified public service model. Josh told the Board that the current model is being tested at the TWIG throughout May and June.

Justin Wright asked if Josh had planned times for staff feedback. Josh said that he would meet with staff at their branch meetings. Rosalie Taylor commented that as a former employee, she felt the proposal was well-thought-out and a great idea. The other Board members agreed.

8. **#2026-387. South End Construction Update** - *presented by Trent Smith, Modern Out West*

Trent Smith updated the Board on the Bountiful renovation project. He shared the plans for the building, including removing the one-way driveway, increased parking, no steps into the building, a drive-through, a back porch complete with rocking chairs, and increased meeting spaces.

Justin Wright asked about the water footprint. Trent explained that they did not need to up the sewer main and the new plantings will include low maintenance and water-wise plants. Quite a bit of grass will be removed and there will be a shift to drip irrigation.

Trent told the Board that timelines are scary, but the plan is that in late summer to early fall of 2027 the library will be ready for stacks, chairs, and books.

ADJOURNMENT

The Board adjourned at 2:31 pm